

OSCEOLA WATER BOARD
MEETING MINUTES
APRIL 10, 2025
APPROVED

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, April 10, 2025. This being the time and place as legally posted; the meeting was called to order at 5:30 P.M. by Vice-Chairperson Larry Bishop. The following Board Members were present: Sandra Ramos, John Kooiker, Sara O'Hair and via telephone Alisha Kale. Also present from Osceola Water Works were Superintendent Brandon Patterson, and Business Director Patti Snyder as well as John Kempen, Randy Johnson of Veenstra & Kimm, Inc., Andrew Clark of Clarke County Development Corp., and Sharon Clark of Spoke Communications, LLC.

Board Member Kale motioned to approve the Agenda and Board Member Kooiker seconded the motion. Roll Call of the vote was:

Ayes: Bishop, Ramos, Kooiker, O'Hair, Kale

Nays: None

Motion Passed

Vice-Chairperson Bishop opened the opportunity for Citizens to Address the Board. No one was present to address the board and no correspondence had been received.

Engineering Report: Randy Johnson of Veenstra & Kimm, Inc. gave a report on the following: Central Business Street Scape Project: is a bit ahead of schedule. Water Treatment Plant Project: Draft EJCJC agreement is with USDA for approval – should have for approval in May and rescind the existing Engineering Planning & Design Agreement. Hydraulic Model Project: Pressure/Flow testing has been completed. Lead Line Project: Completed surveys received added a few more addresses to the list. Will start next week to develop a plan of areas to start and will have a draft plan in June. Garfield Street Water Main Replacement Project is on hold until summer. Emergency Response Plan: Expect to have a Draft to DNR before the June Meeting, the plan is due to DNR July 1st, 2025.

Business Director Patti Snyder opened the discussion regarding a letter received from the customer at 309 E Vine St., Osceola, IA 50213. After discussion, Board Member Kale recommended to follow the leak adjustment policy and issue a credit of \$216.17, motion died. After further discussion, Board Member O'Hair motioned to issue a credit of \$89.20 to the Water portion of the utility bill. Board Member Ramos seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, O'Hair, Kale, Kooiker, Ramos

Nays: None

Motion Passed

Superintendent Brandon Patterson presented a Resolution for the Purchase of Property at 202 W Cherry Dr., Osceola, IA, in the amount of \$57,500.00, with Possession and Closing On or Before June 1, 2025. After discussion, Board Member Kooiker made a motion to approve the Resolution as presented and Board Member Ramos seconded the motion. Roll Call of the vote was:

Ayes: Bishop, Ramos, Kooiker, Kale, O'Hair

Nays: None

Motion Passed

Resolution No: 2025-15

Business Director Patti Snyder opened the discussion regarding a Resolution to Fix a Date for a Public Hearing on a Proposal to Water Works System Utility Revenue Bond thereunder in an Aggregate Principal Amount not to Exceed \$100,000.00, for the Purchase of FlexNet/Sensus RF Metering Equipment. After discussion, a Public Hearing is set to be held on Thursday, May 1, 2025 at 5:30 p.m. at 208 W Jefferson St., Osceola, IA 50213. Board Member Kale made a motion to approve the Resolution as presented and Board Member Ramos seconded the motion. Roll Call of the vote was:

Ayes: Bishop, Ramos, Kooiker, Kale, O'Hair

Nays: None

Motion Passed

Resolution No: 2025-16

Business Director Patti Snyder opened the discussion regarding a Resolution Amending Osceola Water Works FY 2024-2025 Budget. After discussion, Board Member Kale recommended to accept the Amended Budget for FY 2024-2025 as presented and Board Member O'Hair seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, Ramos, Kooiker, Kale, O'Hair

Nays: None

Motion Passed

Resolution No: 2025-17

Water Superintendent Report: Water Superintendent Brandon Patterson reported the 2024 Water Quality Report or Consumer Confidence Report (CCR) is completed and posted at: <http://iowaccr.org/Osceola-Waterworks>, and at: osceolawaterworks.com. The Water Level of West Lake is at 1070.53 ft, 2.17 ft below the spillway overflow. Last year the level was more than 5 feet lower. Increased amounts of sediment have required to have one of the Lagoon's pumped. Lead Line Replacement Project: Customer Surveys have been completed and a few more addresses have been reported as having lead; the next step is to verify. Carbon filter exchange at the Water Treatment Plant is scheduled for late April/early May. Working with Osceola Foods on Fire flow testing and staff is continuing with flushing the 364 Fire Hydrants in our Water System. CCRC update: the EIS Draft plan has been submitted and is in the first of many review processes. Hopeful to have a signed/approved plan by early 2026. FlexNet/Sensus Meter Project: New Meters are being installed and the RF equipment should be installed very soon on the tower. Staff is very busy and we are very proud of how well everyone is working together.

Board Vice-Chairperson Bishop presented the consent agenda. Board Member Kale motioned and Board Member Kooiker seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular Board Meeting held on March 6, 2025 and Special Board Meeting held on March 11, 2025, Aging Report, YTD Budget, increase for Thomas Masters III to \$21.25, and the following Bills and Claims:

Advantage Group	Payroll	\$1,071.44
Agsourse Laboratories	Lab Testing	\$43.50
Alliant Energy	Utilities	\$9,733.30
Amy Swanson	Refund	\$100.00
Assurity	Payroll	\$292.64
Badger Meter	Services	\$536.26
Bud Jones Construction	Services	\$265.00
Campbell Supply	Services	\$212.28
Card Member Services	Services	\$2,701.88
Casey's General Stores	Fuel	\$828.68
Centerpoint Energy Services	Utilities	\$3,536.38
Central Iowa Fasteners	Services	\$263.50
Chem-sult, Inc.	Chemicals	\$40,041.96
Cintas First Aid & Safety	Services	\$40.45
City of Osceola	Monthly Collections	\$250,998.42
City of Osceola-Health	Health Insurance	\$16,742.32
Clarke County Sheriff	Payroll	\$193.74
Core & Main LP	Services	\$1,067.87
Creston Publishing Co	Communications	\$349.02
D&D Pest Control	Services	\$85.00
Des Moines Water Works	Services	\$32.10
EcoSystems, Inc.	Services	\$45,500.00
Electric Pump	Services	\$3,781.38
Feld Fire	Services	\$658.00
CSG Forte Payments, Inc.	Services	\$459.50
FP Finance	Services	\$181.10
FP Mailing Solutions	Services	\$15.86
Friday Ins Agency	Services	\$96,945.42
Hawkins	Chemicals	\$3,784.20
Highway Lumber	Services	\$182.57
I & S Group, Inc.	Services	\$3,759.98

IA Association of Municipal Utilities	Services	\$1,122.00
IA Dept of Human Services	Payroll	\$1,751.15
Ideal Ready Mix Co	Services	\$1,137.00
Illinois Mutual	Payroll	\$1,158.96
Internal Revenue Service	Taxes	\$15,415.07
IA Dept of Revenue	Taxes	\$1,367.39
Iowa Rural Water Association	Services	\$2,478.26
IPERS	Payroll	\$8,921.11
Logan Contractors Supply	Services	\$2,156.68
Menards - Clive	Services	\$313.33
Metering & Technology Solution	Services	\$-10,870.40
Midwest Office Technology	Office Operations	\$447.49
Municipal Supply, Inc.	Services	\$110,511.86
Mutual of Omaha	Insurance	\$119.31
Niemann Ace	Services	\$385.09
Onsite Service Solutions, LLC	Services	\$2,002.50
Osceola Farm & Home	Services	\$464.91
Sam, LLC	Services	\$2,640.00
Shazam	Services	\$25.00
Solutions	Office Supplies	\$233.93
Spoke Communications, LLC	Communications	\$1,300.00
State Hygenic Laboratory	Services	\$539.50
Strange Electric & Performance	Services	\$794.86
U.S. Cellular	Services	\$386.37
USA Bluebook	Services	\$3,712.10
Veenstra & Kimm, Inc	Services	\$21,148.20
Wild Blue	Services	\$176.22
Windstream	Services	\$604.58

Total Accounts Payable \$654,846.22

Helseleen Agrippa	UB Refund	\$.34
Adrian Sanchez Alvarado	UB Refund	\$22.19
Michael Carson	UB Refund	\$144.64
Jessica Griffey	UB Refund	\$24.76
Chassidy Heckwine	UB Refund	\$25.70
Carol Herman	UB Refund	\$88.44
Yunay Hernandez	UB Refund	\$15.19
Alberto Miguel Jose	UB Refund	\$11.49
Jack Barnes Martin	UB Refund	\$78.56
Marty Olson	UB Refund	\$75.00
Douglas Price	UB Refund	\$71.53
Mara Itzel Flores Rodriguez	UB Refund	\$101.52
Alexander Stiles	UB Refund	\$120.95
Celestino Torres Jr.	UB Refund	\$23.90

Total Refunds	\$804.21
Total Payroll	\$50,936.79
Total Paid	\$706,587.22

Roll call of the vote was:

Ayes: Bishop, Ramos, Kooiker, Kale, O'Hair

Nays: None

Motion Passed

Utility Business Director Report: Business Director Patti Snyder reported there were 8 shut-offs due to non-payment on March 28th, 2025. Penalty/Disconnect notices were mailed, emails were sent, and phone calls were made to remind

shut-offs due to non-payment. After discussion, a notification will be sent reminding customers of the Rules & Regulations for Penalties and disconnections. Meter Change-outs are keeping everyone busy with paperwork and setting up appointments.

Board Member Reports: Board Member O'Hair appreciates all the cool things that are happening in Osceola. Board Member Kooiker is happy that the Reservoir Project is moving forward and things are going well. Board Member Ramos had nothing to report. Board Member Bishop would like to Thank everyone for being flexible with scheduling and glad to hear everyone is working together so well. Chairperson Kale would like to thank the Osceola Community for continuing to be mindful of water consumption and that we cannot get complacent.

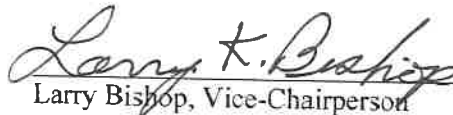
There being no further business to discuss, Board Member Kooiker motioned to adjourn the meeting and Board Member Kale seconded the motion at 6:33 p.m.

Ayes: Bishop, Ramos, Kooiker, Kale, O'Hair

Nays: None

Motion Passed

The next regular meeting of the Osceola Water Board will be held on May 1st, 2025, at 5:30 p.m. at the Osceola Water Works office at 208 W Jefferson St., Osceola, IA 50213. Public attendance is welcome.


Larry Bishop, Vice-Chairperson

5/1/2025

Attest: 
Patti Snyder, Utility Business Director