

OSCEOLA WATER BOARD
MEETING MINUTES
MAY 7, 2026
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, May 7, 2026. This being the time and place as legally posted; the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Alisha Kale, Larry Bishop, John Kooiker, and Sara O'Hair. Board Member Sandra Ramos was absent. Also present were Superintendent Brandon Patterson, Business Director Patti Snyder, Distribution Foreman Deena Snyder, Plant Foreman Cory Gallup, as well as Randy Johnson of Veenstra & Kimm, Inc., Sharon Clark of Spoke Communications, LLC, Andrew Clark of CCDC, Morgan Overton of cpiTelecom, and via Teams Meeting, Michael Butterfield and Shawn Koorn of HDR, Engineering, Inc.

Board Member Bishop motioned to approve the Agenda and Board Member Kooiker seconded the motion. Roll Call of the vote was:

Ayes: Bishop, Kooiker, O'Hair, and Kale

Nays: None

Absent: Ramos

Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Sharon Clark of Spoke Communications, LLC reported that (1) Article was published in April regarding Rainfall and possible topics for May publications.

Randy Johnson of Veenstra & Kimm, Inc. gave an update on the Central Business District, everything is on schedule and nearing the completion date. An update was provided regarding the Water Reuse/Chloride Removal Project and the Consent Order deadline of July 2030. The Lead Service Line Investigations are now completed and working toward completing the Final service address list.

Randy Johnson of Veenstra & Kimm, Inc. presented a Certificate of Completion with Bud Jones Construction Inc. for Batch 2 & 3 of the Lead Line Investigations as well as a Resolution of the Certificate of Completion for board approval. After discussion, Board Member Bishop made a motion to approve the Resolution and the Certificate of Completion as presented and Board Member Kooiker seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale

Nays: None

Absent: Ramos

Motion Passed

Resolution No: 2026-07

Michael Butterfield of HDR Engineering, Inc. presented Amendment No.1 to the Owner-Engineer Agreement for the Water Treatment Plant Improvement Project. The Amendment is for additional services to be performed to include: Site Survey, a Geotechnical and Hydrogeologic Investigation and Water Quality Jar Testing for the amount of \$227,000.00. After discussion, Board Member Bishop made a motion to approve the Amendment No.1 as written, Board Member Kale seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale

Nays: None

Absent: Ramos

Motion Passed

Shawn Koorn of HDR Engineering, Inc. presented a Rate Study for Osceola Water Works for the FY 2026-2027 thru FY 2036. The last Rate Study was done in 2021. After discussion, No Action was taken regarding the rate study at this time.

Megan Overton of cpiTelecom presented information and quotes for a Fiber Line Installation at the Water Treatment Plant and water tower locations. After discussion, Board Member Bishop made a motion to approve the

Fiber Line Installation to be paid from Capital funds. Board Member Kooiker seconded the motion. Roll of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale
Nays: None
Absent: Ramos
Motion Passed

Business Director Patti Snyder presented a Leak Adjustment at 1115 S Ridge Rd., Osceola, IA 50213. After discussion, Board Member Kooiker made a motion to approve a leak adjustment in the amount of \$315.04. Board Member Bishop seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale
Nays: None
Absent: Ramos
Motion Passed

Superintendent Brandon Patterson opened the discussion regarding the Remainder of the FY 2025-2026 Capital Funds. Mr. Patterson explained that recent rainfall has caused some water to enter the Water Works facility on a couple of occasions. After further investigation by staff, it was determined that some drain lines will need replaced and hooked to the new storm sewer on Fillmore Street. Maps were presented to the board showing the location of drain lines and the work needed to correct the issue. Mr. Patterson explained to help keep costs down, Water Works staff will be completing the concrete removal and completing the installation of the new lines. After further discussion, Board Member Bishop made a motion to approve a quote with Jim Shelton to replace the concrete once the lines are replaced in the amount of \$23,891 and Board Member Kooiker seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale
Nays: None
Absent: Ramos
Motion Passed

Superintendent Brandon Patterson presented the results of the Employee Performance Evaluations and Salary adjustments as: Royce Robertson to \$32.50/hr., Casey Fluckey to \$30.08/hr., Tommy Masters to \$23.52/hr., Shawn Handsaker to \$27.84/hr., Michael Hill to \$24.58/hr., Dillon Eckhardt to \$24.18/hr., Ana Landeros Vasquez to \$24.81/hr., Cory Gallup to \$37.63/hr., Patti Snyder to \$37.27/hr., Deena Snyder to \$34.50/hr., to be effective July 1, 2026. After discussion, Board Member Bishop made a motion to approve the Salary adjustments as presented. Board Member Kooiker seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale
Nays: None
Absent: Ramos
Motion Passed

Superintendent Brandon Patterson presented to the Board some options for the August 2026 regular meeting of the Osceola Water Board of Trustees. After discussion Board Member Bishop made a motion to approve the August meeting date as Wednesday, August 5th, 2026 at 6:00pm, and Board Member Kooiker seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kooiker, Bishop and Kale
Nays: None
Absent: Ramos
Motion Passed

Water Superintendent Report: Water Superintendent Brandon Patterson shared the Quarterly report given to Mayor Kedley, the City Council and Ty Wheeler on May 5th. Following the more than 10 inches of rain received in April, West Lake remains full, and it was the 4th wettest April on record and West Lake level is currently measuring 1072.70 at full pool. Wal-Mart and Arbor Valley Lake are having water mains relocated. The Lead Line investigations have been completed and the office is calling for meter change-outs for some final verifications. An accurate listing of the Lead Line addresses will make bidding and replacement costs more exact. CCRC update:

Notice was received from NRCS that the Final Plan-EIS will be posted to the Federal Registry through May 11, 2026. It is hopeful to have a Signed, Final Plan-EIS by Summer of 2026.

Board Chairperson Kale presented the consent agenda. Board Member Bishop motioned and Board Member Kooiker seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular Board Meeting held on April 2nd, 2026, Aging Report, YTD Budget, as well as the following Bills and Claims:

Advantage Group	Payroll	\$1,063.52
Agsources Laboratories	Lab Testing	\$45.75
Ahlers & Cooney Attorneys	Services	\$330.00
Alliant Energy	Utilities	\$8,760.57
Assurity	Payroll	\$292.64
Badger Meter	Services	\$704.15
Baker Group	Services	\$1,028.86
Bobs Auto Supply	Services	\$9.99
Bud Jones Construction, Inc.	Services	\$13,491.91
Calgon Carbon	Services	\$178,640.00
Card Member Services	Services	\$1,823.96
Casey's General Stores	Fuel	\$958.99
CDB Utility Contractors, Inc	Refund	\$2,300.00
Centerpoint Energy Services	Utilities	\$2,525.58
Chem-sult, Inc.	Chemicals	\$46,749.53
Cintas First Aid & Safety	Services	\$101.67
City of Osceola	Monthly Collections	\$265,058.02
City of Osceola-Health	Health Insurance	\$16,518.61
Polk County Sheriff	Garnishment	\$909.22
Core & Main, LP	Services	\$2,558.56
D&D Pest Control	Services	\$85.00
Delta Dental of Iowa	Payroll	\$205.74
Des Moines Water Works	Lab Testing	\$481.50
DSM Hoist, Inc.	Services	\$4,286.37
CSG Forte Payments, Inc.	Services	\$478.50
Hawkins	Services	\$10.00
HDR Engineering, Inc.	Services	\$94,317.04
Highway Lumber	Services	\$19.98
IA Dept of Human Services	Payroll	\$548.10
Ideal Ready Mix Co	Services	\$741.75
Illinois Mutual	Payroll	\$539.28
Internal Revenue Service	Taxes	\$15,601.21
IA Dept of Revenue	Taxes	\$1,315.13
Iowa One Call	Services	\$28.90
IPERS	Payroll	\$9,128.90
Joseph Hess	Refund	\$100.00
JP Auto	Services	\$106.27
Mid Country Machinery	Services	\$533.75
Midwest Office Technology	Office Operations	\$254.95
Municipal Supply, Inc.	Services	\$6,754.59
Mutual of Omaha	Insurance	\$123.30
Niemann Ace	Services	\$104.09
O'Reilly Auto Parts	Services	\$115.09
Osceola Farm & Home	Services	\$134.39
Osceola Sentinel Tribune	Subscription	\$65.00
Shazam	Services	\$25.00
Solutions	Office Supplies	\$263.85
Spoke Communications, LLC	Communications	\$1,300.00

State Hygenic Laboratory	Services	\$969.00
Storey Kenworthy	Services	\$2,615.11
U.S. Cellular	Services	\$368.39
USA Bluebook	Services	\$3,236.00
Veenstra & Kimm, Inc.	Services	\$4,990.00
Wild Blue	Services	\$176.22
Windstream	Services	\$775.64

Total Accounts Payable \$694,666.57

Dustin Crawford	UB Refund	\$142.81
Jacob Thomas Lawrence Fairley	UB Refund	\$16.54
Maikel Herrera	UB Refund	\$61.77
Heather Jones	UB Refund	\$96.51
Kodi Kent	UB Refund	\$75.79
Felicia Martinez	UB Refund	\$69.90
Jose Perez	UB Refund	\$13.67
John Alan Blake Rebarcak	UB Refund	\$28.78
Eduardo Reyna	UB Refund	\$74.88
Livan Vinals	UB Refund	\$117.81

Total Refunds	\$698.46
Total Payroll	\$51,077.62
Total Paid	\$746,442.65

Roll call of the vote was:

Ayes: Bishop, O’Hair, Kooiker and Kale

Nays: None

Absent: Ramos

Motion Passed

Utility Business Director Report: Business Director Patti Snyder reported there were 14 shut-offs with 3 still disconnected due to non-payment on April 30th, 2026. Kelley Luce started as the Utility Office Coordinator on Wednesday, April 29th and things are going well. Maria Avalos was able to help us on April 30th, we would like to continue utilizing her on a fill in basis as needed as she is a great help.

Board Member Reports: Board Member O’Hair would like to say, “Well Done” and “Thankyou” to the staff at Osceola Water Works. Board Member Kooiker would like to see more competitive bidding on projects to ensure we are getting the best price and quality service. Board Members Bishop and Kale had nothing to report.

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Kooiker seconded the motion at 8:16 p.m.

Ayes: Bishop, O’Hair, Kooiker and Kale

Nays: None

Absent: Ramos

Motion Passed

The next Osceola Water Works Board of Trustees Meeting will be held Thursday, June 4th, 2026, at 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director