

OSCEOLA WATER BOARD
August 5, 2021

The Osceola Water Board met for the rescheduled meeting on Thursday, August 5, 2021 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chairman Larry Bishop with the following Board Members present: Dr. James Kimball and Sara O'Hair. Chairman Alisha Kale attended by telephone. Board member Mark Binning was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Tyra Audlehelm and others not signed in.

Board member Kimball motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Kimball, O'Hair, Kale, Bishop
Nays: None
Absent: Binning
Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding service line repair at 221 West Cass Street by presenting the written request received from Mr. Molina to be able to make payments to Osceola Water Works in the amount of \$50.00/month until paid in full. After discussion, board member Kimball motioned to deny the payment request of \$50.00/month and request payment in full and Kale seconded the motion.

Ayes: Kimball, O'Hair, Kale, Bishop
Nays: None
Absent: Binning
Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding authorization to transfer funds from operating to sinking funds for FY 2021-2022 by presenting resolution 2021-14 to process the transfer for bond payments in the amount of \$19,834.20/month from the general operating fund to the sinking fund. Mrs. Benda stated this is to put us into compliance for our annual audit. After discussion, board member Kimball motioned to approve resolution 2021-14 and authorize the transfer of \$19,834.20 from the operating to the sinking fund monthly and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Kimball, O'Hair, Kale, Bishop
Nays: None
Absent: Binning
Motion Passed

Resolution 2021-14

Water Superintendent Brandon Patterson opened the discussion regarding ongoing projects by stating that a bond was obtained in 2017. Mr. Patterson presented to the board a listing of projects at the distribution and treatment facility to utilize the remaining bond funds. After discussion, the board took no action and verbally approved the projects.

Water Superintendent Brandon Patterson opened the discussion regarding an engagement letter with Ahlers & Cooney P.C. to update the Osceola Water Works employee manual by presenting the engagement letter received. After discussion, the board decided to get some clarification from the staff and bring back to a future meeting. No action was taken.

Water Superintendent Report: Brandon Patterson reported on pumpage amounts, lake level and the water main project for West Clay and North Fillmore Streets. Mr. Patterson continued by

reporting the communication with SIRWA and a possible true up at the end of the fiscal year and reporting on completed projects including the west water tower clean-up/power washing and yearly leak survey. Mr. Patterson completed his report by stating staff will be working on fire connection research and the lead and copper sampling program.

Vice Chairman Bishop presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$20,303.40 on all utility services, YTD Budget Report, minutes from the meeting held on July 1, 2021 as well as the following Bills and Claims:

AFLAC	SERVICESE	\$402.28
AGSOURCE LABORATORY	LAB TESTING	\$160.50
ALLIANT ENERGY	UTILITY	\$7,941.87
BADGER METER	SERVICES	\$137.28
BOB'S AUTO SUPPLY	SUPPLIES	\$25.53
JENNY BUCKINGHAM	DEPOSIT REFUND	\$140.59
BUD JONES CONSTRUCTION	SERVICES	\$4,407.20
C & C CYLCE	SERVICES	\$1,995.00
CARD MEMBER SERVICE	SERVICES	\$1,307.26
CASEY'S GENERAL STORES	FUEL	\$1,121.12
CENTRAL IOWA FASTENERS	SERVICES	\$108.30
CHEM-SULT INC.	CHEMICALS	\$31,019.59
CHESNUT LAWN & LANDSCAPE	SERVICES	\$451.00
CINTAS FIRST AID & SAFETY	SERVICES	\$119.84
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$188,534.98
CITY OF OSCEOLA – FLEX	PAYROLL	\$83.32
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$12,705.36
CLARKE COUNTY SHERIFF	GARNISHMENT	\$1,035.75
CLARKE ELECTRIC COOP	DEPOSIT REFUND	\$150.00
JODI COUCHMAN	DEPOSIT REFUND	\$150.00
CRESTON PUBLISHING COMPANY	PUBLICATION	\$438.03
D & D PEST CONTROL	SERVICES	\$90.00
D & R FEED, INC.	SERVICES	\$59.00
FAREWAY STORES	SERVICES	\$2.97
FLEETSIDE FORD	SERVICES	\$32,680.00
GILBERTS TRUE VALUE HOMES	SERVICES	\$327.66
TONYA GONSETH	DEPOSIT REFUND	\$150.00
DAVID GORSLINE	REFUND	\$40.59
STEVE & VICKY GREEN	DEPOSIT REFUND	\$190.59
HACH COMPANY	LAB TESTING	\$3,617.67
CARSON HART	DEPOSIT REFUND	\$71.87
HAWKINS	CHEMICALS	\$1,695.00
HDR ENGINEERING, INC.	SERVICES	\$2,916.00
OIAF HESSLER	REFUND	\$40.59
HR GREEN, INC.	SERVICES	\$2,178.75
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	PERMIT	\$591.70
IDEAL READY MIX	SERVICES	\$243.13
IMWCA	WORKMANS COMP	\$682.00
INTERNAL REVENUE SERVICE	PAYROLL	\$11,303.27
IOWA DEPT OF REVENUE	STATE TAXES	\$1,880.00
IOWA DEPT OF REVENUE	WATER EXCISE TAX	\$5,020.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$1,026.47
IOWA ONE CALL	SERVICES	\$76.80
IPERS	PAYROLL	\$7,843.95
KD TIRES, LLC	SERVICES	\$18.00
DAVID LIAN	DEPOSIT REFUND	\$97.84
CHELSEA MENDEZ	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$584.59
METERING & TECHNOLOGY SOL	SERVICES	\$2,458.41
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$78.06
MUNICIPAL MANAGEMENT CORP	SERVICES	\$2,600.00
MUNICIPAL SUPPLY INC.	SERVICES	\$4,188.15
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
GARY MYERS	DEPOSIT REFUND	\$96.46
NORRIS ASPHALT & PAVING	DEPOSIT REFUND	\$1,300.00
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,496.25
OSCEOLA FARM & HOME	SERVICES	\$252.46
OSCEOLA WATER WORKS	DEPOSIT REFUNDS	\$1,148.34
BETHANY OTTO	DEPOSIT REFUND	\$141.61
POLLARD WATER	SERVICES	\$267.69
CHARLES POWELL	DEPOSIT REFUND	\$150.00

TOBIAS POWELL	DEPOSIT REFUND	\$32.45
COLTON PRITCHARD	DEPOSIT REFUND	\$68.34
CHAD RIENKENA	DEPOSIT REFUND	\$101.56
RAUL ROMERO	DEPOSIT REFUND	\$68.94
SAM, LLC	SERVICES	\$140.00
SCHILDBERTG CONST	SERVICES	\$247.27
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	SERVICES	\$97.45
SPOKE COMMUNICATION	SERVICES	\$50.00
STATE HYGENIC LAB	LAB TESTING	\$231.50
RENA M STEGBMANN	DEPOSIT REFUND	\$75.51
STONE OAK PROPERTIES	DEPOSIT REFUND	\$150.00
CURT TENNISON	DEPOSIT REFUND	\$69.17
THE DUERSON CORP	SERVICES	\$1,300.00
JIM & MARGE THOMAS	REFUND	\$40.59
ARTURO TOLENTINO	DEPOSIT REFUND	\$27.91
TRAVIS MECHANICAL	SERVICES	\$8,475.74
U.S. CELLULAR	COMMUNICATION	\$527.92
U.S. POST OFFICE	POSTAGE	\$1,654.58
USA BLUEBOOK	SERVICES	\$44.53
SAN BAWI UYK	DEPOSIT REFUND	\$150.00
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$701.97
RONNIE WITTENAUER	DEPOSIT REFUND	\$150.00
ZIEGLER INC.	SERVICES	\$2,907.13

TOTAL ACCOUNTS PAYABLE \$359,023.32

TOTAL PAYROLL \$33,832.27

TOTAL PAID \$392,855.59

Ayes: Kimball, O'Hair, Kale, Bishop

Nays: None

Absent: Binning

Motion Passed

Utility Office Manager Carrie Benda reported to the board Utility Billing Associate Kate Dean's 90-day review, audit schedule and possible training schedule for the Clarke County Reservoir Commission duties.

Board member Kimball questioned the treatment numbers in July 2021 and asked for communication on how they compared to July 2020. Board member Kale wanted to caution staff about remaining vigilant and safe in the upcoming months to ensure our public and staff remain healthy.

There being no further business to discuss, board member Kimball motioned and O'Hair seconded adjournment at 6:11 p.m.

Ayes: Kimball, O'Hair, Kale, Bishop

Nays: None

Absent: Binning

Motion Passed


Larry Bishop, Vice Chairman

Attest:


Carrie Benda, Utility Office Manager

Approved by the Osceola Water Board of Trustees on Thursday, September 2, 2021.
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