

OSCEOLA WATER BOARD
MEETING MINUTES
SEPTEMBER 12, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, September 12, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop and Jim Kimball. Board Members Sarah O'Hair and Sandra Ramos were absent. Also present from Osceola Water Works were Superintendent Brandon Patterson, Business Director Patti Snyder, Distribution Foreman Deena Snyder, Office Associate Stephanie Santoyo, as well as Andrew and Sharon Clarke of Spoke Communications, LLC.

Water Superintendent Brandon Patterson opened the discussion to Strike Item #7 from the Meeting Agenda. Board Member Bishop motioned and Board Member Kimball seconded the motion to Strike Item #7 from the Agenda. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball
Nays: None
Absent: Ramos, O'Hair
Motion Passed

Board Member Kimball motioned to approve the Agenda as amended and Board Member Bishop seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball
Nays: None
Absent: O'Hair, Ramos
Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Osceola Water Works employee Stephanie Santoyo introduced herself to the board members and all greeted and welcomed her to the Osceola Water Works team.

Dave Beck, Representative for the Clarke County Reservoir Commission provided an update to the Board regarding the Clarke County Reservoir. An Internal Draft Plan report has been completed for submission to NRCS for the 1st of 3 reviews. It is hopeful to have the Final plan approved by Fall of 2025. Once approved, Final design & permit applications will be submitted for estimated construction and contracts. For more information, go to ClarkeCountyReservoir.info. The next CCRC meeting will be held September 26, 2024, at the Clarke County Development Corp., 115 E Washington St., Osceola, IA 50213 at 9:30am.

Business Director Patti Snyder opened the discussion regarding a letter received from the customer at 921 Lakeshore Dr., Osceola, IA 50213. After discussion, Board Member Kimball recommended to follow the leak adjustment policy and issue a credit of \$243.31 to the water bill. Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, Kale
Nays: None
Absent: O'Hair, Ramos
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an Agreement with Veenstra & Kimm, Inc. for Professional Services for Garfield Street Water Main Replacement for \$19,000.00. After discussion, Board Member Kale asked for a priority list of locations for water main replacements or repairs. Board Member Kimball motioned to enter in the agreement with V&K, Inc. as presented, Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, Kale
Nays: None
Absent: O'Hair, Ramos
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an Engagement Letter with Dorsey & Whitney regarding a Design Loan with Iowa DNR for the amount of \$5,000.00. After discussion, Board Member Kimball motioned and Board Member Bishop seconded to enter into the agreement with Dorsey & Whitney as presented. Roll call of the Vote was:

Ayes: Kimball, Bishop, Kale
 Nays: None
 Absent: O’Hair, Ramos
 Motion Passed

Water Superintendent Report: Water Superintendent Brandon Patterson reported that the Lake level at West Lake was at 1070.15 ft., 2.7’ down from full pool. The last time full pool level was reached was May 2021 and presented an updated Iowa Drought Map. Lake Level updates will continue to be posted on the Osceola Water Works.com website. The agreement on the Quarry needs finalized to be a viable emergency source of water. The Osceola Square project will go out for Bid in October and has some Lead Line connections. CCDC has announced Andrew Clarke to be the replacement for Bill Trickey. Work continues on the Lead Line Project with Veenstra & Kimm, Inc.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on August 1, 2024, Aging Report, YTD Budget and the following Bills and Claims:

21 st Century Rehab	Services	\$139.00
Advantage Group	Payroll	\$872.92
Agsourse Laboratories	Lab Testing	\$87.00
Alliant Energy	Utilities	\$29.88
American Security Cabinets	Repairs	\$114.95
Assurity Insurance	Payroll	\$292.64
Badget Meter	Services	\$350.66
Bobs Auto Supply	Repairs	\$15.40
Brett Street Power Washing	Services	\$30.00
Card Member Services	Services	\$3,298.97
Casey’s General Stores	Fuel	\$987.57
Centerpoint Energy Services	Utilities	\$98.76
Central Iowa Fasteners	Services	\$374.15
Chem-sult, Inc.	Chemicals	\$60,610.68
Cintas First Aid & Safety	Services	\$150.83
City of Osceola	Monthly Collections	\$255,615.21
City of Osceola-Health	Health Insurance	\$17,846.44
Core & Main, LP	Lab Testing	\$1,535.20
Country Concrete	Services	\$2,355.00
Creston Publishing Co	Communications	\$200.80
D&D Pest Control	Services	\$95.00
Delta Dental of Iowa	Payroll	\$147.74
Donnie McGee	Services	\$1,500.00
Electric Pump	Services	\$1,917.62
Fareway Stores	Lab Testing	\$32.69
Fleetside Ford	Repairs	\$364.80
CSG Forte Payments, Inc.	Services	\$404.75
FP Finance	Services	\$170.95
Friday Ins Agency	Insurance	\$542.00
Gilberts True Value	Services	\$235.96
Grainger	Services	\$1,685.63
Gworks	Services	\$60.00
Hawkins	Chemicals	\$1,874.60
Highway Lumber	Services	\$338.84

Hotsy Cleaning Systems	Services	\$974.11
IA Dept of Human Services	Payroll	\$1,141.86
Ideal Ready Mix Co	Services	\$4,795.75
Illinois Mutual	Payroll	\$470.36
Internal Revenue Service	Taxes	\$19,084.63
IA Dept of Revenue	Taxes	\$2,436.21
IPERS	Payroll	\$10,937.13
JP Auto Supply	Repairs	\$181.94
KD Tires, LLC	Services	\$1,420.00
Menard's	Services	\$441.81
Met Life	Insurance	\$971.86
Metering & Technology Solution	Services	\$3,117.62
Midwest Office Technology	Office Operations	\$190.38
Municipal Supply, Inc.	Repairs	\$7,387.97
Mutual of Omaha	Insurance	\$107.05
O'Reilly Auto Parts	Repairs	\$248.64
Onsite Service Solutions, LLC	Services	\$950.00
Osceola Farm & Home	Services	\$583.20
Palintest Limited	Services	\$466.93
Reynoldson & VanWerden LLP	Services	\$247.50
Shazam	Services	\$25.00
SIRWA	Services	\$50,000.00
Solutions	Office Supplies	\$65.97
Spoke Communications, LLC	Communications	\$2,250.00
State Hygenic Laboratory	Services	\$288.00
Storey Kenworthy	Office Supplies	\$2,402.12
Strange Electric & Performance	Services	\$327.50
Trevor Moore	Refund	\$500.00
US Cellular	Communications	\$471.39
USA Bluebook	Services	\$195.44
Utility Equipment Co	Services	\$239.72
Veenstra & Kimm, Inc	Services	\$2,880.00
Wild Blue	Communications	\$176.22
Windstream	Communications	\$474.04
	Total Accounts Payable	\$470,826.99
Stanley Francois	UB Refund	\$47.22
Angela Hasband	UB Refund	\$99.22
Ana Maria Landeros	UB Refund	\$27.18
Betty Lynch	UB Refund	\$51.57
Javier Maldonado Hiracheta	UB Refund	\$53.07
Mackenzie Nelson	UB Refund	\$13.04
Dennis Paxtor	UB Refund	\$101.52
Kim Short	UB Refund	\$103.83
Timothy Warnke	UB Refund	\$110.47
	Total Refunds	\$607.12
	Total Payroll	\$61,932.70
	Total Paid	\$533,366.81

Roll call of the vote was:
Ayes: Kimball, Bishop, Kale
Nays: None
Absent: O'Hair, Ramos
Motion Passed

Utility Office Manager Report: Business Director Patti Snyder reported there are 1,400 FrontDesk users. Osceola Water Works paid \$50,000 that was granted for the SIRWA East Connection and Osceola Water Works received an Interest Earning rate increase from American State Bank to 3.5% on the interest earning accounts.

Board Member Reports: Board Member Kimball had nothing to report. Board Member Bishop invites the public to attend the Water Board of Trustees meetings. Chairperson Kale would like to thank the entire Water Works staff for their hard work and would like to ask the Osceola Community to go back to conservation habits and to be mindful of water usage.

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Kimball seconded the motion at 6:29 p.m.

Ayes: Kimball, Bishop and Kale

Nays: None

Absent: O'Hair and Ramos

Motion Passed

The next Osceola Water Works Board Meeting will be held Thursday, October 3rd, 2024, at 5:30 P.M. at Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director