

OSCEOLA WATER BOARD
MEETING MINUTES
JUNE 5, 2025
(APPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, June 5, 2025. This being the time and place as legally posted; the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Alisha Kale, Larry Bishop, John Kooiker, Sara O’Hair, and Sandra Ramos. Also present from Osceola Water Works were Superintendent Brandon Patterson, Business Director Patti Snyder, and Utility Support Specialist Ana Landeros Vasquez, as well as Randy Johnson–Veenstra & Kimm, Inc. and Floyd Taber.

Board Member Bishop motioned to approve the Agenda and Board Member O’Hair seconded the motion. Roll Call of the vote was:

Ayes: Bishop, Kooiker, O’Hair, Kale, Ramos
Nays: None
Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. No correspondence had been received and Floyd Taber was present to address the board. Mr. Taber asked questions and discussed concerns with members of the Osceola Water Board of Trustees. For any questions regarding Osceola Water Works please feel free to call 641-342-1435, or email: osceolawater2@windstream.net or visit Osceola Water Works at 208 W Jefferson Street, Osceola, IA 50213. Information regarding the Clarke County Reservoir Project can be found at clarkecountyreservoir.info. Osceola Water Board is a member of the Clarke County Reservoir Commission and meetings are held on the 4th Thursday of every month at 9:30 a.m., the next meeting to be June 19th, at the office of the CCDC, 115 E Washington St., Osceola, IA 50213, public attendance is welcome.

Engineering Report: Randy Johnson of Veenstra & Kimm, Inc. gave a report on the following: Central Business Street Scape Project, Water Rate Study, Lead Service Line Replacement, Water Treatment Plant Project, and Emergency Water Plan Engineer Report.

Randy Johnson of Veenstra & Kimm, Inc. gave an update on the Emergency Response Plan for Severe Drought Conditions. A Draft report will be available in the next few days to the Board for Review. The report will also include a Preliminary Engineering Report to address Longer-term Strategies to Cope with Declining Source Water. Items that will be included in the report are: Drought Response Team information, Osceola Water Conservation Ordinance, and Emergency Response Options, Costs and Agreements, as well as Short-term and Long-term options. The final report is due to the IDNR on July 1, 2025 and will be attached to the Operating Permit when approved.

Superintendent Brandon Patterson presented a Contract for the Sale and Purchase of Bulk Water in an Emergency between Southern Iowa Rural Water Association (SIRWA) and Osceola Water Works. This contract has been reviewed by legal counsel and will be included as part of the requirements of the Operating Permit. After discussion, Board Member Bishop made a motion to enter into the Contract as written and Board Member Kooiker seconded the motion.

Roll call of the vote was:

Ayes: Bishop, O’Hair, Kale, Kooiker, Ramos
Nays: None
Motion Passed

Board Member Bishop made a motion and Board Member Kooiker seconded to Enter into a Public Hearing Regarding Water Rates for FY 2025-2026 at 7:13 p.m. Roll call of the vote was:

Ayes: Bishop, O’Hair, Kale, Kooiker, Ramos
Nays: None
Motion Passed

Business Director Patti Snyder reported that no correspondence had been received regarding Water Rates for FY 2025-2026 and proceeded to present information to the Water Board. Staff and the board discussed all the ongoing projects and projected operating costs. An increase is needed to fund operations and projects such as Lead Line Replacements, Water Main Improvements, Hydrant & Valve Replacements, Water Meter Replacements, and upcoming Water Plant

Improvements. After discussion, Board Member Bishop motioned to Exit the Public Hearing at 7:18 p.m., and Board Member Ramos seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Kale, Kooiker, Ramos

Nays: None

Motion Passed

Business Director Patti Snyder presented a Resolution for Setting the Water Rates for the City of Osceola, IA, at a 15% increase effective 7/1/2025 to be reflected on the 8/1/2025 Utility Billing Statements. The Standard Water Rate will be \$15.30/1,000 Gallons, Industrial Water Rate will be \$10.06/1,000 Gallons and the Bulk Water Rate will be \$19.84/1,000 Gallons. After discussion, Board Member Bishop motioned to approve the Resolution as presented at 15% increase and Board Member Kooiker seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Kale, Kooiker, Ramos

Nays: None

Motion Passed

Resolution No: 2025-21

Utility Business Director Patti Snyder presented a Resolution Authorizing Transfer of Funds from Operating Account to Sinking Account Funds for FY 2025-2026, monthly in the amount of \$22,658.33 for repayment of a Bond issuance in 2017. After discussion, Board Member Bishop made a motion to Approve the Transfer of Funds as presented and Board Member O'Hair seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, O'Hair, Kooiker, Kale, Ramos

Nays: None

Motion Passed

Resolution No: 2025-22

Utility Business Director Patti Snyder presented a Resolution Authorizing Transfer of Funds from Operating Account to Sinking Account Funds for FY 2025-2026, monthly in the amount of \$1,215.15 for repayment of a Bond issuance in May, 2025. After discussion, Board Member Bishop made a motion to Approve the Transfer of Funds as presented and Board Member Ramos seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, O'Hair, Kooiker, Kale, Ramos

Nays: None

Motion Passed

Resolution No: 2025-23

Superintendent Brandon Patterson presented a Resolution Amending Rule #15: Access to Premises of the Osceola Water Works Rules & Regulations. Amendments to Rule #15 were in regard to Unsecured Animals and Dangerous Buildings. After discussion, Board Member Bishop made a motion to Approve the Amendments as presented and Board Member Ramos seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, O'Hair, Kooiker, Kale, Ramos

Nays: None

Motion Passed

Resolution No: 2025-24

Water Superintendent Report: Water Superintendent Brandon Patterson reported the Water Level of West Lake is at 1072.70 ft or full after .58" of rainfall received recently. The July 2025, Edition of the Quench Magazine will be distributed in the next few weeks by the Iowa Rural Water Association. Regarding the Lead Line Replacement Project, the 1st step in identifying the (89) unknown properties is underway. We are trying to do as much of the pot holing as we can along with the water meter change outs at the same time.

Mr. Patterson also informed the Water Board of a meeting that was held with Superintendent Brandon Patterson, Mayor Kedley, City Admin Ty Wheeler, Water Board Chair Alisha Kale, Water Board Vice-Chair Larry Bishop, and Property owner Jim Shelton regarding 216 S Fillmore, and the Water Boards purchase of 202 W Cherry Drive. Mr. Patterson explained that Mr. Shelton informed those attending that all activity regarding the property and disposal of the property were at his discretion and that the Water Board of Trustees or staff of the Osceola Water Works had nothing to do with moving property boundaries. Mr. Patterson stated the closing will be held on June 6th, 2025.

Board Chairperson Kale presented the consent agenda. Board Member Bishop motioned and Board Member Kooiker seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular Board Meeting held on May 1, 2025, Aging Report, YTD Budget, an Increase of \$.50/hr. for D. Eckhardt for passing and obtaining a CDL License, and the following Bills and Claims:

1 Day CDL	Services	\$200.00
Advantage Group	Payroll	\$1,071.44
Agsource Laboratories	Lab Testing	\$100.50
Alliant Energy	Services	\$7,264.16
Assurity	Payroll	\$292.64
Badger Meter	Services	\$193.74
Brett Street Power Washing	Services	\$50.00
Carbon Central, LLC	Services	\$177,693.00
Card Member Services	Services	\$4,568.81
Casey's General Stores	Fuel	\$1,011.96
Centerpoint Energy Services	Utilities	\$1,930.98
Chem-sult, Inc.	Chemicals	\$32,728.32
Cintas First Aid & Safety	Services	\$64.20
City of Osceola	Monthly Collections	\$252,011.24
City of Osceola-Health	Health Insurance	\$16,742.32
Core & Main LP	Services	\$2,194.06
Creston Publishing Co	Communications	\$306.55
D&D Pest Control	Services	\$85.00
D&R Feed, Inc.	Services	\$35.25
Delta Dental of Iowa	Services	\$199.30
Des Moines Water Works	Services	\$17.55
Electric Pump	Services	\$4,335.00
Fareway Stores	Services	\$61.42
CSG Forte Payments, Inc.	Services	\$445.25
FP Finance	Services	\$155.10
FP Mailing Solutions	Services	\$277.26
Friday Ins Agency	Services	\$3,042.00
Grainger	Services	\$464.32
Hach Company	Chemicals	\$624.20
Highway Lumber	Services	\$85.33
IA Dept of Human Services	Payroll	\$1,751.15
Ideal Ready Mix Co	Services	\$1,338.75
Illinois Mutual	Payroll	\$579.48
IMWCA	Services	\$11,714.00
Internal Revenue Service	Taxes	\$16,135.33
IA Dept of Revenue	Taxes	\$1,798.42
Iowa One Call	Services	\$212.90
IPERS	Payroll	\$11,665.84
JP Auto	Services	\$115.12
McGee Concrete, LLC	Services	\$2,800.00
Mellen & Associates, Inc.	Services	\$7,654.66
Metering & Technology Solution	Services	\$-10,870.40
Midwest Office Technology	Office Operations	\$195.90
Municipal H2O	Services	\$4,200.00
Municipal Supply, Inc.	Services	\$876.44
Mutual of Omaha	Insurance	\$119.31
Niemann Ace	Services	\$264.50
O'Reilly Auto Parts	Services	\$27.98
Osceola Farm & Home	Services	\$75.98
Reynoldson & Van Werden	Services	\$58,168.00
Schildberg Construction Co	Services	\$215.82

Shazam	Services	\$25.00
Silvia Acuna Moreno	Refund	\$500.00
Solutions	Office Supplies	\$85.91
Spoke Communications, LLC	Communications	\$1,300.00
State Hygenic Laboratory	Services	\$887.50
Strange Electric & Performance	Services	\$446.09
U.S. Cellular	Services	\$386.41
Uline	Services	\$37.50
UMB Bank NA	Services	\$217,806.25
Utility Equipment Co.	Services	\$237.93
Veenstra & Kimm, Inc	Services	\$26,378.50
Wild Blue	Services	\$176.22
Windstream	Services	\$640.82
Total Accounts Payable		\$866,198.21
Brianna Boles	UB Refund	\$20.75
Aundeen Butz	UB Refund	\$57.50
Jaron Cook	UB Refund	\$28.55
Yanet Corchete	UB Refund	\$93.56
Curtis Decker	UB Refund	\$21.94
Rachel Jackman	UB Refund	\$18.71
Peyton Potts	UB Refund	\$99.07
Robert Turner	UB Refund	\$24.13
Total Refunds		\$364.21
Total Payroll		\$53,488.23
Total Paid		\$920,050.65

Roll call of the vote was:

Ayes: Bishop, Kooiker, Kale, O’Hair, Ramos

Nays: None

Motion Passed

Utility Business Director Report: Business Director Patti Snyder reported there were 34 shut-offs due to non-payment on May 27th, 2025 and 2 remain off today. Reminder posts were also made on Facebook and Osceolawaterworks.com regarding the date for shut-offs due to non-payment. The On-boarding Schedule for Gworks to the Cloud has been delayed until December, 2025 due to the On-boarding process taking longer than planned.

Board Member Reports: Board Member O’Hair would like to thank the Osceola Water Works staff for their hard work. Board Members Kooiker, Bishop and Ramos had nothing to report. Chairperson Kale would like to remind the Community to be cognizant of water usage and if any one has questions, please call Osceola Water Works M-F 8 a.m. – 4 p.m. at 641-342-1435 or email osceolawater2@windstream.net for more information.

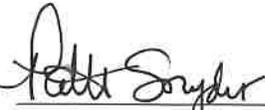
There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Ramos seconded the motion at 8:24 p.m.

Ayes: Bishop, Kale, O’Hair, Kooiker, Ramos

Nays: None

Motion Passed

The next regular meeting of the Osceola Water Board of Trustees will be held on July 10th, 2025, at 5:30 p.m. at the Osceola Water Works office at 208 W Jefferson St., Osceola, IA 50213. Public attendance is welcome.

Attest. 
Patti Snyder, Utility Business Director


Alisha Kale, Chairperson