

OSCEOLA WATER BOARD

January 6, 2022

The Osceola Water Board met for the regularly scheduled meeting on Thursday, January 6, 2022 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Sara O'Hair and Kevin Rivera. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Trenton Denney and others not signed in.

Board member Bishop motioned to approve the agenda with the change of moving item #9 to after item #4 and O'Hair seconded the motion.

Ayes: Rivera, O'Hair, Bishop, Kale

Nays: None

Absent: Kimball

Motion Passed

Dr. Jim Kimball arrived at 5:32 p.m. to the meeting.

No one was present to address the board about items not on the agenda.

Chairman Kale presented the board chair and vice chair selection for 2022. After discussion, board member Kimball motioned to keep the chair and vice chair the same as 2021 and O'Hair seconded the motion.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson introduced Trenton Denney to the board. Mr. Patterson stated that in August, he presented a list of projects that could use up the remaining bond funds. Patterson stated that the city project/water main installation had been completed and there are three projects that Mr. Patterson recommends to move forward with. Mr. Patterson presented a lighting project of the plant main level. This will include replacing the existing lights to LED lighting. Mr. Patterson presented this project will put us in electric compliance and presented a quote from Denney Construction in the amount of \$28,340.00. After discussion, board member Kimball motioned to approve the lighting project at the plant for a cost of \$28,345 and Bishop seconded the motion.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a plant painting project of the main level of the water treatment plant. Mr. Patterson presented a quote from Denney Construction for a cost of \$19,948.50. After discussion, board member Kimball motioned to approve the quote as presented and Bishop seconded the motion.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding a plant flooring project of the main floor of the water treatment plant. Mr. Patterson presented a quote from Denney Construction for a cost of \$50,433.50. After discussion, board member Kimball motioned to approve the quote as presented and Bishop seconded the motion.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding rule 4, billing & penalties of the Water Works Rules & Regulations by stating he put this on the agenda for a discussion and get direction from the board. Mr. Patterson stated that over the new year holiday, there were a few call out requests. One request was to activate water services for a new customer who moved in over the weekend to a rental property and the second request was to change out a frozen water meter. Mr. Patterson stated our current rules and how they are laid out. Board feedback was that the Water Works needs to be accommodating, but also needs to ensure we are covering our costs and requested a fee be charged. This item will be brought back to the February board meeting for action.

Water Superintendent Brandon Patterson opened the discussion regarding FY 2022-2023 Budget by presenting the budget and discussed line-item changes. No action was taken at this meeting regarding the budget.

Water Superintendent Brandon Patterson opened the discussion regarding setting a public hearing for the budget as part of the requirements to certify the budget to the city for formal approval. Board member Bishop motioned to set the public hearing for the FY 2022-2023 budget for the regularly scheduled meeting on February 3, 2022 and Kimball seconded the motion. Roll call of the vote was:

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Resolution 2022-01

Water Superintendent Brandon Patterson opened the discussion regarding longevity pay by stating that the City of Osceola currently offers \$750/year at five-year increments. Mr. Patterson stated that he has calculated the \$750 annually over a twelve-month period and the employee would have an extra \$.36/hour added to their pay for longevity. Mr. Patterson recommended the board approve the policy to stay in accordance with the City of Osceola. After discussion, board member Kimball motioned to approve the longevity policy for employees to receive an additional \$750 every fifth year and Bishop seconded the motion.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson shared with the board that he is wanting to set up a meeting with the new SIRWA management to discuss goals and plans for the future. Mr. Patterson stated that the Water Works took over the Clarke County Reservoir duties effective January 1st and he is working with staff to ensure the correct licenses and continuing education. Mr. Patterson completed his report by reporting three main breaks in December that were repaired by Water Works staff.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$22,163.48 on all utility services, YTD Budget Report, minutes from the meeting held on December 2, 2021 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$402.26
AGSOURCE LABORATORIES	LAB TESTING	\$93.00
AHLERS COONEY ATTORNEYS	LEGAL SERVICES	\$146.00
ALLIANT ENERGY	UTILITY	\$6,493.92
JESSE ARMSTRONG	DEPOSIT REFUND	\$59.28
BADGER METER	SERVICES	\$139.00
SCOTT BIXBY	DEPOSIT REFUND	\$140.71
BUD JONES CONSTRUCTION	SERVICES	\$1,580.00

CARD MEMBER SERVICE	SERVICES	\$900.50
BALTAZAR CARDENZ GOMEZ	DEPOSIT REFUND	\$100.00
CASEY'S GENERAL STROES	FUEL	\$577.62
EDWARD CASEY	DEPOSIT REFUND	\$51.78
CHEM-SULT INC	CHEMICALS	\$34,639.20
CHESNUT LAWN & LANDSCAPE	SERVICES	\$451.00
CINTAS FIRST AID & SAFETY	SERVICES	\$80.60
CITY OF OSCEOLA - FLEX	PAYROLL	\$83.32
CITY OF OSCEOLA - HEALTH	HEALTH INSURANCE	\$12,705.36
SHYANNE CREASY	DEPOSIT REFUND	\$15.90
CRESTON PUBLISHING COMP	PUBLICATION	\$179.70
D & D PEST CONTROL	SERVICES	\$90.00
DES MOINES WATER WORKS	LAB TESTING	\$32.10
DITCH WITCH OF MN & IA	SERVICES	\$844.02
FAREWAY STORES	SUPPLIES	\$16.02
LAURA FOLLMAN	DEPOSIT REFUND	\$100.00
GILBERTS TRUE VALUE	SUPPLIES	\$583.16
JUAN C GRANDAL	DEPOSIT REFUND	\$150.00
HACH COMPANY	LAB TESTING	\$626.53
BROCK HAIGH	DEPOSIT REFUND	\$62.57
ZADIE HATFIELD	DEPOSIT REFUND	\$139.76
HAWKINS	CHEMICALS	\$1,745.00
ANGELITA HERNANDEZ	DEPOSIT REFUND	\$119.11
SARA HIATT	DEPOSIT REFUND	\$150.00
HR GREEN, INC.	SERVICES	\$505.75
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	TESTING	\$190.00
IDEAL READY MIX CO	CONCRETE	\$1,203.50
IMWCA	WORKMAN'S COMP	\$682.00
INTERNAL REVENUE SERVICE	PAYROLL	\$10,656.28
IOWA DEPT OF REVENUE	STATE TAXES	\$1,854.00
IOWA DEPT OF REVENUE	WATER EXCISE TAX	\$6,355.00
IOWA ONE CALL	SERVICES	\$41.80
IPERS	PAYROLL	\$7,592.97
J P AUTO	SERVICES	\$40.80
JOSEPH T. JOHNSON	DEPOSIT REFUND	\$150.00
RYAN KENT	DEPOSIT REFUND	\$65.02
BILLY LEWIS	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$651.45
METERING & TECHNOLOGIES	METERS	\$8,149.28
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$59.50
MILLER ENTERPRISES, LLC	REPAIRS	\$456.47
MUNICIPAL SUPPLY INC.	SERVICES	\$1,516.29
MUTUAL OF OMAHA	LIFE INSURANCE	\$69.30
O'REILLY AUTO PARTS	SERVICES	\$124.73
OLP CONSTRUCTION	DEPOSIT REFUND	\$150.00
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,496.25
OSCEOLA FARM & HOME	SUPPLIES	\$250.48
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,241.49
PETTY CASH	REPLENISH	\$100.00
KEYLA QUINTANILLA	DEPOSIT REFUND	\$150.00
REYNOLDSON & VANWERDEN LLC	LEGAL SERVICES	\$507.50
SAM, LLC	SERVICES	\$140.00
SCHILDBERG CONSTRUCTION CO	ROCK	\$388.74
SECRETARY OF STATE	NOTARY RENEWAL	\$30.00
SHAZAM	MONTHLY FEE	\$25.00
LONNIE SMITH	DEPOSIT REFUND	\$31.58
SOLUTIONS	SERVICES	\$436.97
STATE HYGENIC LABORATORY	LAB TESTING	\$772.00
STRANGE ELECTRIC & PERFORMA	SERVICES	\$159.00
VAN THANG	DEPOSIT REFUND	\$150.00
U.S. POST OFFICE	UTILITY BILL POSTAGE	\$636.00
UMB BANK NA	REGISTRATION FEE	\$250.00
VIKING INDUSTRIAL PAINTING	WATER TOWER SERVICES	\$7,500.00
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$386.99
ZIEGLER INC	REPAIRS	\$4,833.97

TOTAL ACCOUNTS PAYABLE \$341,308.83

TOTAL PAYROLL \$33,176.63

TOTAL PAID \$374,485.46

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale

Nays: None
Motion Passed

2021 Employee Wages: Steven Aldridge \$15,132.01; Kimberly Allard \$38,436.00; Carrie Benda \$53,731.32; Mark Binning \$375.00; Larry Bishop \$375.00; Katie Dean \$17,895.47; Casey Fluckey \$57,225.32; Cory Gallup \$28,904.58; Ron Hill \$9,017.12; M. Alisha Kale \$375.00; James Kimball \$375.00; Kevyn Mumaw \$28,860.57; Sara O'Hair \$375.00; Brandon Patterson \$78,470.90; Royce Robertson \$59,519.66; Andrew Smith \$40,619.30; Deena Snyder \$38,761.81

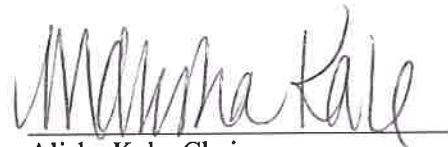
Utility Office Manager Carrie Benda reported on the Clarke County Reservoir duties and upcoming meetings and trainings. Mrs. Benda completed her report by reporting the audit completion and budget amendment possibility.

Board members all wanted to welcome Kevin Rivera to the Water Board of Trustees.

Board member Kale wanted to have a communication plan to be in place for future rate increases. Discussion of a Facebook page and update of the website.

There being no further business to discuss, board member Bishop motioned and Kimball seconded adjournment at 7:05 p.m.

Ayes: Rivera, O'Hair, Kimball, Bishop, Kale
Nays: None
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on January 27, 2022 for a cost of \$198.10.

Approved by the Water Board of Trustees on Thursday, February 3, 2022.