

OSCEOLA WATER BOARD
FEBRUARY 8, 2024
(UNAPPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, February 8, 2024, at the location of the Clarke Community High School Auditorium. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Vice Chairperson Larry Bishop. The following Board Members were present: Sandra Ramos, and Jim Kimball. Alisha Kale and Sara O’Hair were absent. Also present from Osceola Water Works were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, Distribution Foreman Deena Snyder, and Plant Foreman Cory Gallup. Andrew Clarke of Spoke Communications, LLC and several members of the public were also in attendance.

Board member Kimball motioned to approve the agenda as presented and board member Ramos seconded the motion. Motion Passed.

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O’Hair
Motion Passed

Vice Chairperson Bishop opened the opportunity for Citizens to Address the Board. Questions from numerous people regarding water rates and water conservation were heard.

Vice Chairperson Bishop presented the Resolution for Procedures for Public Comment. No action was taken on this item.

Utility Business Director Patti Snyder presented as a donation item the Clarke County Historical Society Water Bill. After discussion, board member Kimball motioned and board member Ramos seconded the motion to approve and donate payment of the Clarke County Historical Society Water Bill as presented. Motion Passed.

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O’Hair
Motion Passed

Superintendent Brandon Patterson presented a Resolution Amending Rule #8, Meter and Tap fees of the Osceola Water Works Rules & Regulations. After discussion, board member Kimball motioned to approve the Resolution as presented and board member Ramos seconded the motion. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O’Hair
Motion Passed
Resolution: 2024-4

Utility Business Director Patti Snyder opened the discussion regarding a Resolution Amending the Osceola Water Works Employee Manual Section 5.7: Equipment. After discussion, board member Kimball approved and board member Ramos seconded the motion to approve the Resolution as presented. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O’Hair

Motion Passed
Resolution: 2024-5

Vice Chairperson Bishop opened the discussion regarding a Resolution for Setting a Public Hearing for Industrial Rates to be held on Thursday, March 7, 2024 at 5:30 p.m. at Osceola Water Works, 208 W Jefferson, Osceola, IA 50213. Board member Kimball motioned to approve a Resolution for a Public Hearing as presented and board member Ramos seconded the motion. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed
Resolution: 2024-6

At 6:11 P.M. board member Kimball motioned and board member Ramos seconded the motion to Open a Public Hearing regarding Water Rates During a Period of Conservation. Roll Call Vote: Ayes: Kimball, Ramos, Bishop: Motion Passed. There were no written comments and public comments were given. At 6:21 P.M. board member Kimball motioned and board member Ramos seconded the motion to exit the public hearing. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed

Vice Chairperson Bishop lead the discussion regarding a Resolution to Set Water Rates During a Period of Conservation. After discussion, board member Kimball motioned to maintain the Water Rates as they are at this time, board member Ramos seconded the motion. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed

At 6:23 P.M. board member Kimball motioned and board member Ramos seconded the motion to Open a Public Hearing regarding the FY 2024-2025 Budget. Roll Call Vote: Ayes: Kimball, Ramos, Bishop: Motion Passed. There were no written comments and following public comments, at 6:29 P.M. board member Kimball motioned and board member Ramos seconded the motion to exit the public hearing. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed

Business Director Patti Snyder lead the discussion regarding a Resolution Approving the FY 2024-2025 Budget. Board member Kimball motioned to approve the FY 2024-2025 Budget as presented and board member Ramos seconded the motion. Roll Call Vote:

Ayes: Kimball, Ramos, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed
Resolution: 2024-7

Water Superintendent Report: Water Superintendent Brandon Patterson reported the water levels from West Lake are measured weekly and reported on-line at osceolawaterworks.com. West Lake measured at 1,065.26 on February 2nd, 2024 when last read. Daily raw water rates have decreased to 851,000 gallons

vs. last year of 1,000,000 gallons. Water Works staff is continuing to meet with the largest users and continue to pursue options of another water supply.

Board Vice Chairperson Bishop Kale presented the consent agenda. Board member Kimball motioned and board member Ramos seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on January 4, 2024, and the Working Board meeting held on January 17, 2024, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$855.20
AGSOURCE LABORATORIES	LAB TESTING	\$87.00
AHLERS COONEY ATTORNEYS	SERVICES	\$114.00
ALLIANT ENERGY	UTILITIES	\$8,399.53
AUSTINS CARPET & DUCT CLEANING	SERVICES	\$1,950.00
BADGER METER	METERING SERVICES	\$142.51
BOB'S AUTO SUPPLY	REPAIRS	\$27.24
BUD JONES CONSTRUCTION	SERVICES	\$10,581.00
CARD MEMBER SERVICE	SERVICES	\$1,149.68
CASEY'S GENERAL STORES	FUEL	\$415.56
CENTERPOINT ENERGY SERVICES	UTILITIES	\$1,380.95
CENTRAL IOWA FASTENERS	SERVICES	\$243.87
CHEM-SULT INC.	CHEMICALS	\$34,858.20
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$223,347.74
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$6,396.25
CLARKE COUNTY SHERIFF	SERVICES	\$824.95
CLINT BUCKINGHAM	REFUND	\$489.25
CORE & MAIN LP	LAB TESTING	\$1,395.08
COUNTRY CONCRETE	SERVICES	\$865.00
CRESTON PUBLISHING	PUBLICATIONS	\$598.60
D & D PEST CONTROL	SERVICES	\$45.00
DENNEY CONSTRUCTION	SERVICES	\$1,274.00
DSM HOIST, INC	SERVICES	\$1,135.00
FP FINANCE	POSTAGE	\$623.77
CSG FORTE PAYMENTS, INC.	SERVICES	\$383.00
GILBERTS TRUE VALUE	SERVICES	\$677.85
GRAINGER	SERVICES	\$60.24
HACH COMPANY	SERVICES	\$105.94
HAWKINS	CHEMICALS	\$3,675.00
HIGHWAY LUMBER	SERVICES	\$313.20
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	PERMIT	\$100.00
IDEAL READY MIX CO	SERVICES	\$4,332.38
ILLINOIS MUTUAL	PAYROLL	\$900.32
INTERNAL REVENUE SERVICE	PAYROLL	\$12,463.41
INTERSTATE POWER SYSTEMS	SERVICES	\$1,118.00
IOWA DEPT OF REVENUE	TAXES	\$1,479.38
IPERS	PAYROLL	\$6,847.60
KD TIRES	SERVICES	\$864.00
MCMASTER-CARR	SERVICES	\$487.91
MELLEN & ASSOCIATES, INC.	SERVICES	\$1,709.00
MET LIFE	INSURANCE	\$972.37
METERING & TECHNOLOGY SOL	SERVICES	\$928.60
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$267.66
MUNICIPAL SUPPLY INC.	REPAIRS	\$9,205.58
MUTUAL OF OMAHA	LIFE INSURANCE	\$106.68
O'REILLY AUTO PARTS	REPAIRS	\$38.81
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$5,365.00
OSCEOLA FARM & HOME	SUPPLIES	\$131.84
PLUMB SUPPLY COMPANY	SERVICES	\$183.06
POLLARD WATER	SERVICES	\$663.42
QUALITY GLASS COMPANY	SERVICES	\$559.50
REYNOLDSON & VANWERDEN LLP	SERVICES	\$562.50
SCHILDBERG CONSTRUCTION	SERVICES	\$826.75
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	OFFICE OPERATIONS	\$1,031.78
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$2,250.00
STATE HYGENIC LABORATORY	LAB TESTING	\$244.00
STRANGE ELECTRIC & PERF.	SERVICES	\$202.50
USA BLUE BOOK	SUPPLIES	\$99.68
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$9,958.61
WINDSTREAM	COMMUNICATION	\$451.94

TOTAL ACCOUNTS PAYABLE \$368,054.94

MATILDE AVALOS	UTILITY REFUND	\$17.30
JOHN BOWERS	UTILITY REFUND	\$122.53
KATIE DEAN	UTILITY REFUND	\$40.55
YUNIOR YOANDRY GONZALES	UTILITY REFUND	\$15.57
TERESA PALMER	UTILITY REFUND	\$11.05
PEDRO PINO	UTILITY REFUND	\$10.63
JUDY K SMITH	UTILITY REFUND	\$45.32
PLUM BUILDING SYSTEMS	UTILITY REFUND	\$106.83
YANISEY MOLINA DEL TORO	UTILITY REFUND	\$39.03
	TOTAL REFUNDS	\$408.81
	TOTAL PAYROLL	\$36,594.86
	TOTAL PAID	\$405,058.61

Roll call of the vote was:
 Ayes: Kimball, Ramos, Bishop
 Nays: None
 Absent: Kale, O’Hair
 Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the Month-end Revenue & Expenses.

Board Member Reports: Board Member Kimball would like to say thank you to the community for participating and that as a community we are working together to conserve and it shows. Board Member Ramos had nothing to report. Board Member Bishop would like to thank everyone to attending tonight’s meeting.

There being no further business to discuss, board member Kimball motioned and board member Ramos seconded the motion for adjournment at 6:43 p.m.

Ayes: Kimball, Ramos, Bishop
 Nays: None
 Absent: Kale, O’Hair
 Motion Passed

The next Osceola Water Works Board Meeting will be held March 7, 2024, 5:30 P.M. at the Osceola Water Works, 208 W Jefferson, Osceola, IA 50213.

Alisha Kale, Chairperson

Attest:

Patti Snyder, Utility Business Director