

OSCEOLA WATER BOARD
MEETING MINUTES
AUGUST 1, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, August 1, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop, Jim Kimball, and Sandra Ramos, Board Member Sarah O'Hair was absent. Also present from Osceola Water Works were Superintendent Brandon Patterson, Business Director Patti Snyder, Randy Johnson and Mike Shoup from Veenstra & Kimm, Inc. Scott Stevenson from DA Davidson as well as Andrew Clarke of Spoke Communications, LLC.

Board Member Bishop motioned to approve the Agenda and Board Member Ramos seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball, Ramos
Nays: None
Absent: O'Hair
Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board, no one was present.

Randy Johnson from Veenstra & Kimm, Inc., opened the discussion regarding an Agreement with Veenstra & Kimm, Inc. for design work for improvements to the Water Treatment Plant in the amount of \$620,000 which can be rolled into the SRF Loan later. After discussion, Board Member Bishop motioned and Board Member Ramos seconded the motion to accept the agreement as presented. Roll Call of the Vote was:

Ayes: Kimball, Bishop, Ramos, Kale
Nays: None
Absent: O'Hair
Motion Passed

Water Superintendent Brandon Patterson introduced Scott Stevenson from D.A. Davidson who opened the discussion regarding an Agreement with DA Davidson to serve as Municipal Advisors for the amount of the greater of 0.25% or \$10,000. After discussion, Board Member Bishop motioned to accept the agreement as presented and Board Member Kimball seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, O'Hair, Kale
Nays: None
Absent: Ramos
Motion Passed

Water Superintendent Report: Water Superintendent Brandon Patterson reported that the Lake level at West Lake was at 1071.06 ft. A new office person, Stephanie Santoyo, started on 7/22/24. There have been a couple water main breaks on the 200 Block for Vale Street which moves that area of line up on the list of replacements. Veenstra & Kimm, Inc., will be gathering information for an estimate. Dave Beck from CPI will be attending the September, 2024 meeting to provide an update on the Clarke County Reservoir project. The SIRWA connection East of Osceola has been completed. Work continues on the Lead Line project with Veenstra & Kimm, Inc.

Randy Johnson from Veenstra & Kimm, Inc. gave an update on the Lead Line project; the GIS map should be submitted by the end of August. V&K continues to work with the City of Osceola on the Central Business District Project and should be requesting bids in September for the Winter Projects with an expected completion date of July 4th 2026.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Ramos seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on July 11, 2024, Aging Report, YTD Budget and the following Bills and Claims:

21 st Century Rehab	Services	\$139.00
Advantage Group	Payroll	\$872.92
Agsources Laboratories	Lab Testing	\$100.50
Air Filter Sales & Service	Services	\$226.24
Alliant Energy	Utilities	\$9,371.42
Bobs Auto Supply	Repairs	\$12.23
Brett Street Power Washing	Services	\$30.00
Bud Jones Construction	Repairs	\$907.50
Campbell Supply	Services	\$160.68
Card Member Services	Services	\$3,561.65
Casey's General Stores	Fuel	\$1,025.70
Centerpoint Energy Services	Utilities	\$110.13
Chem-sult, Inc.	Chemicals	\$61,013.79
City of Osceola	Monthly Collections	\$238,549.68
City of Osceola-Health	Health Insurance	\$11,759.60
Clarke County Reservoir Commission	Contributions	\$17,268.16
Clow Valve Company	Services	\$1,800.00
Core & Main, LP	Lab Testing	\$1,991.63
Country Concrete	Services	\$1,206.00
Creston Publishing Co	Communications	\$182.88
DRG Services	Hydrant Refund	\$2,300.00
Electric Pump	Services	\$1,638.00
FP Finance	Services	\$151.73
Gilberts True Value	Services	\$12.48
Hawkins	Chemicals	\$5,673.80
Highway Lumber	Services	\$16.57
IA Dept of Human Services	Payroll	\$570.93
Ideal Ready Mix Co	Services	\$3,859.25
Illinois Mutual	Payroll	\$470.36
Internal Revenue Service	Taxes	\$8,799.53
IA Dept of Revenue	Taxes	\$1,646.28
Iowa One Call	Services	\$186.70
Iowa Rural Water Association	Insurance	\$2,382.39
IPERS	Payroll	\$7,503.65
IXOM Watercare Inc.	Services	\$8,000.00
JP Auto Supply	Repairs	\$126.77
Met Life	Insurance	\$570.46
Metering & Technology Solution	Services	\$6,259.76
Mid Country Machinery	Services	\$75,413.00
Midwest Office Technology	Office Operations	\$189.03
Municipal Supply, Inc.	Repairs	\$17,040.20
Mutual of Omaha	Insurance	\$113.18
O'Reilly Auto Parts	Repairs	\$58.76
Onsite Service Solutions, LLC	Services	\$1,902.50
Osceola Farm & Home	Services	\$264.93
Shazam	Services	\$25.00
Solutions	Office Supplies	\$135.35
Spoke Communications, LLC	Communications	\$2,250.00
State Hygenic Laboratory	Services	\$416.00-
Storey Kenworthy	Office Supplies	\$191.37
Thomas Bus Sales, Inc.	Services	\$5,800.00
US Cellular	Communications	\$471.20
USA Bluebook	Services	\$717.94
Veenstra & Kimm, Inc	Services	\$1,965.00

Windstream	Communications	\$392.41
Ziegler, Inc.	Services	\$2,057.07
	Total Accounts Payable	\$509,029.31
Judy Forman	UB Refund	\$77.84
Pedro Fuentes	UB Refund	\$58.76
Dean Graham	UB Refund	\$156.76
Shelby Stoll	UB Refund	\$78.50
Jewell Hogberg	UB Refund	\$65.35
Hunter Allen & Kennedy Bailey	UB Refund	\$102.31
Alexander Ledinskly	UB Refund	\$71.16
Sarah Mann	UB Refund	\$64.48
Cheyenne Miler	UB Refund	\$102.31
Miguel Molina	UB Refund	\$5.32
Allison Marie Schollmeyer	UB Refund	\$35.57
Alberto Rodriquez Zuniga	UB Refund	\$8.42
	Total Refunds	\$826.78
	Total Payroll	\$27,975.17
	Total Paid	\$537,831.26

Roll call of the vote was:
Ayes: Kimball, Bishop, Kale, Ramos
Nays: None
Absent: O’Hair
Motion Passed

Utility Office Manager Report: Business Director Patti Snyder reported that training for the new Office Associate is going well. Work Comp Audit information and Banking ACH Audit information has been submitted and the Settlement Statement for the Hydrant Claim with EMC was received and a check should arrive soon.

Board Member Reports: Board Member Kimball would like to know what interest rate we could be earning. Board Member Ramos had nothing to report. Board Member Bishop reminded to watch the budgeted spending as the Fiscal year begins. Chairperson Kale would like to thank the Community for continued conservation and would like to remind everyone to be mindful of water usage and to thank everyone that is conserving.

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Ramos seconded the motion at 6:04 p.m.

Ayes: Kimball, Bishop, Ramos and Kale
Nays: None
Absent: O’Hair
Motion Passed

The next Osceola Water Works Board Meeting will be held Thursday, September 5th, 2024, at 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director