

OSCEOLA WATER BOARD
MEETING MINUTES
JULY 11, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, July 11, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop, Jim Kimball, and Sarah O’Hair, Board Member Sandra Ramos was absent. Also present from Osceola Water Works were Superintendent Brandon Patterson, Distribution Foreman Deena Snyder, and Lead Utility Operator Royce Robertson as well as Andrew Clarke of Spoke Communications, LLC, and KCCI-TV news.

Board Member Kimball motioned to approve the Agenda and Board Member Bishop seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball, O’Hair

Nays: None

Absent: Ramos

Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Time was allowed for members of the community to comment; no comments were made.

Water Superintendent Brandon Patterson opened the discussion regarding an Amendment to the Agreement with Veenstra & Kimm, Inc. for additional Hoist & Beam design work for the Water Plant Pump Access Hatch. After discussion, Board Member Kimball motioned and Board Member Bishop seconded the motion to accept and pay for the additional design work in the amount of \$1,349.61, on the Hoist and Beam as presented. Roll Call of the Vote was:

Ayes: Kimball, Bishop, O’Hair, Kale

Nays: None

Absent: Ramos

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an Agreement with Roof, Gerdes, Erlbacher, PLC for Audit Scope and Services for the Year ended 6/30/2024, in the amount of \$8,990.00. After discussion, Board Member Bishop motioned to accept the agreement as presented and Board Member Kimball seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, O’Hair, Kale

Nays: None

Absent: Ramos

Motion Passed

Water Superintendent Brandon Patterson lead a discussion regarding the purchase of Excavation Equipment. After discussion and review of quotes, pro’s and con’s, and uses for projects, Board Member Bishop motioned to approve a purchase not to exceed \$78,750. Board Member Kimball seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, O’Hair, Kale

Nays: None

Absent: Ramos

Motion Passed

Water Superintendent Report: Water Superintendent Brandon Patterson reported that the Lake level at West Lake was at 1071.35 ft. A meeting was had with the financial advisor to discuss future projects, work continues on the Lead Line project and staff are working ahead of the City on the Sidewalk project to disconnect abandon services. The City square project will go out to bid in the fall. A report was given on water main breaks and on staffing. The July issue of Quench Magazine was mailed to all Osceola Water Works customers. Water Works employees rode in the 4th of July parade.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on June 6, 2024, Aging Report, YTD Budget and the following Bills and Claims:

Advantage Group	Payroll	\$872.92
Agsource Laboratories	Lab Testing	\$87.00
Ahlers Cooney Attorneys	Legal	\$180.00
Assurity	Payroll	\$292.64
Badger Meter	Services	\$171.06
Baker Group	Services	\$6,985.00
Bobs Auto Supply	Repairs	\$12.54
Bud Jones Construction	Repairs	\$1,250.00
Card Member Services	Services	\$2,218.70
Casey's General Stores	Fuel	\$769.48
Centerpoint Energy Services	Utilities	\$122.01
Central Iowa Fasteners	Services	\$42.50
Chem-sult, Inc.	Chemicals	\$46,131.41
Chestnut Lawn & Landscape	Services	\$451.00
Cintas First Aid & Safety	Services	\$44.16
City of Osceola	Monthly Collections	\$225,398.21
City of Osceola-Health	Health Insurance	\$11,707.47
Clouser Plumbing Technologies	Services	\$22,550.25
Communications Solutions	Services	\$2,863.87
Core & Main, LP	Lab Testing	\$1,338.33
Creston Publishing Co	Communications	\$482.66
D & D Pest Control	Services	\$85.00
Dalton Winship	Refund	\$434.98
Fareway Stores	Services	\$4.00
CSG Forte Payments, Inc.	Services	\$412.75
Gilberts True Value	Services	\$218.15
GWorks	Services	\$84.00
Hach Company	Chemicals	\$1,540.24
Hard Rock Car Wash	Services	\$20.00
Hawkins	Chemicals	\$3,784.20
Highway Lumber	Services	\$242.27
IA Dept of Human Services	Payroll	\$951.55
IA Dept of Natural Resources	Permits	\$603.77
Ideal Ready Mix Co	Services	\$758.00
Internal Revenue Service	Taxes	\$11,894.31
IA Dept of Revenue	Taxes	\$1,326.34
IPERS	Payroll	\$6,618.46
JP Auto Supply	Repairs	\$34.87
Met Life	Insurance	\$1,015.64
Metering & Technology Solution	Services	\$4,574.19
Midwest Office Technology	Office Operations	\$183.24
Municipal Supply, Inc.	Repairs	\$833.31
Mutual of Omaha	Insurance	\$144.83
O'Reilly Auto Parts	Repairs	\$93.58
Osceola Farm & Home	Services	\$475.75
Shazam	Services	\$25.00
Solutions	Office Supplies	\$126.97
Spoke Communications, LLC	Communications	\$2,250.00
US Cellular	Communications	\$471.20
UMB Bank NA	Bond Fees	\$250.00

USA Bluebook	Services	\$624.32
Veenstra & Kimm, Inc	Services	\$10,638.22
Windstream	Communications	\$473.26
Zimco	Services	\$290.00
	Total Accounts Payable	\$375,453.61
Richard Belden Jr	UB Refund	\$41.29
Andrade Garcia	UB Refund	\$55.22
Manuel Flores Hernandez	UB Refund	\$64.01
Htoo Kler	UB Refund	\$54.22
Aung Lian	UB Refund	\$75.65
Jose Limones Colima	UB Refund	\$59.55
Austin Pate	UB Refund	\$24.88
Christian Rivera	UB Refund	\$93.44
Hannah & Hunter Simpson	UB Refund	\$25.62
Dusniel Legra Tamayo	UB Refund	\$61.92
	Total Refunds	\$555.80
	Total Payroll	\$38,097.54
	Total Paid	\$414,106.95

Roll call of the vote was:
Ayes: Kimball, Bishop, Kale, O’Hair
Nays: None
Absent: Ramos
Motion Passed

Utility Office Manager was absent so no report was given.

Board Member Reports: Board Members O’Hair, Kimball, and Bishop had nothing to report. Board Chairperson Kale would like to thank the Staff of Osceola Water Works for all their hard work.

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Kimball seconded the motion at 5:58 p.m.

Ayes: Kimball, Bishop, O’Hair and Kale
Nays: None
Absent: Ramos
Motion Passed

The next Osceola Water Works Board Meeting will be held Thursday, August 1st, 2024, at 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director