

OSCEOLA WATER BOARD

June 3, 2021

The Osceola Water Board met for the rescheduled meeting on Thursday, June 3, 2021 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chairman Larry Bishop with the following Board Members present: Mark Binning, Dr. James Kimball and Sara O'Hair. Chairman Alisha Kale was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Distribution Foreman Cory Gallup, Tyra Audlehelm and others not signed in.

Board member Binning motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop

Nays: None

Absent: Kale

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding amendments to Rule 25, Service Line Requirements Pertaining To Lead & Galvanized Service Lines of Osceola Water Works Rules And Regulations. Mr. Patterson stated that more information will be forthcoming and stated he would like the utility to be ahead of the process and have an inventory of each property. After discussion was held, the board directed staff to find out more information and come back for board review. No action was taken.

Utility Office Manager Carrie Benda opened the discussion of the bad debt write-off by presenting a listing of utility accounts that have received their final bill and staff is not able to collect. These accounts have been final billed for five-years. Mrs. Benda stated that the customer utility deposits have been applied to the account balances and requested board authorization to move the accounts from active to bad debt. Mrs. Benda continued by stating that the City Council has the same list for approval of the write-off for sewer and garbage amounts. After discussion, board member Kimball motioned to approve the movement of accounts from active to bad debt and Binning seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop

Nays: None

Absent: Kale

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding FY 2022 employee evaluations and compensation by presenting his recommendation for each employee increase as of July 1, 2021 as per the board approved plan. After discussion, board member Kimball motioned to approve the employee evaluations and compensation as presented and Binning seconded the motion.

Ayes: Binning, Kimball, O'Hair, Bishop

Nays: None

Absent: Kale

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding replacement of a Water Works vehicle. Mr. Patterson stated this was a budgeted item and presented a quote received from Fleetside Ford. Board member Binning motioned to move forward with the purchase of a F150 truck at a state bid cost of \$32,680.00 and Kimball seconded the motion.

Ayes: Binning, Kimball, Bishop

Nays: O'Hair
Absent: Kale
Motion Passed

Water Superintendent Report: Brandon Patterson introduced Water Works Distribution Foreman Cory Gallup to the board. Mr. Patterson reported to the board active projects for the distribution including water main breaks, new main projects, treating the lake and lake levels as well as a report for the IDNR Sanitary survey. Completing his report, Mr. Patterson stated that he is in discussion with SIRWA regarding the contract updates and rates, the water utility customers have been notified of the rate increase and an update on the Reservoir duties and projects.

Vice Chairman Bishop presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$24,895.58 on all utility services, YTD Budget Report, minutes from the meeting held on May 6, 2021 as well as the following Bills and Claims:

MAX ADAIR	DEPOSIT REFUND	\$120.56
AFLAC	PAYROLL	\$402.28
AGSOURCE LABORATORY	LAB TESTING	\$93.00
AHLERS COONEY ATTORNEYS	LEGAL SERVICES	\$400.00
ALLIANT ENERGY	UTILITY	\$6,506.34
BADGER METER	SERVICES	\$137.22
JOSE BERMUDEZ	DEPOSIT REFUND	\$106.64
BOB'S AUTO SUPPLY	SUPPLIES	\$17.80
RAMONA BORGNA	DEPOSIT REFUND	\$100.00
SAM BOWN	DEPOSIT REFUND	\$115.44
MELISSA BROOKS	DEPOSIT REFUND	\$100.00
BUD JONES CONSTRUCTION	SERVICES	\$2,833.16
CARD MEMBER SERVICE	SERVICES	\$608.07
CASEY'S GENERAL STORES	FUEL	\$467.94
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$1,642.05
CENTRAL IOWA FASTENERS	SERVICES	\$36.19
CHEM-SULT, INC.	CHEMICALS	\$46,639.63
CHESNUT LAWN & LANDSCAPE	SERVICES	\$1,000.00
CINTAS FIRST AID & SAFETY	SERVICES	\$91.34
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$174,479.37
CITY OF OSCEOLA - FLEX	PAYROLL	\$83.32
CITY OF OSCEOLA - HEALTH	HEALTH INSURANCE	\$8,760.74
CLARKE COUNTY HOSPITAL	SERVICES	\$61.00
CLARKE COUNTY SHERIFF	GARNISHMENT	\$414.30
RONALD COLE	DEPOSIT REFUND	\$150.00
CRESTON PUBLISHING COMPANY	PUBLICATION	\$474.82
D & D PEST CONTROL	SERVICES	\$45.00
D & R FEED, INC.	SERVICES	\$82.50
CODY DOMINO	DEPOSIT REFUND	\$88.29
DANIELLE ERLEWINE	DEPOSIT REFUND	\$150.00
FLEETSIDE FORD	REPAIRS	\$1,971.46
NATASHA FOOTE	DEPOSIT REFUND	\$150.00
FP MAILING SOLUTIONS	SERVICES	\$110.85
GILBERTS TRUE VALUE	SERVICES	\$91.59
GRAINGER	SERVICES	\$566.12
GROFF WELDING	REPAIRS	\$240.75
HAWKINS	CHEMICALS	\$1,455.00
HDR ENGINEERING, INC.	SERVICES	\$3,159.00
HR GREEN, INC.	SERVICES	\$4,025.50
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
IMWCA	WORKMANS COMP	\$1,595.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,474.79
IOWA DEPT OF REVENUE	PAYROLL	\$1,176.00
IOWA DEPT OF REVENUE	WET TAX	\$4,748.00
IOWA ONE CALL	SERVICES	\$72.10
IPERS	PAYROLL	\$4,894.36
MELLEN & ASSOCIATES, INC.	SERVICES	\$1,941.89
MET LIFE	DENTAL INSURANCE	\$575.72
METERING & TECHNOLOGY SOL	SERVICES	\$6,872.38
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$147.82
JAVIER MONTTOYA	DEPOSIT REFUND	\$150.00
MUNICIPAL H2O	SERVICES	\$4,200.00
MUNICIPAL SUPPLY INC.	SERVICES	\$836.30

JESUS MURILLO	DEPOSIT REFUND	\$157.67
MUTUAL OF OMAHA	LIFE INSURANCE	\$61.30
OSCEOLA FARM & HOME	SUPPLIES	\$22.58
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$177.05
PALINTEST LIMITED	LAB TESTING	\$433.73
ADDISON PARMER	DEPOSIT REFUND	\$150.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$105.00
JUAN RAMON RODRIGUEZ	DEPOSIT REFUND	\$46.20
SOLTUIONS	SERVICES	\$3,574.92
SPOKE COMMUNICATIONS	SERVICES	\$65.00
STATE HYGENIC LABORATORY	LAB TESTING	\$1,371.50
TELSPAN	SERVICES	\$13.70
ARTURO TOLENTINO	DEPOSIT REFUND	\$150.00
U.S. CELLULAR	COMMUNICATION	\$829.01
U.S. POST OFFICE	POSTAGE	\$457.14
MARIO VARGAS	DEPOSIT REFUND	\$150.85
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$72.71

TOTAL ACCOUNTS PAYABLE \$301,370.03

TOTAL PAYROLL \$22,303.40

TOTAL PAID \$323,988.83

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported the customer rate increase was placed on the June 1, 2021 utility bills and website, shutoffs processed for May and an update on the utility billing office. Mrs. Benda completed her report by stating we have received a flat premium for workman's comp claims with EMC.

Board member had nothing to report.

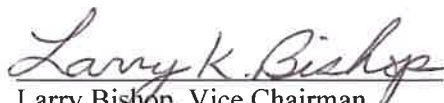
There being no further business to discuss, board member Binning motioned and Kimball seconded adjournment at 6:15 p.m.

Ayes: Binning, Kimball, O'Hair, Bishop

Nays: None

Absent: Kale

Motion Passed


Larry Bishop, Vice Chairman

Attest:


Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on July 1, 2021.