

OSCEOLA WATER BOARD
MEETING MINUTES
APRIL 2, 2026
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, April 2, 2026. This being the time and place as legally posted; the meeting was called to order at 5:35 P.M. by Chairperson Alisha Kale. The following Board Members were present: Alisha Kale, Larry Bishop, John Kooiker, Sara O’Hair, and Sandra Ramos via Phone. Also present were Superintendent Brandon Patterson, Business Director Patti Snyder, Randy Johnson of Veenstra & Kimm, Inc., Sharon Clark of Spoke Communications, LLC, and Andrew Clark of CCDC.

Board Member Bishop motioned to approve the Agenda and Board Member Kooiker seconded the motion. Roll Call of the vote was:

- Ayes: Bishop, Ramos, Kooiker, O’Hair, and Kale
- Nays: None
- Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Randy Johnson of Veenstra & Kimm, Inc. gave an update on the Central Business District, everything is on schedule for the June 15th, 2026 completion date. The Lead Service Line Replacement project is moving along with hopes to have the remaining 85 service line investigations completed soon. Randy exited the meeting at 5:42pm.

Superintendent Brandon Patterson opened the discussion regarding the Employee Performance Evaluation form that is used for employee performance reviews. After discussion, no action was needed as this was for board awareness and information only.

Water Superintendent Report: Water Superintendent Brandon Patterson reported that recent water main breaks could be from water pressure caused by the Central Business District Project water mains not being looped. The Lead Line investigation have completed 247 locations and 59 or 24% have been determined as Lead or Galvanized down stream of Lead. West Lake level is currently measuring at 1069.53, down 3.17 feet from full pool of 1072.70 and is being closely monitored. West Lake level is measured weekly and can be found at osceolawaterworks.com. There are approximately 2,400 water meters to change-out, so far, we have completed 609. The focus is on the possible Lead Line and Galvanized addresses as well as the oldest meters first. In March, 3 articles were published regarding: Nitrate Levels in the Osceola drinking water, Osceola Water Works partnering with HDR, Inc as the engineers for the Water Treatment Plant Upgrades, and an article on Current Drought Conditions. [Osceolawaterworks.com](http://osceolawaterworks.com) has been updated and reorganized for a cleaner look. Notification of the publication of the 2025 Osceola Water Quality Report (CCR) was included on the April 1 Utility billing statement and the report can be found at <https://iowaccr.org/osceolawaterworks> or at osceolawaterworks.com. Divers were here on March 15th to inspect the upper and lower intakes. The annual Carbon Filter exchange has been completed at the Water Treatment Plant. Meetings are scheduled with HDR, Inc. regarding a Rate Study on April 9th, and Water Treatment Plant on April 10th. We are excited to have hired Kelley Luce to join our team as Utility Office Coordinator on April 28th.

Board Chairperson Kale presented the consent agenda. Board Member Bishop motioned and Board Member Kooiker seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular Board Meeting held on March 5th, 2026, Aging Report, YTD Budget, New Hire information, as well as the following Bills and Claims:

Advantage Group	Payroll	\$1,092.52
Agsource Laboratories	Lab Testing	\$105.50
Ahlers & Cooney Attorneys	Services	\$2,090.00
Alliant Energy	Utilities	\$9,071.40
Analytical Env Laboratory	Lab Testing	\$665.00
Assurity	Payroll	\$292.64
Bob’s Auto Supply	Services	\$83.42

Brett Street Power Washing	Services	\$30.00
Bud Jones Construction, Inc.	Services	\$37,170.28
Card Member Services	Services	\$3,933.40
Casey's General Stores	Fuel	\$724.52
Centerpoint Energy Services	Utilities	\$10,819.04
Central Iowa Fasteners	Services	\$121.00
Chem-sult, Inc.	Chemicals	\$45,397.46
Cintas First Aid & Safety	Services	\$131.90
City of Osceola	Monthly Collections	\$274,835.63
City of Osceola-Health	Health Insurance	\$20,168.09
Polk County Sheriff	Garnishment	\$412.32
Country Concrete	Services	\$1,088.00
Creston Publishing Comp	Services	\$226.86
D&D Pest Control	Services	\$85.00
Des Moines Water Works	Lab Testing	\$449.40
EMC Insurance	Insurance	\$101,616.00
Fareway Stores	Services	\$51.42
Feld Fire	Services	\$467.50
CSG Forte Payments, Inc.	Services	\$480.75
Friday Insurance Agency	Cyber Insurance	\$2,212.91
Hawkins	Services	\$3,784.20
HDR Engineering, Inc.	Services	\$47,734.95
Highway Lumber	Services	\$195.57
IA Assoc of Municipal Waterworks	Membership	\$1,155.00
IA Dept of Human Services	Payroll	\$438.48
Ideal Ready Mix Co	Services	\$1,374.75
Illinois Mutual	Payroll	\$594.28
Internal Revenue Service	Taxes	\$13,428.33
IA Dept of Revenue	Taxes	\$1,525.74
IPERS	Payroll	\$9,520.32
JP Auto	Services	\$-36.00
Jensen Promotions, LLC	Services	\$408.00
Mellen & Associates, Inc.	Services	\$2,881.60
Midwest Office Technology	Office Operations	\$228.91
Municipal Supply, Inc.	Services	\$37,777.62
Mutual of Omaha	Insurance	\$135.56
Niemann Ace	Services	\$288.47
NOTATM, LLC	Services	\$5,500.00
O'Reilly Auto Parts	Services	\$24.46
Osceola Farm & Home	Services	\$49.92
Ferguson Enterprises LLC (Pollard)	Services	\$320.14
SAM, LLC.	Services	\$2,640.00
Shazam	Services	\$25.00
Solutions	Office Supplies	\$1,057.91
Spoke Communications, LLC	Communications	\$1,300.00
State Hygenic Laboratory	Services	\$259.50
Strange Electric & Performance	Services	\$425.00
Travis Mechanical & Controls	Services	\$2,731.66
U.S. Cellular	Services	\$365.01
United States Plastic Corp	Services	\$112.40
USA Bluebook	Services	\$2,509.14
Veenstra & Kimm, Inc.	Services	\$7,485.00
Wild Blue	Services	\$176.22
Windstream	Services	\$775.17

Total Accounts Payable \$660,694.13

Alberto Andino	UB Refund	\$101.19
Tyler James Barna	UB Refund	\$27.56
Matthew Berthelotte	UB Refund	\$132.98
Randall Cowden	UB Refund	\$20.02
Wanda L Gwinn	UB Refund	\$81.96
Ronald Jimmerson	UB Refund	\$140.46
Haley Juarez	UB Refund	\$46.56
Ivon Molina Torres	UB Refund	\$131.12
Grayci Oyuela	UB Refund	\$82.93
Kace Patton	UB Refund	\$68.04
Bobbie Stewart	UB Refund	\$8.41
Trish Tanner	UB Refund	\$77.90
Lucia Elena Medina De Vasquez	UB Refund	\$67.26
Whitney West	UB Refund	\$111.83
Eugene Zienchnko	UB Refund	\$69.73
Eugene Zienchnko	UB Refund	\$18.09
	Total Refunds	\$1,186.04
	Total Payroll	\$44,136.97
	Total Paid	\$706,017.14

Roll call of the vote was:

Ayes: Ramos, Bishop, O’Hair, Kooiker and Kale

Nays: None

Motion Passed

Utility Business Director Report: Business Director Patti Snyder reported there were 16 shut-offs with 1 still disconnected due to non-payment on March 31st, 2026. Board members were given information regarding the FY 2025-2026 Revenue & Expenses and a Budget Amendment to the City of Osceola will not be necessary.

Board Member Reports: Board Members O’Hair, Kooiker, and Ramos had nothing to report. Board Member Bishop passed along a comment from a customer that the staff is doing a good job and thank-you. Chairperson Kale would like to have an Inclement Weather Plan on the agenda for next month.

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Kooiker seconded the motion at 6:21 p.m.

Ayes: Ramos, Bishop, O’Hair, Kooiker and Kale

Nays: None

Motion Passed

The next Osceola Water Works Board Meeting will be held Thursday, May 7th, 2026, at 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director