

OSCEOLA WATER BOARD  
SEPTEMBER 7, 2023  
APPROVED

The Osceola Water Works Board of Trustees met for the regularly scheduled meeting on Thursday, September 7, 2023. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale, with the following Board Members present: Sara O'Hair, Sandra Ramos, and Jim Kimball, Board member Larry Bishop was absent. Also present were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, Utility Credit & Collections Manager Sierra Mann, Spoke Communications Representative Andrew Clark, Veenstra & Kimm Representatives Randy Johnson and Mike Shoup, Osceola City Council Member from Ward 2 Tom Bahles, and Donnie McCuddin.

Board member Kimball motioned to approve the agenda as presented and board member O'Hair seconded the motion.

Ayes: Kimball, Ramos, Kale, O'Hair  
Nays: None  
Absent: Bishop  
Motion Passed

Opportunity was given for Citizens to Address the Board About Items Not on the Agenda. At 5:32 pm, Osceola City Council Member, Tom Bahls presented information about dredging West Lake. The information provided was prepared by George Antoniou, Land & Waters Bureau, Iowa DNR. The summarized notes state that West Lake cannot be drained and excavated because there is not an alternative water source: SIRWA also confirmed that they could not, under any conditions, meet the water needs currently fulfilled by West Lake. Chairperson Kale thanked Mr. Bahls for attending and sharing the information. Mrs. Kale also reiterated that Water Board meetings are open to the public and we welcome citizen discussions. Councilman Bahls exited the meeting at 5:42pm.

Water Superintendent Brandon Patterson opened the discussion regarding an Agreement with Ahlers & Cooney, PC regarding a conflict of interest and separate representation of the City of Osceola and Osceola Water Works. All board members have previously approved this agreement signed by Chairperson Kale. Board member Kimball motioned and O'Hair seconded the motion.

Ayes: Kimball, O'Hair, Ramos, Kale  
Nays: None  
Absent: Bishop  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an Agreement with Veenstra & Kimm, Inc for professional services for \$39,800, for the Water Treatment Plant Evaluation Project. Discussion was turned over to Randy Johnson and Mike Shoup, representatives of Veenstra & Kimm, Inc. Mr. Johnson explained the scope of the Water Treatment Plant Evaluation project to include a study of the current and future raw water supply from West Lake, raw water from the future reservoir, water quality, capacity and plant equipment. The study will also include identifying and prioritizing needed upgrades and improvements to the water treatment plant facility, to the water treatment process and automated control system and maintenance. A preliminary engineering report will be drafted for review next month and after approval will be sent to Iowa DNR for review and approval. Veenstra & Kimm, Inc will also assist in applying for State Revolving Fund financing for the needed improvements and upgrades to the water treatment plant. After discussion, Board member Kimball motioned and board member

O'Hair seconded the motion to approve the agreement with Veenstra & Kimm, Inc. for \$39,800 for the Water Treatment Evaluation Project.

Ayes: Kimball, O'Hair, Ramos, Kale

Nays: None

Absent: Bishop

Motion Passed

Agenda Item #6 will be moved to the October, 2023, Meeting of the Osceola Water Works Board of Trustees.

Randy Johnson, representative of Veenstra & Kimm, Inc. gave an update on water reuse and at the October meeting will provide a draft report to present to Iowa DNR. Questions regarding the City of Osceola Sewer treatment plant's sewage treatment process, water quality after processing, and pumpage capabilities were discussed. Mr. Johnson also provided information regarding divers that will be at West Lake on Saturday, September 9, 2023 to perform water quality testing at various water levels for possible Intake Modifications to the Lower Intake. Mr. Johnson also provided an update on the Water Main Improvement Projects: Gustin Street Water Main Project has been completed ahead of schedule and under budget; Truman Road Water Main Project has been completed ahead of schedule and under budget; United Farmers Coop water main has been connected. Mr. Johnson, Mr. Shoup and Mr. McCuddin exited the meeting at 6:13pm.

Water Superintendent, Brandon Patterson opened the discussion regarding a resolution to Amend the Osceola Water Works Rules & Regulations, Rule #7: Water Leak Adjustment Policy. It was proposed to add to Rule #7, "If a water leak is found during a Water Conservation Ordinance Implementation, no adjustments will be authorized." After discussion, Board member Kimball motioned to approve and Board member O'Hair seconded the motion. Roll call of the Vote was:

Ayes: O'Hair, Kimball, Ramos, Kale

Nays: None

Absent: Bishop

Motion Passed

Resolution No: 2023-21

Water Superintendent Brandon Patterson opened the discussion regarding a resolution to Suspend Hydrant Meter Permits & Bulk Vendor Usage during Water Conservation Ordinance Implementation. After discussion, Board member Kimball motioned to approve and Board member O'Hair seconded the motion to approve the Resolution. Roll call of the Vote was:

Ayers: O'Hair, Kimball, Ramos, Kale

Nays: None

Absent: Bishop

Motion Passed

Resolution No: 2023-23

Water Superintendent Brandon Patterson opened the discussion regarding Resolution to Modify Section 2 of the Water Conservation Ordinance Item H: to read as "Southern Iowa Rural Water Association (SIRWA) is requested to switch as much of their system serviced by Osceola to be supplied by another source where possible when the water level in West Lake reaches an elevation of 1069 feet above Mean Sea Level (3-feet below normal pool elevation of 1072.0 MSL.)" After discussion, Board member Kimball motioned to accept Item H: regarding SIRWA and Board member O'Hair seconded the motion. Roll call of the Vote was:

Ayes: Kimball, O'Hair, Ramos, Kale

Nays: None

Absent: Bishop  
Motion Passed  
Resolution 2023-22

Water Superintendent Brandon Patterson opened the discussion regarding a Resolution to Modify the Water Conservation Ordinance, Sections 3-5. After discussion it was decided to table the discussion until the next meeting.

Water Superintendent Brandon Patterson opened the discussion regarding a Resolution to Implement Water Conservation Ordinance Section 3: Water Emergency – Restrictions. It was decided to table the discussion until the next meeting.

Water Superintendent Report: Water Superintendent Brandon Patterson updated the board regarding (3) Water Main breaks. A meeting is scheduled for Friday with the Cities largest employer to discuss treatment challenges and conservation due to low lake levels.

Board Member O'Hair exited the meeting at 7:23pm.

Board Chairperson Kale presented the consent agenda. Board member Kimball motioned and board member Kale seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on August 3, 2023, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$855.20
AGSOURCE LABORATORIES	LAB TESTING	\$100.00
AHLERS & COONEY ATTORNEYS	LEGAL	\$513.00
ALLIANT ENERGY	UTILITY	\$10,108.71
BADGER METER	METERING SERVICES	\$142.27
BOB'S AUTO SUPPLY	REPAIRS	\$54.92
BOB'S CUSTOM TROPHIES	NAME PLATE	\$14.95
BRETT STREET POWER WASHING	SERVICES	\$35.00
BUD JONES CONSTRUCTION	SERVICES	\$6,701.93
CARD MEMBER SERVICE	SERVICES	\$2,011.36
CASEY'S GENERAL STORES	FUEL	\$1,439.55
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$115.01
CENTRAL IOWA FASTENERS	SERVICES	\$214.05
CHEM-SULT INC.	CHEMICALS	\$68,672.33
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$205,161.49
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$21,815.94
CLARKE COUNTY HOSPITAL	SERVICES	\$99.00
CORE & MAIN LP	LAB TESTING	\$2,667.60
CRESTON PUBLISHING	PUBLICATIONS	\$193.90
D & D PEST CONTROL	SERVICES	\$90.00
DENNEY CONSTRUCTION	FINAL DRAWS	\$35,566.23
DES MOINES WATER WORKS	LAB TESTING	\$32.10
ELECTRIP PUMP	REPAIRS	\$24,104.58
CSG FORTE PAYMENTS, INC.	SERVICES	\$360.50
FP MAILING SOLUTIONS	INK	\$241.86
GILBERTS TRUE VALUE	SERVICES	\$178.61
GWORKS	SERVICES	\$52.50
HAWKINS	CHEMICALS	\$3,665.00
HIGHWAY LUMBER	SERVICES	\$57.98
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IDEAL READY MIX CO	SERVICES	\$790.00
ILLINOIS MUTUAL	PAYROLL	\$900.32
INTERNAL REVENUE SERVICE	PAYROLL	\$12,530.94
IOWA DEPT OF REVENUE	TAXES	\$1,385.30
IOWA ONE CALL	SERVICES	\$123.80
IOWA PUMP WORKS	SERVICES	\$16,100.00
IPERS	PAYROLL	\$6,951.13
JP AUTO	REPAIRS	\$91.67
KD TIRES, LLC	REPAIRS	\$1,313.00

MET LIFE	INSURANCE	\$158.97
METERING & TECHNOLOGY SOLU	REPAIRS	\$1,824.99
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$180.31
MUNICIPAL SUPPLY INC.	REPAIRS	\$16,945.65
MUTUAL OF OMAHA	LIFE INSURANCE	\$158.34
NORRIS ASPHALT PAVING CO	REFUND	\$2,300.00
NOTATM, LLC	SERVICES	\$11,500.00
ONSITE SERVICE SOLUTIONS	SERVICES	\$1,715.00
OSCEOLA FARM & HOME	SUPPLIES	\$697.87
PALINTEST LIMITED	SERVICES	\$692.78
POLLARD WATER	SERVICES	\$985.47
Q3 CONTRACTING	REFUND	\$2,300.00
REYNOLDSON & VANWERDEN LLP	LEGAL	\$1,012.50
SCHILDBERG CONSTRUCTION	SERVICES	\$585.87
SHAZAM	MONTHLY FEE	\$25.00
SNYDER PLUMBING, LLC	SERVICES	\$1,998.52
SOLUTIONS	OFFICE OPERATIONS	\$1,012.00
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$1,300.50
STATE HYGENIC LABORATORY	LAB TESTING	\$1,460.50
BRIAN SHORT	SERVICES	\$583.27
US CELLULAR	COMMUNICATIONS	\$616.73
USA BLUE BOOK	SERVICES	\$-196.65
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$8,325.07
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$421.82

TOTAL ACCOUNTS PAYABLE \$483,494.29

IFELAYO ADEFUYE	UTILITY REFUND	\$61.32
NICK BENCE	UTILITY REFUND	\$68.31
SHANTELE DIANE BROWN	UTILITY REFUND	\$139.29
RENAE CONNER	UTILITY REFUND	\$70.26
KRISTIAN DAVIS	UTILITY REFUND	\$131.25
GLORIA MIRON RAMIREZ	UTILITY REFUND	\$67.63
JOSE DE JESUS GOMEZ	UTILITY REFUND	\$59.91
MISTI DAWN HEARRON	UTILITY REFUND	\$137.50
SIDNEY MARKER	UTILITY REFUND	\$114.53
TYLER RAMEY	UTILITY REFUND	\$80.82
EFREN RODRIGUEZ	UTILITY REFUND	\$43.48
JOSE AGUSTIN SANCHEZ	UTILITY REFUND	\$62.61
CORY STEVEN SANDAGE	UTILITY REFUND	\$74.72
ANDREA WARNER	UTILITY REFUND	\$150.00

TOTAL REFUNDS \$1,261.63  
TOTAL PAYROLL \$39,092.60  
TOTAL PAID \$523,848.52

Roll call of the vote was:

Ayes: Kimball, Ramos, Kale

Nays: None

Absent: Bishop, O'Hair

Motion Passed

Utility Credit & Collections Manager, Sierra Mann, presented information regarding Emergency Telecommunication/text messaging costs. Discussion was had regarding Emergency Management Notifications and possible contest or ideas to get customers more engaged in conservation.

Utility Office Manager Report: Utility Business Director, Patti Snyder presented the current Cash Position of Osceola Water Works and the August Month-end Revenue & Expenses and Capital Outlay. Auditors from Ahlers & Cooney P.C. are scheduled for Monday, Sept 11, 2023 and Tuesday, Sept 12, 2023 and scheduled for CCRC on Wednesday, Sept 13, 2023. A letter was sent to Commercial and Industrial customers asking for participation in Water Conservation. It was confirmed with Home Serv, they will follow our rules & regulations for coverage if a homeowner has purchased coverage. Pamphlet

regarding Home Serv Insurance are on our counter for customers to take at will. This month there were 35 water shut-offs, we are up to 1,100 Front Desk Users. Mrs. Snyder updated the board on the savings amounts vs. budget for the Gustin and Truman Road Water Main Projects.

Board Member Reports: Board member Kimball had nothing to report. Board member Ramos had nothing to report. Board Chairperson Kale welcomed Sandra Ramos as a member of the Osceola Water Works Board of Trustees. Thank you to Patti and Sierra and all other staff for hard work with conservation communication efforts. Lastly, Mrs. Kale would like to see more opportunities for teaching the community about water and the need for conservation and welcomes anyone from the community to reach out to her at 515-414-9066 if there are questions.

There being no further business to discuss, board member Kimball motioned and board member Kale seconded the motion for adjournment at 7:54 p.m.

Ayes: Kimball, Ramos, Kale

Nays: None

Absent: Bishop, O'Hair

Motion Passed

  
Alisha Kale, Chairperson

Attest:



Patti Snyder, Utility Business Director

Published 9/21/23 for \$268.28.