

OSCEOLA WATER BOARD  
APRIL 6, 2023  
APPROVED

The Osceola Water Board met for the regularly scheduled meeting on Thursday, April 6, 2023 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order at 5:32 P.M. by Chairman Alisha Kale, with the following Board Members present: Sara O'Hair, Larry Bishop, Jim Kimball, Kevin Rivera. Also present were Superintendent Brandon Patterson, Utility Business Director Patti Snyder, and Tim Wilson of Dixon Engineering & Inspection Services.

Board member Bishop motioned to approve the agenda as presented and board member Kimball seconded the motion.

Ayes: Kimball, Bishop, Kale, Rivera, O'Hair

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Utility Business Director Patti Snyder opened the discussion regarding Banking and Investments by sharing information received from American State Bank on depository risk and safety. More information will be gathered for further discussion at the next meeting.

Water Superintendent Brandon Patterson opened the discussion regarding the Water Tower Maintenance agreement with Dixon Engineering & Inspection Services.

Tim Wilson of Dixon Engineering & Inspection Services was present to address the board about the Water Tower Maintenance agreement, inspections and other details. After discussion, board member Kimball motioned to approve entering into a maintenance agreement with Dixon Engineering, board member Bishop seconded the motion.

Ayes: Kimball, Bishop, Rivera, O'Hair, Kale

Nays: None

Motion Passed

6:00 P.M. Kevin Klemesrud of American State Bank joined the meeting to discuss the current banking situations and the State of Affairs of the Osceola Water Works. Mr. Klemesrud would like to present options to the Water Board at a later date. Mr. Klemesrud left the meeting at 6:23 P.M.

Water Superintendent Brandon Patterson opened the discussion regarding the Maintenance Agreement with Onsite Service Solutions, LLC. After discussion, board member Bishop motioned to approve entering into a maintenance agreement with Onsite Solutions, LLC., board member Kimball seconded the motion.

Ayes: Bishop, Kimball, Rivera, O'Hair, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding Quotes received for the Truman Road Water Main Extension Project. After discussion, board member Bishop motioned to accept and approve the lowest bid of \$129,226.00 received from Denney Construction. Board member Kimball seconded the motion. Roll call of the vote was:

Ayes: Bishop, Kimball, O'Hair, Rivera, Kale

Nays: None

Motion Passed

Resolution: 2023 - 06

Water Superintendent Brandon Patterson opened the discussion regarding Modifications of Sections 3 thru 6 of the Water Conservation Ordinance. After discussion, board member Kimball motioned to adopt the changes to Sections 3 thru 6 of the Water Conservation Ordinance, board member Bishop seconded the motion. Roll call of the vote was:

Ayes: Kimball, Bishop, O’Hair, Kale, Rivera  
 Nays: None  
 Motion Passed  
 Resolution: 2023 - 08

Water Superintendent Brandon Patterson opened the discussion regarding Water Works staffing job description. After discussion, board member Bishop motioned to accept the job description as presented and board member Rivera seconded the motion.

Ayes: Bishop, Kimball, Kale, O’Hair, Rivera  
 Nays: None  
 Motion Passed

Utility Business Director Patti Snyder opened the discussion regarding a FY 2022-2023 Budget Amendment. After discussion, board member Bishop motioned to approve the FY 2022-2023 Budget Amendment and board member Rivera seconded the motion. Roll call of the vote was:

Ayes: Bishop, Rivera, O’Hair, Kimball, Kale  
 Nays: None  
 Motion Passed  
 Resolution: 2023 - 07

Water Superintendent Report: Brandon Patterson updated the board on hail damage at the Water Plant, the Carbon Exchange process has been started, relocating of water lines and projects, discussion of meter pits and an update on the CCRC.

Board member Kale presented the consent agenda. Board member Kimball motioned and Bishop seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the regular board meeting held on March 2, 2023, minutes from the special board meeting held on March 28, 2023, Aging Report, YTD Revenue & Expenses, and the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$761.44
AGSOURCE LABORATORIES	LAB TESTING	\$156.50
ALLIANT ENERGY	UTILITY	\$13,411.45
BADGER METER	METERING SERVICES	\$437.94
BARCO MUNICIPAL PRODUCTS	WATER MAIN	\$300.72
BYERS LOCK SHOP	SERVICES	\$149.00
CARD MEMBER SERVICE	SERVICES	\$1,768.94
CASEY’S GENERAL STORES	FUEL	\$303.25
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$4,333.52
CHEM-SULT INC.	CHEMICALS	\$43,501.05
CINTAS FIRST AID & SAFETY	SERVICES	\$80.95
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$201,661.78
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$10,653.14
CLARKE COUNTY	SERVICES	\$310.65
CLARKE COUNTY SHERIFF	SERVICES	\$980.90
CORE & MAIN LP	MAIN BREAK REPAIRS	\$1,827.13
CRESTON PUBLISHING	PUBLICATIONS	\$161.98
D & D PEST CONTROL	SERVICES	\$90.00
ELECTRIP PUMP	REPAIRS	\$2,268.01
FELD FIRE	SERVICES	\$317.00
CGS FORTE PAYMENTS, INC.	SERVICES	\$207.25
FP MAILING SOLUTIONS	POSTAGE	\$110.85
FRIDAY INSURANCE	INSURANCE	\$73,237.00
GWORKS	SOFTWARE	\$1,298.50
GILBERTS TRUE VALUE	SERVICES	\$118.34
GRAINGER	SERVICES	\$690.56
IA ASSOCIATION OF MUNICIPAL	SERVICES	\$1,039.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05

IA DEPT OF NATURAL RESOURCES	PERMIT	\$112.00
INTERNAL REVENUE SERVICE	PAYROLL	\$9,936.54
IOWA DEPT OF REVENUE	PAYROLL	\$3,429.96
IOWA DEPT OF REVENUE	STATE TAXES	\$7,102.22
IPERS	PAYROLL	\$6,907.44
JP AUTO	REPAIRS	\$147.09
JETCO, INC.	SERVICES	\$1,305.00
MENARDS	MINOR TOOLS	\$249.94
MET LIFE	DENTAL INSURANCE	\$627.09
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$142.37
MUNICIPAL SUPPLY INC.	MAIN BREAK REPAIRS	\$1,042.24
MUTUAL OF OMAHA	LIFE INSURANCE	\$106.41
OSCEOLA FARM & HOME	SUPPLIES	\$824.04
SAM, LLC	SERVICES	\$2,400.00
SCHILDBERG CONSTRUCTION CO	SERVICES	\$848.59
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	OFFICE OPERATIONS	\$205.86
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$350.00
STATE HYBENIC LABORATORY	LAB TESTING	\$325.00
STOREY KENWORTHY	OFFICE OPERATIONS	\$645.07
US CELLULAR	TELEPHONE	\$691.09
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$1,026.27
VESSCO, INC.	SERVICES	\$37,797.59
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$390.97
ZIMCO SUPPLY CO	REPAIRS	\$690.00
TOTAL ACCOUNTS PAYABLE		\$438,942.68
JESUS ARELLANO JR.	UTILITY REFUND	\$150.00
LIZ BARNETT	UTILITY REFUND	\$150.00
SUZYRAE MARIE CLARK	UTILITY REFUND	\$61.53
ERIC COURTNEY	UTILITY REFUND	\$59.16
ARMINA CRUICKSHANK	UTILITY REFUND	\$59.32
LAUREN DAILY	UTILITY REFUND	\$150.00
MACKENZIE ERLEWINE	UTILITY REFUND	\$59.84
MARK FORSSTROM	UTILITY REFUND	\$50.28
RODOLFO RAMIREZ GARCIA	UTILITY REFUND	\$36.00
MONTANA GOTHARD	UTILITY REFUND	\$32.73
TIFFANY ANN HALE	UTILITY REFUND	\$150.00
CHRISTY KIM HUDSON	UTILITY REFUND	\$150.00
IOWA SELECT FARMS	UTILITY REFUND	\$138.37
JOSE MANCEL GARCIA JUAVEZ	UTILITY REFUND	\$126.52
ALMA GARCIA LOPEZ	UTILITY REFUND	\$71.81
KAYLA MAE MILLER	UTILITY REFUND	\$200.28
MIGUEL ANGEL MOLINA	UTILITY REFUND	\$150.00
HTOO G MOO	UTILITY REFUND	\$139.14
JERRY NELSON	UTILITY REFUND	\$50.28
MADISON PEASLEY	UTILITY REFUND	\$47.58
PLUM BUILDING	UTILITY REFUND	\$300.00
SALVADOR RAMOS	UTILITY REFUND	\$90.80
SALINA REEVES	UTILITY REFUND	\$80.48
STEPHANIE RHOADS	UTILITY REFUND	\$39.19
DOUGLAS RINGGENBERG	UTILITY REFUND	\$131.84
PETER SCHNEIDER	UTILITY REFUND	\$150.00
SEABOARD FOODS	UTILITY REFUND	\$141.76
LAH KPAW SHEE	UTILITY REFUND	\$150.00
AMYEE SIMMONS	UTILITY REFUND	\$2.89
DESIRAE M WADLE	UTILITY REFUND	\$59.95
TAMMY WRIGHT	UTILITY REFUND	\$46.96
JESUS ALEJANDRO PENAGOS Z	UTILITY REFUND	\$33.51
TOTAL REFUNDS		\$3260.22
TOTAL PAYROLL		\$29,718.26
TOTAL PAID		\$471,921.16

Roll call of the vote was:

Ayes: Kimball, Bishop, Kale, Rivera

Nays: None

Absent: O'Hair

Motion Passed

Utility Business Director, Patti Snyder updated the board on bank account balances, FrontDesk sign-up and number of users, penalty adjustments and other projects and applications.

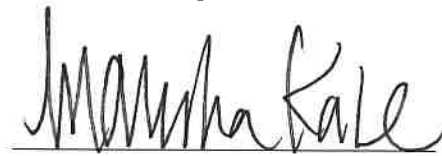
Board member O'Hair had nothing to report, Rivera had nothing to report, Bishop would like a reminder of Recycle/Garbage collection times added to the billing statement next month, Kimball would like more bank funding/earning information, Kale would like to say "Thank You" to those that are reading the utility bills and public communication.

There being no further business to discuss, board member Bishop motioned and Rivera seconded the motion for adjournment at 7:20 p.m. Roll call of the vote was:

Ayes: Bishop, Kimball, Kale, Rivera, O'Hair

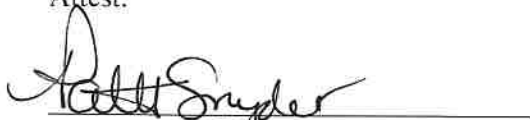
Nays: None

Motion Passed



Alisha Kale, Chairman

Attest:

  
Patti Snyder, Utility Business Manager

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