

OSCEOLA WATER BOARD
MEETING MINUTES
APRIL 4, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, April 4, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop, Jim Kimball, Sarah O’Hair, and Board Member Sandra Ramos was absent. Also present from Osceola Water Works were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, Office Associate Ana Landeros Vasquez, as well as Andrew Clarke of Spoke Communications, LLC, John Kooiker, Jeff Rice of SIRWA, and Doug Miller of Friday Insurance Agency, Inc.

Board Member Bishop motioned to approve the Agenda and Board Member Kimball seconded the motion to approve the Agenda. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball, O’Hair
Nays: None
Absent: Ramos
Motion Passed

Chairperson Kale opened the opportunity for Citizens to Address the Board. Time was allowed for members of the community to comment, no comments were received and there were no comments from anyone in attendance.

Water Superintendent Brandon Patterson gave an update on a meeting that was held with Governor Kim Reynolds, members of the Governor’s staff, Board Chairperson Alisha Kale, Mayor Thomas Kedley, Osceola City Administrator Ty Wheeler, SIRWA Co-Managers Brenda Standley and Jeff Rice, Water Superintendent Brandon Patterson and Board Member Jim Kimball. A presentation was given on the current water situation and the immediate, intermediate and long-term water plans and expected costs. After discussion, Board Member Bishop motioned to direct staff to pursue the plan as presented and Board Member Kimball seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Kimball, O’Hair
Nays: None
Absent: Ramos
Motion Passed

Water Superintendent Brandon Patterson presented a proposal for partnering with SIRWA for Distribution System Upgrades to existing infrastructure for SIRWA to provide temporary emergency water supply to Osceola and the Eastern Clarke County service area. After discussion, Board member Bishop motioned to approve the partnership with SIRWA at the cost of \$50,000 or ½ of the costs associated with the project and Board member Kimball seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, O’Hair, Kimball
Nays: None
Absent: Ramos
Motion Passed

Doug Miller of Friday Insurance Agency, Inc. was present to update the Osceola Water Board of Trustees regarding changes in coverage by EMC. Doug will work with Osceola Water Works staff to complete the necessary paperwork to make changes that are the most beneficial to Osceola Water Works. Mr. Miller exited the meeting at 6:26 p.m.

Business Director Patti Snyder presented the FY 2023-2024 Budget Amendments for Revenue & Expenses to be reported to the City of Osceola. After discussion, Board member Bishop motioned to approve the FY Budget Amendments as presented and Board Member O’Hair seconded the motion. Roll Call of the Vote:

Ayes: Kale, Bishop, Kimball, O’Hair
Nays: None
Absent: Ramos
Motion Passed

Resolution: 2024-8

Water Superintendent Report: Water Superintendent Brandon Patterson reported the water levels from West Lake when measured today were 1,065.06. Monthly raw water pumpage is between 700,000 – 800,000 gallons/day. Mr. Patterson commended the conservation efforts of the public and local businesses. Mr. Patterson reported that the Lagoons at the Water Treatment Plant have been cleaned and that Shawn Handsaker had passed his Level 1 Distribution Test.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on March 8, 2024, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

Advantage Group	Payroll	\$783.36
Agsources Laboratories	Lab Testing	\$87.00
Augustine, John	Refund	\$22.62
Badger Meter	Services	\$438.54
Baker Group	Services	\$2,427.64
Bob's Auto Supply	Repairs	\$25.87
Brett Street	Services	\$30.00
Campbell Supply	Services	\$160.87
Card Member Services	Services	\$3,134.75
Casey's General Stores	Fuel	\$1,018.73
Centerpoint Energy Services	Utilities	\$2,073.84
Chem-sult, Inc.	Chemicals	\$30,259.73
City of Osceola	Monthly Collections	\$225,273.09
City of Osceola-Health	Health Insurance	\$14,856.70
Clarke County Hospital	Services	\$327.00
Clarke County Sheriff	Services	\$241.78
Communications Solutions	Services	\$6,040.71
Core & Main, LP	Lab Testing	\$1,534.69
Creston Publishing Co	Communications	\$183.88
Delta Dental of Iowa	Payroll	\$147.74
Ecosystems, Inc.	Services	\$34,800.00
Fareway Stores	Services	\$5.16
Feld Fire	Services	\$259.50
CSG Forte Payments, Inc.	Services	\$390.50
Gilberts True Value	Services	\$48.75
Hawkins	Chemicals	\$10.00
Highway Lumber	Services	\$14.99
IA Association of Municipal	Services	\$1,081.00
IA Dept of Human Services	Payroll	\$1,010.44
Internal Revenue Service	Taxes	\$9,525.33
IA Dept of Revenue	Taxes	\$1,684.68
IA Pump Works	Services	\$1,633.00
IA Rural Water Association	Services	\$1,916.31
IPERS	Payroll	\$8,428.11
JP Auto Supply	Repairs	\$22.95
Met Life	Insurance	\$837.23
Metering & Technology Solution	Services	\$11,883.66
Midwest Office Technology	Office Operations	\$208.89
Municipal Supply, Inc.	Repairs	\$4,862.19
Mutual of Omaha	Insurance	\$106.68
O'Reilly Auto Parts	Repairs	\$25.68
Osceola Farm & Home	Services	\$232.74
SAM, LLC	Services	\$2,400.00

Shazam	Services	\$25.00
Solutions	Office Supplies	\$206.87
Spoke Communications	Communications	\$2,250.00
State Hygienic Laboratory	Lab Testing	\$243.50
US Cellular	Communications	\$471.46
USA Bluebook	Services	\$246.51
Veenstra & Kimm, Inc	Services	\$5,560.00
Windstream	Communications	\$473.13
Total Accounts Payable		\$379,932.80
Rosa A Ponce De Leon Chala	UB Refund	\$6.43
Sully Guage Cobb	UB Refund	\$61.02
Matt & Chrystal Cook	UB Refund	\$50.50
Lisha Ann-Marie McCoy Patrick	UB Refund	\$103.26
Jose Ramos Maciel	UB Refund	\$59.09
Michael Allen Ridley	UB Refund	\$35.74
Total Refunds		\$316.04
Total Payroll		\$30,400.84
Total Paid		\$410,649.68

Roll call of the vote was:
 Ayes: Kimball, Bishop, Kale, O’Hair
 Nays: None
 Absent: Ramos
 Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the Audit Report received for the Year Ended June 30, 23 and discussed the Schedule of Findings reported. No matters of Noncompliance were found. New staff members are great and bring a positive attitude to work everyday.

Board Member Reports: Board Member O’Hair would like to Welcome Ana and to thank the staff for all their hard work. Board Member Kimball would like to Welcome Ana as well as share information on Rain barrels. Board Member Bishop would like to remind the community to use rain barrels and say thank you to the Commercial and Industrial users for their conservation efforts. Board Member Kale repeated that the meeting with Governor Reynolds was very positive and say Thank you to SIRWA and all the Osceola Water Works staff for their hard work and participation and would like to thank the community for continuing to conserve. ISU Extension office is hosting “Backyard Rain Barrels!” on Monday, April 8, 2024 from 6-8pm, at Clarke County Fairgrounds, 2070 W McLane St., Osceola, IA for rain barrel education and how to build a rain barrel.

There being no further business to discuss, Board Member Kimball motioned and Board Member O’Hair seconded the motion for adjournment at 6:52 p.m.

Ayes: Kimball, Bishop, O’Hair and Kale
 Nays: None
 Absent: Ramos
 Motion Passed

The next Osceola Water Works Board Meeting will be held May 7th, 2024, 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

 Alisha Kale, Chairperson

Attest: _____
 Patti Snyder, Utility Business Director