

RESOLUTION 2024-8

RESOLUTION OF THE OSCEOLA WATER WORKS BOARD OF TRUSTEES TO ADOPT STANDARD PROCEDURES AND REQUIREMENTS FOR PUBLIC PARTICIPATION AND/OR COMMENTS DURING MEETINGS

WHEREAS, the Osceola Water Works Board of Trustees, Osceola, Iowa, has determined that it is necessary to adopt by resolution standard procedures and requirements for public comments made both during the meeting and for comments submitted in writing ahead of the meeting; and

WHEREAS, the Board hereby adopts this resolution to comply with this mandate;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby establishes the following procedures for public participation during meetings:

1. Members of the public may submit public comments during the public comment portions of the meeting called on to speak by the presiding officer when their turn comes. The commenter must state his or her name and address at the outset of the comments. Public comments will be restricted to 3 minutes each with a total public comment period of 30 minutes.
2. Members of the public may email or mail to the Board Chairperson or member thereof, any comments /questions they wish to be addressed during the public participation section of the Board meeting.
 - The email and postal addresses for submitting written comments will be posted on the Osceolawaterworks.com website and included in meeting notices.
 - Written comments/ questions must be received by no later than 12:00 p.m. on the day of the meeting.
 - Mailed comments should be prominently marked on the front of the envelope "Public Comment" with the date of the Board meeting for which they are submitted.
 - Written comments, whether emailed or mailed, must include the full name and address of the sender.
 - In order to be considered for public reading, emailed comments must specify in the subject matter heading "Public Comment" and the date of the Board meeting for which they are submitted.
3. All rules of decorum must be followed by members of the public. If a member of the public fails to follow such rules of decorum and becomes disruptive, the speaker will be warned that continued disruption may result in the person being prevented from speaking during the meeting or removed from the meeting.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be posted on the osceolawaterworks.com website where the Board's meeting agendas are posted.

PASSED and ADOPTED this 7th day of March, 2024.



Alisha Kale, Board Chair

ATTEST:



Patti Snyder, Utility Business Director