

OSCEOLA WATER BOARD  
SPECIAL MEETING  
JANUARY 17, 2024  
UNAPPROVED

The Osceola Water Works Board of Trustees met for a Special Meeting scheduled on Wednesday, January 17, 2024 at 10:00 A.M. This being the time and place as legally posted, the meeting was called to order at 10:16 A.M. by Chairperson Alisha Kale, with the following Board Members present: Sara O'Hair, Jim Kimball, and Larry Bishop. Board member Sandra Ramos was absent. Also present were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, and Andrew Clarke of Spoke Communications, LLC.

Board member Bishop motioned to approve the agenda as presented and board member Kimball seconded the motion. Motion Passed.

Ayes: Kimball, O'Hair, Bishop, Kale  
Nays: None  
Absent: Ramos  
Motion Passed

No citizens were present to address the board for items not on the Agenda.

Utility Business Director Patti Snyder opened the discussion regarding Quotes received from Communications Solutions of S. Iowa for upgrades to Security and Access Controls Systems. After discussion, no action was taken at this time.

Water Superintendent Brandon Patterson opened the discussion regarding Water Works Staffing which included: Job Descriptions, Pay Ranges and an Employee Organizational Chart. After discussion, board member Bishop motioned to approve and board member O'Hair seconded the motion for approval of the Job Descriptions as presented. Also, board member Bishop motioned to approve and board member Kimball seconded the motion for approval of the pay ranges as presented. Lastly, board member Bishop motioned to approve and board member Kimball seconded the motion for approval of the Employee Organizational Chart as presented. Motion Passed.

Ayes: Kimball, O'Hair, Bishop, Kale  
Nays: None  
Absent: Ramos  
Motion Passed

Utility Business Director Patti Snyder opened a Work Session regarding the FY 2024-2025 Budget. Preliminary Budget Revenue and Expenses were presented to the Board for review and discussion. After discussion, it was decided that more information is needed to determine the FY 2024-2025 Budget figures.

There being no further business to discuss, board member Bishop motioned and board member Kimball seconded the motion for adjournment at 1:03 P.M.

Ayes: Kimball, Bishop, O'Hair, Kale  
Nays: None  
Absent: Ramos  
Motion Passed

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Alisha Kale, Chairperson

Attest:

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Patti Snyder, Utility Business Director