

OSCEOLA WATER BOARD
MEETING MINUTES
JUNE 6, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, June 6, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop, Sandra Ramos, Jim Kimball, and Sarah O'Hair. Also present from Osceola Water Works were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, as well as Andrew Clarke of Spoke Communications, LLC, and Randy Johnson of Veenstra & Kimm, Inc.

Board Member Kimball motioned to approve the Agenda and Board Member Bishop seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball, O'Hair, Ramos
Nays: None
Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Time was allowed for members of the community to comment; no comments were made.

Water Superintendent Brandon Patterson introduced Randy Johnson from Veenstra & Kimm, Inc. who gave a report regarding the Lead Service Line Program and SRF Loan application for financing of that project. After discussion, Board Member Bishop motioned to authorize Brandon Patterson to sign the loan application form and Board Member Kimball seconded the motion. Roll call of the vote:

Ayes: Bishop, Ramos, Kimball, O'Hair, Kale.
Nays: None
Motion Passed

Randy Johnson of Veenstra & Kimm, Inc. exited the meeting at 5:47 p.m.

Water Superintendent Brandon Patterson reported regarding Premium Rate Charges at 2315 N Main, Osceola, IA 50213. A meeting was held previously with the property owner and an agreement has been reached. No action will be taken.

Utility Business Director Patti Snyder opened the discussion regarding a Resolution to Transfer Funds from the Operating Fund to the Sinking Fund for FY 2024-2025. After discussion, Board Member Bishop motioned and Board Member Ramos seconded to accept the Resolution to Transfer Funds as presented. Roll Call of the Vote was:

Ayes: Bishop, Ramos, Kimball, O'Hair, Kale.
Nays: None
Motion Passed
Resolution No: 2024-17

Board Member Kimball motioned to enter into Public Hearing Regarding Water Rates for FY 2024-2025 at 5:50 p.m. and Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, Ramos, O'Hair, Kale
Nays: None
Motion Passed

Board Chairperson Kale announced the opportunity for Public Call-In for 1 minute. No comments were received.

Board members discussed Osceola Water Works current and future water rate structure, operating costs, and the impact on revenue and customers. After a lengthy discussion, Board Member Kimball motioned to go out of Public Hearing at 6:28 p.m. and Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Ramos, O'Hair, Bishop, Kale
Nays: None

Motion Passed

Board member Kimball motioned to approve the following water rates to be effective July 1, 2024, to be billed on the August 1, 2024 utility billing.

Standard Rate \$13.30/thousand

Industrial Rate \$8.75/thousand

Bulk Rate \$17.25/thousand

Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, Kimball, Ramos, Kale

Nays: O'Hair

Motion Passed

Resolution No: 2024-18

Water Superintendent Brandon Patterson opened the discussion regarding the Osceola Water Works Rules & Regulations Definitions of Classes of Rates to Standard, Industrial & Bulk. After discussion Board Member Kimball motioned to approve the definitions as presented and Board Member Bishop seconded the motion. Roll Call of the Vote was:

Ayes: Ramos, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Resolution No: 2024-19

Water Superintendent Brandon Patterson opened the discussion regarding an Agreement with Ahlers & Cooney, P.C. for review of the Osceola Water Works Employee Manual for \$300/hr not to exceed \$3,000.00. After discussion, Board Member Kimball motioned to accept the agreement as presented and Board Member Ramos seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, Bishop, Ramos, O'Hair, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson gave a report on the current Drought conditions in Clarke County and that West Lake levels are at 1071.30. SIRWA has materials to continue with the Emergency Connection serving Eastern Clarke Co., and work continues with Sargent Quarry as an Emergency Source. Veenstra & Kimm, Inc. is working on the Hydraulic water study to connect with SIRWA. After discussion, Board Member O'Hair motioned and Board Member Ramos seconded the motion to Exit Section 1: Water Warning of the Water Conservation Ordinance. Roll Call of the Vote was:

Ayes: Bishop, Ramos, O'Hair, Kale

Nays: Kimball

Motion Passed

Resolution No: 2024-20

Water Superintendent Brandon Patterson gave a report regarding a Resolution to Exit the Suspension of Hydrant Meter Usage and Reinstating the Vendor Station. After discussion, Board Member Bishop motioned to approve the resolution as presented. Board Member O'Hair seconded the motion. Roll Call of the Vote was:

Ayes: Bishop, Ramos, O'Hair, Kale

Nays: Kimball

Motion Passed

Resolution No: 2024-21

Water Superintendent Report: Water Superintendent Brandon Patterson reported on a meeting with DNR, and the July issue of Quench Magazine will be mailed to all Osceola Water Works customers. This week there were a couple water main breaks due to moisture in the ground; have not had any main breaks since February, 2024. A meeting between SIRWA, CCRC, and Osceola Water Board is scheduled for June 20, 2024, regarding Reservoir timeline and updates. Spoke Communications is working on a website for CCRC to launch soon.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Ramos seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on May 6, 2024, Special board meeting held on May 22, 2024, Aging Report, and the following Bills and Claims:

Advantage Group	Payroll	\$872.92
Agsourc Laboratories	Lab Testing	\$87.00
Alliant Energy	Utilities	\$5,909.36
Assurity	Payroll	\$365.80
Badger Meter	Services	\$350.84
Brett Street Power Washing	Services	\$30.00
Bud Jones Construction	Repairs	\$25,891.75
Carbon Central, LLC	Services	\$151,727.00
Card Member Services	Services	\$1,706.39
Casey's General Stores	Fuel	\$643.83
Centerpoint Energy Services	Utilities	\$230.94
Central Iowa Fasteners	Services	\$176.34
Chem-sult, Inc.	Chemicals	\$35,887.27
City of Osceola	Monthly Collections	\$221,912.17
City of Osceola-Health	Health Insurance	\$7,745.65
Clarke County Hospital	Services	\$61.00
Communications Solutions	Services	\$791.00
Core & Main, LP	Lab Testing	\$2,773.22
Creston Publishing Co	Communications	\$334.27
D & D Pest Control	Services	\$310.00
D & R Feed, Inc.	Services	\$62.75
Electric Pump	Services	\$1,841.00
Fareway Stores	Services	\$5.16
CSG Forte Payments, Inc.	Services	\$399.75
Friday Ins Agency	Services	\$4,929.88
Gilberts True Value	Services	\$129.70
GWorks	Services	\$96.00
Hawkins	Chemicals	\$10.00
IA Dept of Human Services	Payroll	\$761.24
Illinois Mutual	Payroll	\$470.36
IMWCA	Insurance	\$8,936.00
Internal Revenue Service	Taxes	\$9,213.44
IA Dept of Revenue	Taxes	\$1,623.34
Iowa Fire Equipment Co.	Services	\$594.00
Iowa One Call	Services	\$29.60
IPERS	Payroll	\$8,117.98
JP Auto Supply	Repairs	\$6.29-
Mellen & Associates	Services	\$7,141.58
Met Life	Insurance	\$791.55
Metering & Technology Solution	Services	\$7,992.37
Midwest Office Technology	Office Operations	\$147.23
Municipal H2O	Services	\$4,200.00
Municipal Management Corp	Services	\$1,800.00
Municipal Supply, Inc.	Repairs	\$5,458.72
Mutual of Omaha	Insurance	\$100.92
O'Reilly Auto Parts	Repairs	\$238.78
Osceola Farm & Home	Services	\$362.60
Reynoldson & VanWerden LLP	Services	\$562.50

Shazam	Services	\$25.00
Solutions	Office Supplies	\$251.90
Spoke Communications, LLC	Communications	\$2,250.00
State Hygienic Laboratory	Lab Testing	\$1,841.50
Strange Electric & Performance	Services	\$1,344.29
US Cellular	Communications	\$471.20
UMB Bank NA	Bond Payment	\$219,456.25
USA Bluebook	Services	\$935.92
Veenstra & Kimm, Inc	Services	\$7,447.30
Vision Custom Signs	Services	\$126.64
Windstream	Communications	\$473.22
Total Accounts Payable		\$758,440.13
Jody Bishop	UB Refund	\$43.41
Luis A. Campos Colli	UB Refund	\$63.93
Jonathan Ross Herron	UB Refund	\$54.01
Cody Huhn	UB Refund	\$48.72
David Keiss	UB Refund	\$150.00
Keirston Klommmhaus	UB Refund	\$150.00
Juan Carlos Lara	UB Refund	\$53.32
Dusniel Legra Tamayo	UB Refund	\$116.37
Christian Rivera	UB Refund	\$93.44
Amy Smith	UB Refund	\$52.58
Thomas Theulen	UB Refund	\$54.42
Total Refunds		\$880.00
Total Payroll		\$29,666.76
Total Paid		\$788,987.09

Roll call of the vote was:

Ayes: Kimball, Bishop, Kale, O’Hair, Ramos

Nays: None

Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder reported no billing issues this month. There is an open staff position for Office Associate and effective June 1, 2024, Utility Deposits are \$200.00.

Board Member Reports: Board Members O’Hair, Kimball, Ramos and Bishop had nothing to report. Board Chairperson Kale would like to ask the community to continue with all the adopted habits since going into conservation in 2022 and for everyone to have a Good and Safe Summer!

At 6:56 p.m., Board Member Kimball motioned and Board Member Bishop seconded the motion to go into Closed Session as requested to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation. At 7:50 p.m., Board Member Kimball motioned and Board Member Bishop seconded to exit closed session. Roll Call of the vote was:

Ayes: Kimball, Bishop, Ramos, O’Hair, Kale

Nays: None

Motion Passed

Board Chairperson Kale opened the discussion regarding Water Superintendent’s annual evaluation. After Discussion, Board Member Kimball motioned to set the salary for the position of water superintendent a monthly compensation of \$9,000/month. Board Member Bishop seconded the motion.

Roll Call of the vote was:

Ayes: Bishop, Kimball, O’Hair, Ramos, Kale.

Nays: None

Motion Passed

There being no further business to discuss, Board Member Bishop motioned to adjourn the meeting and Board Member Ramos seconded the motion at 7:53 p.m.

Ayes: Kimball, Ramos, Bishop, O’Hair and Kale

Nays: None

Motion Passed

The next Osceola Water Works Board Meeting will be held Thursday, July 11th, 2024, at 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest: _____
Patti Snyder, Utility Business Director

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