

OSCEOLA WATER BOARD  
JANUARY 5, 2023  
APPROVED

The Osceola Water Board met for the regularly scheduled meeting on Thursday, January 5, 2023 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chairman Larry Bishop, with the following Board Members present: Larry Bishop, Kevin Rivera, Jim Kimball. The following Board Members were absent: Sara O'Hair and Alisha Kale. Also present were Superintendent Brandon Patterson, Utility Business Manager Patti Snyder, Water Works Foreman, Cory Gallup, Utility Office Associate Sierra Mann.

Board member Kimball motioned to approve the agenda as presented and board member Rivera seconded the motion.

Ayes: Kimball, Bishop, Rivera

Nays: None

Absent: Kale and O'Hair

Motion Passed

No one was present to address the board about items not on the agenda.

Vice Chairman Bishop presented the board chair and vice chair selection for 2023. After discussion, member Kimball motioned and Rivera seconded the motion to retain the current chair and vice chair positions for calendar year 2023.

Board Member O'Hair joined the meeting at 5:31pm.

Water Superintendent Brandon Patterson opened the discussion regarding a payment arrangement request from the customer of 704 Southern Hills Drive, Osceola, IA 50213. After discussion, board member Kimball motioned and O'Hair seconded the motion to accept the payment arrangement as presented. Roll call of the vote was:

Ayes: O'Hair, Rivera, Bishop, Kimball

Nays: None

Absent: Kale

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Amendment to the Osceola Water Works Employee Manual Section 4.1 Holiday. After discussion, board member O'Hair motioned and Rivera seconded the motion to amend the Osceola Water Works Employee Manual Section 4.1 Holidays to employees working Plant Operations that results in being scheduled on a holiday will observe the actual holiday. Roll call of the vote was:

Ayes: O'Hair, Rivera, Bishop, Kimball

Nays: None

Absent: Kale

Motion Passed

**Resolution 2023-01**

Water Superintendent Brandon Patterson opened the discussion regarding agreement with Carbon Central, LLC for Carbon Exchange. After discussion, board member Kimball motioned and Rivera seconded the motion to enter into a contract with Carbon Central, LLC Carbon Exchange for the replacement of 8 filters at a cost of \$138,491.00. Roll call of the vote was:

Ayes: O'Hair, Rivera, Bishop, Kimball

Nays: None

Absent: Kale

Motion Passed

## Agreement 2023-02

Water Superintendent Brandon Patterson opened the discussion regarding agreement with Forte regarding absorption of the E-check Processing Transaction Fees effective Feb 1, 2023. After discussion board member Kimball motioned and O’Hair seconded the motion for Osceola Water Works to absorb a portion of the Transaction Processing fees with Forte. Roll call of the vote was:

Ayes: O’Hair, Rivera, Bishop, Kimball

Nays: None

Absent: Kale

Motion Passed

## Agreement 2023-03

Utility Business Manager Patti Snyder presented the draft FY 2023-2024 budget to the board. After a lengthy discussion, no action was taken.

Water Superintendent Brandon Patterson opened the discussion regarding Osceola Water Works Staffing. After discussion and review of potential staffing structures, Water Superintended Brandon Patterson was directed to gather more information for the next board meeting.

Water Superintendent Report: Brandon Patterson shared with the board water main breaks that were repaired by Water Works staff, operational changes and the Water Audit/conservation mailings that were mailed to Residential and Commercial customers.

Board member Bishop presented the consent agenda. Board member Kimball motioned and Rivera seconded the motion to approve the consent agenda as presented. The consent agenda included minutes from the meeting held on December 1, 2022, Aging Report, YTD/Budget Revenue and Expenses, as well as the following Bills and Claims:

ADVANTAGE GROUP	PAYROLL	\$410.84
AGSOURCE LABORATORIES	LAB TESTING	\$123.00
ALLIANT ENERGY	UTILITY	\$7,885.34
ASHLEY PAGE BASSETT	DEPOSIT REFUND	\$150.00
BADGER METER	METERING SERVICES	\$276.60
BENDA, CARRIE	REFUND	\$506.88
BOB’S AUTO SUPPLY	EQUIPMENT MAINT	\$21.76
BUD JONES	DEPOSIT REFUND	\$50.28
BUD JONES CONSTRUCTION	MAIN BREAK REPAIRS	\$16,791.00
CARD MEMBER SERVICE	SERVICES	\$2,049.81
CASEY’S GENERAL STORES	FUEL	\$989.73
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$529.43
CHARLIE EDGAR	DEPOSIT REFUND	\$150.00
CHEM-SULT INC.	CHEMICALS	\$68,295.60
CHESTNUT LAWN & LANDSCAPE	MAIN BREAK REPAIRS	\$451.00
CINTAS FIRST AID & SAFETY	SUPPLIES	\$137.02
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$203,312.24
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$14,578.46
COMMUNICATIONS SOLUTIONS	SERVICES	\$106.25
CORE & MAIN LP	SUPPLIES	\$680.00
COUNTRY CONCRTEETE	SERVICES	\$13,115.00
CRESTON PUBLISHING	PUBLICATIONS	\$440.65
D & D PEST CONTROL	BIULDING REPAIR/MAINTENANCE	\$90.00
DES MOINES WATER WORKS	LAB TESTING	\$64.20
DSM HOIST, INC.	MAINTENANCE	\$1,135.00
ELIZABETH LOPEZ ACEVEDO	DEPOSIT REFUND	\$150.00
CSG FORTE	OFFICE OPERATIONS	\$996.44
GILBERTS TRUE VALUE	SERVICES	\$607.68
HACH COMPANY	LAB TESTING	\$1,092.12
HAWKINS	CHEMICALS	\$3,506.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
IDEAL READY MIX CO	MAIN BREAK REPAIRS	\$6,965.65
INTERNAL REVENUE SERVICE	PAYROLL	\$7,851.29
IOWA DEPT OF REVENUE	STATE TAXES	\$1,730.00
IOWA DEPT OF REVENUE	STATE TAXES	\$5,747.34

IOWA ONE CALL	SERVICES	\$66.20
IPERS	PAYROLL	\$6,943.58
IVERSON HALLERS	DEPOSIT REFUND	\$12.48
JORGE L SANTOS GARCIA	DEPOSIT REFUND	\$74.12
MARISOL MAIDEN	DEPOSIT REFUND	\$99.22
MET LIFE	DENTAL INSURANCE	\$486.34
METERING & TECH SOLUTIONS	MAIN BREAK REPAIRS	\$2,613.44
MICHAEL BLACKBURN	DEPOSIT REFUND	\$77.06
MIDWEST OFFICE TECHNOLOGY	OFFICE OPERATIONS	\$111.23
MIKELLE ALONS	DEPOSIT REFUND	\$90.66
MUNICIPAL SUPPLY INC	MAIN BREAK REPAIRS	\$16,636.97
MUTUAL OF OMAHA	LIFE INSURANCE	\$63.17
O'REILLY AUTO PARTS	REPAIRS	\$91.47
ONSITE SERVICE SOLUTIONS	SERVICES	\$1,572.00
OSCEOLA FARM & HOME	SUPPLIES	\$1,103.98
OSCEOLA WATER WORKS	DEPOSIT REFUND APPLICATION	\$530.68
SHAZAM	MONTHLY FEE	\$25.00
SHELBY KENTNER	DEPOSIT REFUND	\$150.00
SOLUTIONS	OFFICE OPERATIONS	\$52.95
SPOKE COMMUNICATIONS LLC	COMMUNICATIONS	\$2,895.00
STATE HYBENIC LABORATORY	LAB TESTING	\$561.50
STOREY KENWORTHY	OFFICE OPERATIONS	\$4,745.86
TITO'S TACOS	DEPOSIT REFUND	\$96.97
TRAVIS MECHANICAL	REPAIRS	\$1,140.00
US CELLULAR	TELEPHONE	\$581.67
U.S. POST OFFICE	POSTAGE	\$686.84
VEENSTRA & KIMM, INC.	ENGINEERING SVCS	\$14,904.88
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$311.31
ZIEGLER, INC	REPAIRS	\$224.01

TOTAL ACCOUNTS PAYABLE \$419,125.64

TOTAL PAYROLL \$23,790.92

TOTAL PAID \$442,916.56

Roll call of the vote was:

Ayes: O'Hair, Rivera, Kimball, Bishop

Nays: None

Absent: Kale

Motion Passed

Utility Business Manager, Patti Snyder updated the board on projects, budget and reporting.

Board Member reports were given by Bishop.

There being no further business to discuss, board member Kimball motioned and O'Hair seconded the motion for adjournment at 7:11 p.m. Roll call of the vote was:

Ayes: Rivera, O'Hair, Kimball, Bishop

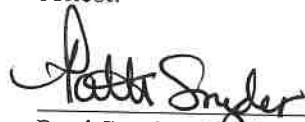
Nays: None

Absent: Kale

Motion Passed

  
Larry Bishop, Vice Chairman

Attest:



Patti Snyder, Utility Business Manager

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