

OSCEOLA WATER BOARD
OCTOBER 5, 2023

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, October 5, 2023. This being the time and place as legally posted, the meeting was called to order at 5:31 P.M. by Chairperson Alisha Kale, with the following Board Members present: Sara O'Hair, Sandra Ramos, Jim Kimball, and Larry Bishop. Also present were Superintendent Brandon Patterson, and Utility Business Director Patti Snyder.

Board member Bishop motioned to approve the agenda as presented and board member Kimball seconded the motion.

Ayes: Kimball, Ramos, Kale, O'Hair, Bishop

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding a Resolution Amending Rule 26, Hydrant Flow Testing, of the Osceola Water Works Rules & Regulations. After discussion, Board Member Kimball motioned to approve the Resolution to Amend Rule 26 of the Osceola Water Works Rules & Regulations and Board Member Bishop seconded the motion. Roll call of the vote was:

Ayes: Kimball, O'Hair, Ramos, Kale, Bishop

Nays: None

Motion Passed

Resolution: 2023-26

Water Superintendent Brandon Patterson opened the discussion regarding a Resolution to implement Section 3: Water Emergency – Restrictions, of the Water Conservation Ordinance. Patterson updated the board that the water level of West Lake is 68.04" below Full Pool. An update on diver's visit was given. The diver's were able to clean around the lower intake and get measurements and water samples. With the assistance of engineers from Veenstra & Kimm, Inc., materials needed to raise the lower intake were determined and have been ordered. Diver's will return the first weekend of November, 2023, to raise the lower intake up 4'. As of today, raising the lower intake up 4' will add approximately 100 days of available water from West Lake.

Osceola Water Board Chairperson Alisha Kale suggested to keep a record of Conservation Communications sent to whom and dates for future reference. After further discussion regarding Conservation, Board member Kimball motioned to Approve and Implement Section 3: Water Emergency – Restrictions and Board member Bishop seconded the motion. Roll call of the vote was:

Ayes: Kimball, O'Hair, Ramos, Kale, Bishop

Nays: None

Motion Passed

Resolution: 2023-27

Water Superintendent Report: Water Superintendent Brandon Patterson updated the board with (3) possible dates for a possible meeting with Iowa DNR, SIRWA, and members of the Water Board to discuss West Lake present and future issues. October 17, 2023 @ 12:30pm was decided upon for a meeting with IDNR to meet at the CCDC board room. This meeting is open to the public per board meeting specifications. Patterson also informed the Board that letters regarding Conservation Section 2:

Water Warning and the possibility of moving into Section 3: Water Emergency were sent to all Water Works customers on 9/26/23. A meeting was held with Emergency Management Coordinator B. Jimmerson, Kale, Superintendent Patterson and Utility Business Director Snyder, regarding specifics for Section 5: Emergency Management Notification of the Water Conservation Ordinance. Superintendent Patterson also gave an update on CCRC. Chairperson Kale would like to see a local place such as a website to inform the community on CCRC progress.

Mayor Thomas Kedley joined the meeting at 6:09pm.

Chairman Kale led the discussion regarding progression of CCRC and Water Conservation Ordinance communications with Iowa State Government officials, Senators and Representatives and their involvement.

Board Chairperson Kale presented the consent agenda. Board member Kimball motioned and board member Bishop seconded the motion to issue payment on the Contract Retainer's for the Gustin Street and Truman Road Water Main projects to Denney Construction in the amounts of \$10,873.96 and \$6,041.09 respectively. Board member Kimball motioned and board member Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on September 7, 2023 and Special Board Meeting held September 27, 2023, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$855.20
AGSOURCE LABORATORIES	LAB TESTING	\$87.00
BADGER METER	METERING SERVICES	\$142.27
BUD JONES CONSTRUCTION	SERVICES	\$10,211.50
CARD MEMBER SERVICE	SERVICES	\$4,133.66
CASEY'S GENERAL STORES	FUEL	\$1,305.64
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$104.03
CHEM-SULT INC.	CHEMICALS	\$79,681.67
CINTAS FIRST AID & SAFETY	SERVICES	\$81.87
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$244,620.11
CITY OF OSCEOLA - HEALTH	HEALTH INSURANCE	\$11,345.37
CLARKE COUNTY HOSPITAL	SERVICES	\$221.00
CORE & MAIN LP	LAB TESTING	\$369.32
COUNTRY CONCRETE	SERVICES	\$1,626.00
CRESTON PUBLISHING	PUBLICATIONS	\$290.28
DENNEY CONSTRUCTION	RETAINERS	\$16,915.05
CSG FORTE PAYMENTS, INC.	SERVICES	\$361.50
GILBERTS TRUE VALUE	SERVICES	\$98.73
GWORKS	SERVICES	\$42.00
HAWKINS	CHEMICALS	\$3,665.00
HIGHWAY LUMBER	SERVICES	\$37.47
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
IDEAL READY MIX CO	SERVICES	\$4,548.51
IA DEPT OF NATURAL RESOURCES	PERMIT	\$115.00
ILLINOIS MUTUAL	PAYROLL	\$450.16
INTERNAL REVENUE SERVICE	PAYROLL	\$11,686.84
IOWA DEPT OF REVENUE	TAXES	\$2,048.30
IPERS	PAYROLL	\$9,821.08
JP AUTO	REPAIRS	\$176.58
MCMMASTER-CARR	REPAIRS	\$629.00
MENARDS	REPAIRS	\$724.88
MET LIFE	INSURANCE	\$745.87
METERING & TECHNOLOGY SOLU	REPAIRS	\$460.33
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$160.79
MJ ELECTRIC	DEPOSIT REFUND	\$2,300.00
MUNICIPAL SUPPLY INC.	REPAIRS	\$3,834.34
MUTUAL OF OMAHA	LIFE INSURANCE	\$97.06
O'REILLY AUTO PARTS	REPAIRS	\$22.81
OFFICE OF AUDITOR OF STATE	FILING FEES	\$175.00
OSCEOLA FARM & HOME	SUPPLIES	\$61.27
SCHILDBERG CONSTRUCTION	SERVICES	\$1,276.30

SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	OFFICE OPERATIONS	\$50.00
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$1,300.00
STATE HYGENIC LABORATORY	LAB TESTING	\$518.50
U.S. CELLULAR	COMMUNICATIONS	\$616.73
USA BLUE BOOK	SERVICES	\$-21.93
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$3,833.23
WINDSTREAM	COMMUNICATION	\$447.97

TOTAL ACCOUNTS PAYABLE \$423,308.73

LANCE HENRICHS	UTILITY REFUND	\$22.04
DILIANIS HERNANDEZ	UTILITY REFUND	\$58.85
HTOO THA BLEH PAW	UTILITY REFUND	\$100.12
JACQUELINE B. STAGGS	UTILITY REFUND	\$100.12
ADAN GOMEZ VILLA	UTILITY REFUND	\$2.21

TOTAL REFUNDS	\$283.34
TOTAL PAYROLL	\$35,972.12
TOTAL PAID	\$459,564.19

Roll call of the vote was:

Ayes: Kimball, Ramos, Kale, Bishop, O'Hair

Nays: None

Motion Passed

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the September Month-end Revenue & Expenses and Capital Outlay. Regarding Revenue & Expenses, the Board advised to practice due diligence when approving disbursements. This month there were 27 water shut-offs, we are up to 1,150 Front Desk Users.

Board Member Reports: Board members Kimball, Bishop and Ramos had nothing to report. Board member O'Hair would like to say "Thank you" to Superintendent Brandon Patterson and the entire Water Works staff for all their hard work. Board Chairperson Kale also expressed a "Thank you" to all Water Works staff for conservation communication efforts. Mrs. Kale would like to see more transparency for teaching the community about water and the need for conservation and invites the community of Osceola to help with Conservation efforts. Lastly, City Clean up dates are 10/10 thru 10/12/23.

There being no further business to discuss, board member Kimball motioned and board member Bishop seconded the motion for adjournment at 6:56 p.m.


Ayes: Kimball, Ramos, Kale, Bishop, O'Hair

Nays: None

Motion Passed


Larry Bishop, Vice-Chairperson
11/9/2023

Attest:


Patti Snyder, Utility Business Director

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