

OSCEOLA WATER BOARD  
JULY 13, 2023  
APPROVED

The Osceola Water Board met for the regularly scheduled meeting on Thursday, July 13, 2023. This being the time and place as legally posted, the meeting was called to order at 5:30 P.M. by Chairperson Alisha Kale, with the following Board Members present: Sara O'Hair, Larry Bishop, and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, Distribution Foreman Deena Snyder, and Veenstra & Kimm representative Randy Johnson.

Board member Bishop motioned to approve the agenda as presented and board member O'Hair seconded the motion.

Ayes: Kimball, Bishop, Kale, O'Hair  
Nays: None  
Motion Passed

No one was present to address the board about items not on the agenda.

Utility Business Director Patti Snyder opened the discussion regarding an agreement with Faller, Kincheloe & Co., PLC for Auditing Services for the Fiscal Year Ending 6/30/23 in the amount of \$7,000.00, FY2023-2024 Auditing Services are budgeted at \$7,500.00. After discussion regarding the agreement for Auditing Services, board member Bishop made a motion and board member Kimball seconded the motion to approve the agreement with Faller, Kincheloe & Co., PLC for Auditing Services for the Fiscal Year Ending 6/30/23.

Ayes: Kimball, Bishop, O'Hair, Kale  
Nays: None  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the EPA requirements of drinking water infrastructure projects due October 2024. Randy Johnson, engineer with Veenstra & Kimm, Inc. explained the requirements and infrastructure inventory reporting needed to meet the EPA requirements. An agreement with Veenstra & Kimm, Inc. for design services for preparation of a project plan and SRF application to replace lead service lines within the City of Osceola, not to exceed \$14,400 was presented. After discussion regarding the contract, board member Kimball motioned and board member Bishop seconded the motion to enter into an agreement with Veenstra & Kimm, Inc for design services and preparation of an SRF application for funding of the EPA required project.

Ayes: Kimball, Bishop, O'Hair, Kale  
Nays: None  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a resolution amending Rule 25, Service Line Requirements, Section AA, Galvanized and Lead Service Line Replacement, of the Osceola Water Works Rules & Regulations. After discussion, board member Kimball motioned and Bishop seconded the motion to Amend Rule 25, Service Line Requirements, Section AA, Galvanized and Lead Service Line Replacement. Roll Call Vote of the vote was:

Ayes: Kimball, Bishop, O'Hair, Kale  
Nays: None  
Motion Passed

**Resolution #: 2023-19**

Water Superintendent Brandon Patterson opened the discussion regarding West Lake water levels and an upcoming meeting with divers and Veenstra & Kimm, Inc. Osceola is currently in Section 1 – Voluntary Conservation Measures of the Water Conservation Ordinance. The current drought status, progress of the Clarke County Reservoir, as well as other possible water supply options were discussed. No action was taken at this time with further discussion to follow.

Water Superintendent Brandon Patterson opened the discussion regarding Employee Staffing and re-evaluating the business office needs, to replace the position of Utility Office Associate with Utility Support Specialist. After discussion, board member Kimball motioned to approve and board member Bishop seconded the motion to approve the Utility Support Specialist job description as presented and directed the Superintendent to fill the position as desired.

Ayes: Bishop, Kimball, O’Hair, Kale

Nays: None

Motion Passed

Water Superintendent Report: Water Superintendent Brandon Patterson updated the board regarding Water Main projects on: Gustin Street, Truman Road, North Main/Farmers Coop and the DOT Water Main Relocation South of Osceola. Mr. Patterson updated the Board on Insurance claims at the Water Treatment Plant and will have further discussion next month.

Board Chairperson Kale presented the consent agenda. Board member Bishop motioned and board member Kimball seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on June 1, 2023, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$866.92
AGSOURCE LABORATORIES	LAB TESTING	\$100.00
ALLIANT ENERGY	UTILITY	\$8,228.74
ASSURITY	PAYROLL	\$664.02
BADGER METER	METERING SERVICES	\$277.66
BARCO MUNICIPAL PRODUCTS	REPAIRS	\$120.25
BRETT STREET POWER WASHING	SERVICES	\$37.45
BUD JONES CONSTRUCTION	SERVICES	\$22,628.54
CARD MEMBER SERVICE	SERVICES	\$3,916.91
CASEY’S GENERAL STORES	FUEL	\$1,254.40
CATHY’S BODY SHOP	REPAIRS	\$14,232.59
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$155.80
CHEM-SULT INC.	CHEMICALS	\$52,971.97
CITY OF OSCEOLA	REFUND	\$1,369.87
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$189,539.41
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$11,345.37
CLARKE COUNTY RESERVOIR	MEMBERSHIP	\$16,455.87
CORE & MAIN LP	BREAK REPAIRS	\$1,180.12
CRESTON PUBLISHING	PUBLICATIONS	\$446.50
D & D PEST CONTROL	SERVICES	\$45.00
DENNEY CONSTRUCTION	GUSTIN ST – DRAWS 1 & 2	\$191,589.41
DENNEY CONSTRUCTION	TRUMAN RD – DRAWS 1 & 2	\$102,160.15
DENNEY CONSTRUCTION	REPAIRS	\$6,780.97
DES MOINES WATER WORKS	LAB TESTING	\$96.30
DIXON ENGINEERING, INC.	REPAIRS	\$5,586.50
ELECTRIP PUMP	REPAIRS	\$350.00
FAREWAY	LAB TESTING	\$18.26
CGS FORTE PAYMENTS, INC.	SERVICES	\$345.50
GILBERTS TRUE VALUE	SERVICES	\$142.34
GRAINGER	REPAIRS	\$322.02
HAWKINS	SERVICES	\$3,665.00
HIGHWAY LUMBER	SERVICES	\$53.63
HULSTEIN EXCAVATING, INC	HYDRANT REFUND	\$2,300.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	PERMITS	\$695.82
IDEAL READY MIX CO	SERVICES	\$4,318.25

ILLINOIS MUTUAL	PAYROLL	\$900.32
INTERNAL REVENUE SERVICE	PAYROLL	\$11,258.80
INTERSTATE POWER SYSTEMS	REPAIRS	\$8,351.76
IOWA DEPT OF REVENUE	TAXES	\$6,799.36
IOWA DEPT OF REVENUE	PAYROLL	\$2,684.12
IOWA ONE CALL	SERVICES	\$138.90
IOWA RURAL WATER ASSOC	ADVERTISING	\$1,836.04
IPERS	PAYROLL	\$13,868.37
IXOM WATERCARE INC.	REPAIRS	\$10,783.01
JP AUTO	REPAIRS	\$320.27
MAQUIRE IRON, INC.	REPAIRS	\$7,300.00
MET LIFE	INSURANCE	\$725.50
METERING & TECHNOLOGY SOL	METER PIT/SERVICE LINE	\$16,438.30
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$141.27
MODERN PIPING, INC.	REPAIRS	\$1,298.48
MUNICIPAL SUPPLY INC.	REPAIRS	\$23,271.84
MUTUAL OF OMAHA	LIFE INSURANCE	\$90.92
O'REILLY AUTO PARTS	SERVICES	\$34.94
OSCEOLA FARM & HOME	SUPPLIES	\$33.89
POLLARDWATER	SERVICES	\$2,310.37
REYNOLDS & VANWERDEN LLP	LEGAL	\$67.50
SHILDBERG CONSTRUCTION CO	REPAIRS	\$2,537.78
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	OFFICE OPERATIONS	\$391.98
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$550.00
STATE HYGENIC LABORATORY	LAB TESTING	\$252.50
U.S. CELLULAR	TELEPHONE	\$621.51
UMB BANK NA	SERVICES	\$250.00
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$15,191.99
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$421.66

TOTAL ACCOUNTS PAYABLE \$774,595.97

SAN JUANA CASTENDA	UTILITY REFUND	\$96.19
R & R CHRISTO CONSTRUCTION	UTILITY REFUND	\$67.74
AMY DYKENS	UTILITY REFUND	\$50.36
MARISSA BIESKEN	UTILITY REFUND	\$136.82
MICHELLE HEABERLIN	UTILITY REFUND	\$140.65
ERIKA HERNANDEZ	UTILITY REFUND	\$51.56
SOFIE GUADALUPE RINCON JAIMES	UTILITY REFUND	\$46.79
JOHNSON ORTHODONTICS	UTILITY REFUND	\$95.33
BRENDA KERN	UTILITY REFUND	\$186.00
PAULA ILLESCAS PACHECO	UTILITY REFUND	\$60.80
DARRIN SURLS	UTILITY REFUND	\$54.74
STACY LYNN TALLMAN	UTILITY REFUND	\$61.66

TOTAL REFUNDS \$1,048.64  
TOTAL PAYROLL \$34,752.82  
TOTAL PAID \$810,397.43

Roll call of the vote was:

Ayes: Kimball, Bishop, Kale, O'Hair

Nays: None

Motion Passed

Utility Business Director, Patti Snyder presented the FY 2022-2023 Year-end Revenue, Expenses and Capital Outlay. Discussion was had regarding the FY 2023-2024 Budget vs. FY 2022-2023 revenue, expenses, and current capital outlay projects.

Board members Kimball would like to see an estimate from Veenstra & Kimm, Inc. on recycling gray water. Board member Bishop had nothing to report. Board member O'Hair complimented on the new Osceola Water Works sign. Board member's Bishop and Kale will be absent from the regular November meeting so will move it to November 9, 2023. Board Chairperson Kale would also like to see costs for recycling gray water, and stated she really liked the new Water Works sign. Mrs. Kale thanked Water

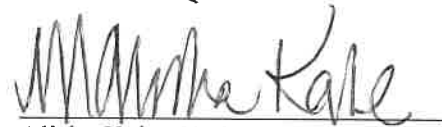
Works Foreman Deena Snyder for attending and for her great leadership. Lastly, Mrs. Kale thanked Mr. Johnson for educating the Board on the EPA requirements and SRF funding for October 2024.

There being no further business to discuss, board member Bishop motioned and board member Kimball seconded the motion for adjournment at 7:10 p.m.

Ayes: Bishop, Kimball, Kale, O'Hair

Nays: None

Motion Passed



Alisha Kale, Chairperson

Attest:

  
Patti Snyder, Utility Business Director

Published 7/27/23 for a cost of \$206.59.