

OSCEOLA WATER BOARD
MEETING MINUTES
MARCH 7, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, March 7, 2024. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale. The following Board Members were present: Larry Bishop, Sandra Ramos, Jim Kimball and Sarah O'Hair. Also present from Osceola Water Works were Superintendent Brandon Patterson, Utility Business Director Patti Snyder as well as Andrew Clarke of Spoke Communications, LLC and John Kempen.

Board Member Bishop motioned to Amend the March 7, 2024 Agenda by striking Item 5 and Item 6 from the Agenda. Board Member Kimball seconded the motion to approve the Agenda as amended.

Ayes: Kale, Bishop, Ramos, Kimball, O'Hair

Nays: None

Motion Passed

Chairperson Kale presented the Resolution for Procedures for Public Comment. After discussion, Board Member Bishop motioned to approve the Resolution for Procedures for Public Comment as written. Board Member O'Hair seconded the motion. Roll Call of the vote:

Ayes: Kale, Bishop, Ramos, O'Hair

Nays: Kimball

Motion Passed

Resolution: 2024-8

Chairperson Kale opened the opportunity for Citizens to Address the Board. Time was allowed for members of the community to comment, no comments were received. Chairperson Kale read a letter received from Carrie Danley. The Board directed staff to send an email response to the letter.

Utility Business Director Patti Snyder presented a Resolution regarding Rule 24 of the Osceola Water Works Rules & Regulations. No action was taken at this time.

Water Superintendent Report: Water Superintendent Brandon Patterson reported the water levels from West Lake were measured today. West Lake measured an elevation of 1,065.08. Monthly raw water pumpage is between 700,000 – 800,000 gallons/day. Mr. Patterson commended the conservation efforts of the public and local businesses.

Notices have been sent as required within 30 days of issuance via mail, email and posting on the Osceolawaterworks.com site regarding a plant treatment/technique monitoring violation. Additional measures have been implemented to ensure compliance in the future.

Results of inspection on the Industrial Park Water Tower indicate that significant restoration/renovations are probable in 2029-2030 with more discussion to follow.

Update on a possible short-term water option: Lab samples have been sent to IDNR from local bodies of water and permits have been obtained. More information may be available in the coming weeks.

CCRC members are meeting next week with NRCS regarding the Clarke County Reservoir project.

Two of our open full-time staffing positions have been filled and we are excited to move forward. The remaining full-time position will be advertised in July.

Board Chairperson Kale presented the consent agenda. Board Member Kimball motioned and Board Member Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on February 7, 2024, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

21 st CENTURY REHAB, P.C.	SERVICES	\$139.00
ADVANTAGE GROUP	PAYROLL	\$783.36
AGSOURCE LABORATORIES	LAB TESTING	\$87.00
AHLERS COONEY ATTORNEYS	SERVICES	\$210.00
BADGER METER	METERING SERVICES	\$596.68
BOB'S AUTO SUPPLY	REPAIRS	\$59.75
BRETT STREET	SERVICES	\$30.00
BUD JONES CONSTRUCTION	SERVICES	\$7,109.50
CARD MEMBER SERVICE	SERVICES	\$2,142.91
CASEY'S GENERAL STORES	FUEL	730.79
CENTRAL IOWA FASTENERS	SERVICES	\$226.11
CHEM-SULT INC.	CHEMICALS	\$33,321.58
CINTAS FIRST AID & SAFETY	SERVICES	\$163.20
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$231,098.21
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$7,104.35
CLARKE COUNTY HOSPITAL	SERVICES	\$132.00
CLARKE COUNTY SHERIFF	SERVICES	\$708.64
CORE & MAIN LP	LAB TESTING	\$1,621.19
CRESTON PUBLISHING	PUBLICATIONS	\$317.86
D & D PEST CONTROL	SERVICES	\$45.00
DIXON ENGINEERING, INC	SERVICES	\$8,655.00
ELECTRIC PUMP	SERVICES	\$1,033.00
FASTENAL	REPAIRS	\$170.69
FP FINANCE	POSTAGE	\$405.32
CSG FORTE PAYMENTS, INC.	SERVICES	\$396.00
GILBERTS TRUE VALUE	SERVICES	\$21.99
GWOKS	SERVICES	\$144.00
HAWKINS	LAB TESTING	\$10.00
HIGHWAY LUMBER	SERVICES	\$34.99
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
IDEAL READY MIX CO	SERVICES	\$1,102.75
INTERNAL REVENUE SERVICE	PAYROLL	\$9,163.75
IOWA DEPT OF REVENUE	TAXES	\$1,227.95
IPERS	PAYROLL	\$6,203.62
JP AUTO	REPAIRS	\$18.99
KD TIRES	SERVICES	\$20.00
MELLEN & ASSOCIATES, INC.	SERVICES	\$3,075.97
MENARDS	SERVICES	\$239.92
MET LIFE	INSURANCE	\$499.62
METERING & TECHNOLOGY SOL	SERVICES	\$8,091.22
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$152.28
MILLER ENTERPRISES, LLC	SERVICES	\$193.86
MUNICIPAL SUPPLY INC.	REPAIRS	\$2,735.86
MUTUAL OF OMAHA	LIFE INSURANCE	\$76.03
O'REILLY AUTO PARTS	REPAIRS	\$63.91
OSCEOLA FARM & HOME	SUPPLIES	\$469.37
POLLARD WATER	SERVICES	\$809.90
REYNOLDSON VANWERDEN LLP	SERVICES	\$922.50
ROOF, GERDES, ERLBACHER	SERVICES	\$3,500.00
SNYDER PLUMBING, LLC	SERVICES	\$1,279.52
SOLUTIONS	OFFICE OPERATIONS	\$64.44
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$2,250.00
STATE HYGENIC LABORATORY	LAB TESTING	\$673.00
STRANGE ELECTRIC & PERF.	SERVICES	\$202.50

U.S. CELLULAR	COMMUNICATIONS	\$471.28
US POST OFFICE	PO BOX	\$154.00
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$4,303.50
VESSCO, INC.	SERVICES	\$291.31
WINDSTREAM	COMMUNICATION	\$451.99

TOTAL ACCOUNTS PAYABLE \$347,217.60

ANDY CATILLO	UTILITY REFUND	\$11.71
SULLY GUAGE COBB	UTILITY REFUND	\$61.02
LUIS ENRIQUE MACIAS GOMEZ	UTILITY REFUND	\$57.94
NICOLE MARIE PASUTTI	UTILITY REFUND	\$59.14
PLUM BUILDING SYSTEMS	UTILITY REFUND	\$103.26
LUIS RIVERA	UTILITY REFUND	\$56.74

TOTAL REFUNDS	\$349.81
TOTAL PAYROLL	\$27,860.59
TOTAL PAID	\$375,428.00

Roll call of the vote was:

Ayes: Kimball, Ramos, Bishop, Kale, O’Hair

Nays: None

Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the Month-end Revenue & Expenses. Next month should have information on Insurance policy changes and rates and FY 2022-2023 Budget Amendment. Everyone is excited to move forward with new staff members.

Board Member Reports: Board Member O’Hair would like to thank the staff for all their hard work. Board Member Kimball would like to have information about costs of a Water Train. Board Member Ramos had nothing to report. Board Member Bishop had nothing to report. Board Member Kale would like to thank Osceola Foods, SIRWA, Sargent Farms for working with us and would like to thank the community for continuing to conserve.

There being no further business to discuss, Board Member Kimball motioned and Board Member Ramos seconded the motion for adjournment at 6:24 p.m.

Ayes: Kimball, Ramos, Bishop, O’Hair and Kale

Nays: None

Motion Passed

The next Osceola Water Works Board Meeting will be held April 4th, 2024, 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest:

Patti Snyder, Utility Business Director