OSCEOLA WATER BOARD
December 2, 2021

The Osceola Water Board met for the scheduled meeting on Thursday, December 2, 2021 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, Dr. James Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda Bud Jones, Justin Jones and others not signed in.

Utility Office Manager requested an amendment to item #8-3 to reflect the date of November 4, 2021 instead of October 7, 2021 as presented. Board member Bishop motioned to approve the agenda as amended and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding payment for water main project by stating the project had been completed and that the water portion was able to be partnered with the city project and presented a breakdown of costs put together by the engineer. Mr. Patterson stated this was for the 100 block of West Clay Street and 300 block of North Fillmore Street. Mr. Patterson recommended reimbursement to the City of Osceola for water costs totaling $179,271.50. After discussion, board member Bishop motioned to approve the reimbursement to the City of Osceola and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a fencing project at West Lake by stating Mr. Jones has property that is adjacent to the city property around the water reservoir and Mr. Jones approached the board to request assistance in replacement of the fence. After discussion was held, board member Kimball motioned to approve $2,600 in fencing material to cover 500 feet with a match of the same from Mr. Jones to improve the fencing. The Jones family will supply the labor and the project can be revisited in the next year. Board member Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2022-2023 budget by stating that the process is underway and requested to have the board a draft copy of the budget prior to the next meeting for discussion and approval and adoption with submittal to the City Council in February. No action was taken.

Water Superintendent Report: Brandon Patterson reported to the board ongoing projects including; DOT road improvements to be completed on South Main St, water plant repairs and sidewalks over the water lines. Mr. Patterson continued by giving an update on construction and vacant structures being torn down. Mr. Patterson completed his report by giving a staff report and discussion of holiday closures.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of $22,247.30 on all utility services, YTD Budget

Report, minutes from the meetings held on November 4, 2021 as well as the following Bills and Claims:

AFLAC	PAYROLL	$402.24
AGSOURCE LABORATORY	LAB TESTING	$93.00
ALLIANT ENERGY	UTILITY	$6,939.15
BADGER METER	SERVICES	$139.00
BLUE TARP FINANCIAL	SERVICES	$1,466.98
BUD JONES CONSTRUCTION	SERVICES	$1,923.00
CARD MEMBER SERVICE	SERVICES	$197.33
CASEY'S GENERAL STORES	FUEL	$705.79
CENTRAL IOWA FASTENERS	SERVICES	$292.66
CHEM-SULT INC.	CHEMICALS	$23,356.87
CHOICE CONCRETE	REFUND	$12,899.63
CINTAS FIRST AID & SECURITY	SERVICES	$52.96
CITY OF OSCEOLA	MONTHLY COLLECTION	$177,527.57
CITY OF OSCEOLA	WATER PROJECT FEES	$179,271.50
CITY OF OSCEOLA – FLEX	PAYROLL	$83.32
CITY OF OSCEOLA	HEALTH INSURANCE	$12,705.36
COMMUNICATIONS SOLUTIONS	SERVICES	$1,292.61
CRESTON PUBLISHING COMP	PUBLICATION	$130.28
MIGEL & MARIA DELEON	DEPOSIT REFUND	$150.00
DENNEY CONSTRUCTION	SERVICES	$8,425.00
ROY ELSBERRY	DEPOSIT REFUND	$100.00
ENVIRONMENTAL SYSTEMS RESEA	SERVICES	$500.00
ROBERT EVANS	REFUND	$40.59
FAREWAY STORES	SUPPLIES	$18.32
FP MAILING SOLUTIONS	SERVICES	$110.85
GILBERTS TRUE VALUE	SERVICES	$833.43
HACH COMPANY	SUPPLIES	$2,490.81
BROCK HAIGH	REFUND	$150.00
LENNY HOLLIINGSWORTH	DEPOSIT REFUND	$150.00
HR GREEN, INC.	SERVICES	$830.25
IA DEPT OF HUMAN SERVICES	PAYROLL	$1,010.44
IDEAL READY MIX	CONCRETE	$1,040.00
IMWCA	WORKMANS COMP	$682.00
INTERNAL REVENUE SERVICE	PAYROLL	$8,647.04
IOWA DEPT OF REVENUE	PAYROLL	$1,501.00
IOWA DEPT OF REVENUE	WATER EXCISE TAX	$13,984.00
IOWA PLAINS SIGNING, INC.	SERVICES	$1,755.00
IOWA RURAL WATER ASSOC	MEMBERSHIP	$375.00
IPERS	PAYROLL	$6,086.70
J P AUTO	SUPPLIES	$18.48
SANDRA KELDERMAN	DEPOSIT REFUND	$150.00
EMILY MEJIA LOPEZ	DEPOSIT REFUND	$150.00
MATT PARROTT	SUPPLIES	$1,347.15
MET LIFE	DENTAL INSURANCE	$651.45
MIDWEST OFFICE TECHNOLOGY	SERVICES	$75.31
MUNICIPAL SUPPLY INC	SERVICES	$1,8396.00
MUTUAL OF OMAHA	LIFE INSURANCE	$69.30
STEPHEN NIEBUR	DEPOSIT REFUND	$75.31
OSCEOLA FARM & HOME	SUPPLIES	$218.12
OSCEOLA WATER WORKS	APPLY DEPOSITS	$77.69
PALINTEST LIMITED	LAB TESTING	$230.99
QUALITY TRAFFIC CONTROL, INC.	SERVICES	$1,470.00
SHAZAM	MONTHLY FEE	$25.00
DEENA SNYDER	REIMBURSEMENT	$70.00
SOVOS	SERVICES	$109.00
STATE HYGENIC LABORATORY	LAB TESTING	$621.50
STRANGE ELECTRIC & PERFORMA	SERVICES	$1,101.74
TRAVIS MECHANICAL & CONTROLS	SERVICES	$12,477.22
U.S. CELLULAR	COMMUNICATION	$1,106.98
U.S. POST OFFICE	POSTAGE	$1,634.80
UMB BANK NA	BOND PAYMENT	$57,606.25
USA BLUEBOOK	SUPPLIES	$4,205.17
WILD BLUE	COMMUNICATION	$175.00
WINDSTREAM	COMMUNICATION	$384.26
ZIEGLER INC.	SERVICES	$695.06

TOTAL ACCOUNTS PAYABLE $554,576.06

TOTAL PAYROLL $26,474.26

TOTAL PAID $581,050.32

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None
Motion Passed

Utility Office Manager Carrie Benda reported on State Income Offset matches and the IMWCA Audit Return. Mrs. Benda completed her report by reporting on upcoming mailings.

Board member Kimball inquired about the utility bill breakdown.

Board member Kale wanted to wish everyone a Merry Christmas and Happy New Year.

Board member Kimball motioned to go into closed session at 6:13 p.m. pursuant to Iowa Code Section 21.5.c – To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would likely be to prejudice or disadvantage the position for the governmental body in that litigation. Board member Bishop seconded the motion. Roll call of the motion was:

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Board member Kimball motioned to go out of closed session at 6:29 p.m. and Bishop seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Board member Bishop motioned to move forward with negotiations and a new contract and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

There being no further business to discuss, board member Bishop motioned and O'Hair seconded adjournment at 6:30 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale
Nays: None
Motion Passed

Alisha Kale, Vice Chairman

Attest:

Carrie Benda, Utility Office Manager

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Approved by Osceola Water Board of Trustees on January 6, 2022.