

OSCEOLA WATER BOARD

March 3, 2022

The Osceola Water Board met for the regularly scheduled meeting on Thursday, March 3, 2022 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, James Kimball and Sara O'Hair. Board member Kevin Rivera was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Distribution Foreman Cory Gallup, Matt Stoll, Doug Miller and others not signed in.

Board member Bishop motioned to move amend the agenda by moving item #4 after agenda item #5. Board Kimball seconded the motion.

Ayes: O'Hair, Kimball, Bishop, Kale

Nays: None

Absent: Rivera

Motion Passed

No one was present to address the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding cyber liability and property/casualty insurance for 2022. Doug Miller spoke to the board regarding the cyber liability renewal quote and estimated a fee of \$4,500 for the renewal of coverage. After discussion, board member Bishop motioned to authorize staff to renew the cyber liability insurance at a fee not to exceed \$4,500.00. If the renewal was more than \$4,500 board approval must be received. Board member Kimball seconded the motion.

Ayes: O'Hair, Kimball, Bishop, Kale

Nays: None

Absent: Rivera

Motion Passed

Doug Miller discussed the property & casualty insurance which is set to renew on April 1, 2022. Mr. Miller spoke of deductibles and coverage amounts. Mr. Miller stated that the policy needs to renew on April 1, 2022 and then changes could be made. After discussion, board member Bishop motioned to keep the water treatment plant coverage at \$22 million and increase the deductible to \$10,000 and leave the remainder of the policy as is today. Board member O'Hair seconded the motion.

Ayes: O'Hair, Kimball, Bishop, Kale

Nays: None

Absent: Rivera

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding the water portion of the utility billing for 1311 S. Main Street by presenting the customer's request for bill review. Mrs. Benda explained that Mr. Rodrigues experienced a water pipe that froze and busted in his barn and did not catch it right away. Mr. Rodrigues has requested assistance on the water portion of the utility account and is presenting a payment arrangement of \$175 weekly until paid in full. After discussion, board member Kimball motioned to approve the reduction of the water portion of the utility bill to the production rate, reduction of the penalty amount to the actual outstanding balance and also acceptance of the payment plan. Board member Kimball seconded the motion.

Ayes: O'Hair, Kimball, Bishop, Kale

Nays: None

Absent: Rivera

Motion Passed

Water Superintendent Report: Brandon Patterson shared with the board training courses being taken to ensure the required CEU's being completed, treatment plant upgrade projects that are underway, new construction sites and water tower project. Mr. Patterson continued his report by discussing staff evaluations and current staffing. Mr. Patterson completed his report by giving an update on SIRWA and the Clarke County Reservoir project.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Kimball seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$21,449.91 on all utility services, YTD Budget Report, minutes from the meeting held on February 3, 2022 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$365.80
AGSOURCE LABORATORIES	LAB TESTING	\$93.50
AIR FILTER SALES & SERVICE	SERVICES	\$123.60
ALLIANT ENERGY	UTILITY	\$26.98
BADGER METER	SERVICES	\$1,358.64
BUD JONES CONSTRUCTION	SERVICES	\$1,125.00
CARD MEMBER SERVICE	SERVICES	\$96000
THALER CARTER	DEPOSIT RETURN	\$150.00
CASEY'S GENERAL STORES	FUEL	\$630.55
CENTERPOINT ENERGY SERVICES, I	NATURAL GAS	\$1,046.63
CENTRAL IOWA FASTENERS	SERVICES	\$617.93
CHEM-SULT INC	CHEMICALS	\$32,758.07
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$212,321.16
CITY OF OSCEOLA -FLEX	PAYROLL	\$41.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$12,705.36
D & D PEST CONTROL	SERVICES	\$45.00
D & R FEED, INC.	SERVICES	\$23.48
DENNEY CONSTRUCTION	SERVICES	\$34,953.10
FALLER, KINCHELOE & CO, PLC.	AUDIT SERVICES	\$3,250.00
FAREWAY STORES	LAB TESTING	\$3.98
FELD FIRE	SERVICES	\$270.00
FP MAILING SOLUTIONS	POSTAGE MACHINE FEES	\$110.85
FRIDAY INS AGENCY	INSURANCE	\$2,451.00
GILBERTS TRUE VALUE HOME	SERVICES	\$51.97
HAWKINS	CHEMICALS	\$2,225.00
HR GREEN, INC.	SERVICES	\$68.50
IA ASSOCIATION OF MUNICIPAL	MEMBERSHIP DUES	\$990.00
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$757.83
IA DEPT OF NATURAL RESOURCES	EXAM FEE	\$30.00
IDEAL READY MIX CO	SERVICES	\$1,539.00
INTERNAL REVENUE SERVICE	PAYROLL	\$6,702.06
IOWA DEPT OF REVENUE	STATE TAXES	\$1,504.00
IPERS	PAYROLL	\$6,009.44
J P AUTO	SERVICES	\$39.99
JETCO, INC.	SERVICES	13,348.00
KD TIRES, LLC	SERVICES	\$18.00
CAROLYN LINGLE	DEPOSIT REFUND	\$100.00
MENARDS – CLIVE	SERVICES	\$279.92
MET LIFE	DENTAL INSURANCE	\$651.45
METERING & TECHNOLOGY SOL	SERVICES	\$113.20
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$97.33
MILLER ENTERPRISES, LLC	SERVICES	\$233.84
MUNICIPAL SUPPLY INC.	SUPPLIES	\$1,665.85
JOSE MURILLO	DEPOSIT REFUND	\$100.00
MUTUAL OF OMAHA	LIFE INSURANCE	\$69.30
O'REILLY AUTO PARTS	SERVICES	\$6.79
OFFICE OF AUDITOR OF STATE	FILING FEE	\$175.00
OSCEOLA FARM & HOME	SUPPLIES	\$124.93
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$402.01
PALINTEST LIMITED	LAB TESTING	\$465.55
POLLARDWATER	SERVICES	\$530.96
R & R CHRISTO CONSTRUCTION LLC	DEPOSIT REFUND	\$300.00
SCHILDBERG CONSTRUCTION CO	ROCK	\$455.62
JOSE MANUEL MELO SEVILLA	DEPOSIT & REFUND	\$200.28
ANGELINA SOE	DEPOSIT REFUND	\$82.62
SOLUTIONS	SERVICES	\$207.45
SPOKE COMMUNICATIONS, LLC	SERVICES	\$312.50
STATE HYGENIC LABORATORY	LAB TESTING	\$205.00
STRANGE ELECTRIC & PERFORM	SERVICES	\$248.70
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$1,390.00

U.S. CELLULAR	COMMUNICATION	\$563.73
U.S. POST OFFICE	POSTAGE	\$636.00
VEENSTRA & KIMM, INC	SERVICES	\$1,818.00
MIRANDA WAUGH	DEPOSIT REFUND	\$150.00
WINDSTREAM	COMMUNICATION	\$379.67

TOTAL ACCOUNTS PAYABLE \$350,368.40

TOTAL PAYROLL \$27,334.19

TOTAL PAID \$377,702.59

Ayes: O’Hair, Kimball, Bishop, Kale  
 Nays: None  
 Absent: Rivera  
 Motion Passed

Utility Office Manager Carrie Benda reported on the service line coverage and a secondary letter received, IAMU rebate and the budget amendment that will be presented at the April board meeting.

Board member Kimball wanted to have a discussion with Mayor Matt Stoll regarding questions he has for the board.

Board Chairman Kale stated that she used our Facebook page to answer a customers’ question regarding Home Serve letter. Mrs. Kale thanked Mayor Stoll for attending the meeting.

There being no further business to discuss, board member Bishop motioned and Kimball seconded adjournment at 6:44 p.m.

Ayes: O’Hair, Kimball, Bishop, Kale  
 Nays: None  
 Absent: Rivera  
 Motion Passed

  
 Alisha Kale, Chairman

Attest:

  
 Carrie Benda, Utility Office Manager

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Approved by the Water Board of Trustees on 4-7-2022.

