

OSCEOLA WATER BOARD  
NOVEMBER 9, 2023  
(APPROVED)

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, November 9, 2023. This being the time and place as legally posted, the meeting was called to order at 5:31 P.M. by Vice Chairperson Larry Bishop, with the following Board Members present: Sara O'Hair, Sandra Ramos. Jim Kimball joined the meeting at 5:38 P.M. Board Member Alisha Kale was absent. Also present were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, Plant Foreman Cory Gallup and Jim Hamilton.

Board member O'Hair motioned to approve the agenda as presented and board member Ramos seconded the motion.

Ayes: Kimball, Ramos, O'Hair, Bishop  
Nays: None  
Absent: Kale  
Motion Passed

Jim Hamilton was present to address the board. Mr. Hamilton asked questions regarding what is being done for options for more water such as: Q-Pond, Grade Lake, the Rock Quarry, East Lake, the line from the Sewer Plant, and SIRWA. Mr. Hamilton mentioned the current Conservation restrictions. Mr. Hamilton exited the meeting at 5:40 P.M.

Water Superintendent Brandon Patterson opened the discussion regarding a quote for Electric Pump for replacing 1 of 3 transfer pumps at the Water Treatment Plant. After discussion, board member Kimball motioned to approve the quote for \$12,034.00 as presented and board member O'Hair seconded the motion to approve.

Ayes: Kimball, O'Hair, Ramos, Bishop  
Nays: None  
Absent: Kale  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding quotes for the pumping of the lagoons at the Water Treatment Plant. Two quotes have been received for services of cleaning and pumping the 2 lagoons located at the West Lake Water Treatment Plant. The lagoons were last pumped in 2020. Water Treatment Plant Foreman Cory Gallup presented information from Nutri-Ject and Eco System. Eco Systems can have this done in 2 weeks and has agreed to bill us for ½ of the costs in 2023 and the other ½ in FY 2024-2025. After discussion a motion was made by Board Member Kimball to accept the quote from Eco Systems for the rate of \$.10/gallon or \$600/trailer load and to proceed with the lagoon pumping. Board Member Ramos seconded the motion.

Ayes: Kimball, O'Hair, Ramos, Bishop  
Nays: None  
Absent: Kale  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Modification of Section 3: Water Emergency and Section 4: Water Crisis. The modifications will provide clarity of the Base Allocations and the Subsequent Violations in each of the Section 3 and Section 4. After discussion a motion was made by Board Member Kimball and seconded by Board Member Ramos to accept the changes as written. Roll Call of the Vote was:

Ayes: Kimball, O'Hair, Ramos, Bishop  
Nays: None  
Absent: Kale  
Motion Passed  
Resolution: 2023-29

Utility Business Director Patti Snyder opened the discussion regarding Customer Billing of Actual Usage vs. Minimum Usage. After further discussion, no actions was taken.

Utility Business Director Patti Snyder opened the discussion regarding Customer Classification for Residential, Commercial and Industrial Customers. After further discussion, no action was taken.

Utility Business Director, Patti Snyder opened the discussion regarding a resolution to Amend Rule 1: Initiating Service and Service Rules, Application Process: A of the Osceola Water Works Rules & Regulations. The Amendment is to require that each customer must be of the age of 18 before service can be activated. Board Member Kimball motioned to approve the amendment and Board Member O'Hair seconded the motion. Roll Call of the Vote was:

Ayes: Kimball, O'Hair, Ramos, Bishop  
Nays: None  
Absent: Kale  
Motion Passed  
Resolution: 2023-28

Water Superintendent Report: Water Superintendent Brandon Patterson reported on the Town Hall Meeting, comments and suggestions. An update on the timeline for SIRWA's treatment plant being operational is December 1<sup>st</sup>, 2023. The goal is for SIRWA to supply as much water as they can to alleviate as much as possible of their need. Mr. Patterson provided an update with the Divers and the relocation of the Lower Intake. There is a rock in the way of the connection that will need to be removed. Mr. Patterson and Water Treatment Plant Foreman Cory Gallup met with the DNR regarding filters and readings at the treatment plant. An inspection that is required once every 3 years is scheduled for November 20, 2023 at 9am.

Engineers Veenstra & Kimm, Inc. are working on an FAQ for customers regarding options of another water source. Discussions regarding Arbor Lake are forthcoming. Contact with the Rock Quarry has been challenging and we will look to legal council for guidance. Mr. Patterson reported on the condition of West Lake. Levels of West Lake are currently dropping 2" a week. Increased levels of raw ammonia are requiring a switch to free chlorine. Customers may notice a chlorine smell as water travels thru the system. Information will be posted on osceolawaterworks.com. Following the next meter read, we will publish the results of conservation, we are hopeful to see a decrease in usage. Mr. Patterson would also like thank everyone that was involved with the Town Hall Meeting.

Board Vice Chairperson Bishop presented the consent agenda. Board member Kimball motioned and board member Ramos seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on October 5, 2023, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$855.20
AGRILAND FS, INC.	SERVICES	\$1,070.69
AGSOURCE LABORATORIES	LAB TESTING	\$100.00
ALLIANT ENERGY	UTILITIES	\$7,089.87
BADGER METER	METERING SERVICES	\$142.27
BARCO MUNICIPAL PRODUCTS INC	SERVICES	\$913.03
BOB'S AUTO SUPPLY	SERVICES	\$107.23

BUD JONES CONSTRUCTION	SERVICES	\$4,729.50
CAMPBELL SUPPLY	SERVICES	\$159.95
CARD MEMBER SERVICE	SERVICES	\$6,692.52
CASEY'S GENERAL STORES	FUEL	\$1,019.21
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$109.63
CENTRAL IOWA FASTENERS	SERVICES	\$222.80
CHEM-SULT INC.	CHEMICALS	\$35,700.03
CHESTNUT LAWN & LANDSCAPE	SERVICES	\$451.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$256,301.84
CITY OF OSCEOLA - HEALTH	HEALTH INSURANCE	\$19,427.97
CLARKE COUNTY FAIRBOARD	SERVICES	\$400.00
COMMUNICATIONS SOLUTIONS	SERVICES	\$1,359.00
CORE & MAIN LP	LAB TESTING	\$2,610.21
COUNTRY CONCRETE	SERVICES	\$552.50
CRESTON PUBLISHING	PUBLICATIONS	\$247.27
D & D PEST CONTROL	SERVICES	\$45.00
DES MOINES WATER WORKS	LAB TESTING	\$32.10
FAREWAY	LAB TESTING	\$6.42
FP MAILING SOLUTIONS	POSTAGE	\$244.45
CSG FORTE PAYMENTS, INC.	SERVICES	\$383.00
GILBERTS TRUE VALUE	SERVICES	\$317.88
GWORKS	SERVICES	\$14,227.50
HACH COMPANY	LAB TESTING	\$116.00
HAWKINS	CHEMICALS	\$3,675.00
HIGHWAY LUMBER	SERVICES	\$17.57
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	PERMIT	\$100.00
IDEAL READY MIX CO	SERVICES	\$966.50
ILLINOIS MUTUAL	PAYROLL	\$900.32
INTERNAL REVENUE SERVICE	PAYROLL	\$13,402.27
INTERSTATE POWER SYSTEMS	SERVICES	\$300.00
IOWA DEPT OF REVENUE	TAXES	\$1,484.20
IOWA ONE CALL	SERVICES	\$303.20
IOWA PUMP WORKS	SERVICES	\$2,154.00
IOWA RURAL WATER ASSOC	SERVICES	\$455.00
IPERS	PAYROLL	\$7,555.28
KD TIRES	SERVICES	\$20.00
MCMASTER-CARR	REPAIRS	\$140.06
MELLEN & ASSOCIATES, INC.	SERVICES	\$7,631.79
MET LIFE	INSURANCE	\$885.49
METERING & TECHNOLOGY SOL	SERVICES	\$16,346.09-
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$1,327.01
MUNICIPAL SUPPLY INC.	REPAIRS	\$4,392.76
MUTUAL OF OMAHA	LIFE INSURANCE	\$115.43
O'REILLY AUTO PARTS	REPAIRS	\$228.41
OSCEOLA FARM & HOME	SUPPLIES	\$353.81
PALINTEST LIMITED	SERVICES	\$280.00
POLLARD WATER	SERVICES	\$142.00
ROOF, GERDES & ERLBACHER	SERVICES	\$3,500.00
RUSTY'S AUTO SALES & SERVICE	REPAIRS	\$245.75
SCHILDBERG CONSTRUCTION	SERVICES	\$1,053.52
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	OFFICE OPERATIONS	\$17.98
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$1,300.00
STATE HYGENIC LABORATORY	LAB TESTING	\$237.50
STOREY KENWORTHY	SERVICES	\$836.14
STRANGE ELECTRIC & PERFORM	SERVICES	\$2,225.69
U.S. CELLULAR	COMMUNICATIONS	\$590.07
USA BLUEBOOK	SERVICES	\$21.93-
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$9,875.49
WILDBLUE	COMMUNICATIONS	\$175.00
WINDSTREAM	COMMUNICATION	\$447.97
ZIEGLER, INC.	SERVICES	\$1,544.60

TOTAL ACCOUNTS PAYABLE \$409,433.91

PAMELA BROWN	UTILITY REFUND	\$100.00
AMY CABRERA	UTILITY REFUND	\$118.73
R & R CHRISTO CONSTRUCTION	UTILITY REFUND	\$97.88
MEGAN JOHNSON	UTILITY REFUND	\$12.51

MATIAS FRANCISCO JUAN	UTILITY REFUND	\$124.98
SANDRA & LUIS RAMOS, JR	UTILITY REFUND	\$51.36
CHRISTI SCADDEN	UTILITY REFUND	\$58.96
TOTAL REFUNDS	\$564.42	
TOTAL PAYROLL	\$41,473.23	
TOTAL PAID	\$451,471.56	

Roll call of the vote was:

Ayes: Kimball, Ramos, Bishop, O'Hair

Nays: None

Absent: Kale

Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the October Month-end Revenue, Expenses and Capital Outlay as well as Current Cash Position. Regarding Revenue & Expenses, the Board advised to continue to practice due diligence when approving disbursements.

Board Member Reports: Board Member O'Hair would like to have an update from the City regarding the Water Reuse or a clear plan to bridge the gap. Board Member Kimball summarized the CCRC hurdles and steps taken to keep it moving forward. The casino is still floating. Board Member Ramos had nothing to report. Board Member Bishop will be attending a Warren Water meeting on 11/20/23 and will report on that next month. Mr. Bishop also advised that if we go to the next Section of the Water Conservation Ordinance, a plan should be put in place and communicated.

There being no further business to discuss, board member Kimball motioned and board member O'Hair seconded the motion for adjournment at 7:11 p.m.

Ayes: Kimball, Ramos, Bishop, O'Hair


Nays: None

Absent: Kale

Motion Passed

  
Alisha Kale, Chairperson

Attest:

  
Patti Snyder, Utility Business Director

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