

OSCEOLA WATER BOARD
May 6, 2021

The Osceola Water Board met for the rescheduled meeting on Thursday, May 6, 2021 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, Dr. James Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Tyra Audlehelm, Grady Reed, Shawn Koorn and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the presentation of the water rate study by stating that last month there was a presentation of the future rate structure presentation. Mr. Patterson stated that Grady Reed & Shawn Koorn were in attendance to present the final rate structure. Mr. Reed and Mr. Koorn presented the final rate presentation with rates from 2022 through 2031 based off of the present and past budgets and consumption data. Discussion was held regarding the presentation.

Board member Bishop motioned to open the public hearing regarding the FY 2022 water rates at 6:06 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda updated the board that no written or oral comments had been received.

There being no further comments, board member Kimball motioned to go out of public hearing 6:08 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Board member Kimball motioned to approve the following water rates to be effective July 1, 2021.

Residential \$8.68/thousand

Commercial (0-50,000 gallons) \$9.00/thousand

(over 50,000 gallons) \$6.50/thousand

Industrial \$5.47/thousand

SIRWA \$2.83/thousand

Bulk \$11.26/thousand

Board member Bishop seconded the motion. Roll call of the vote was;

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Resolution 2021-04

Utility Office Manager Carrie Benda opened the discussion regarding the insurance coverage with Friday Insurance by stating the FY 2022 coverage was approved and paid. The board wished to have discussion regarding ways to reduce the billing amounts. Mrs. Benda invited Doug Miller with Friday Insurance to speak on items he can assist with. Mr. Miller discussed with the board possible items to look at and will get figures to the water utility to pass on. No action was taken.

Water Superintendent Brandon Patterson opened the discussion regarding the utility billing for 2315 N. Main St. by stating that Mr. Kenoyer approached the board about a possible solution to the billing due to the construction process of the property. Mr. Patterson stated that he reached out to V & K and Reynoldson & VanWerden regarding an agreement to update the account as each apartment is completed. Mr. Patterson presented the agreement worked out and had discussion. After discussion, board member Bishop motioned to approve the agreement as presented and Kimball seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Resolution 2021-05

Board member Kimball motioned to issue a water credit of \$533.78 to the utility account for 2315 N. Main St. to reduce the current amount due and Binning seconded the motion.

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding agreement for task order 2020-1 for engineering services regarding water rates for SIRWA by presenting a proposal of work agreement and cost of service to the board. After discussion, board member Kimball motioned to approve the task order and Bishop seconded the motion. Roll call of the vote was;

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Resolution 2021-06

Water Superintendent Brandon Patterson opened the discussion regarding new employee proposal by stating the open position in the utility office had been filled by Katie Dean and the water plant operator position was filled by Kevyn Mumaw. Mr. Patterson presented a pay proposal for the first year of work and recommended approval. Mr. Patterson continued on by requesting approval for the water distribution foreman position upon hiring. After discussion, board member Kimball motioned to approve the new employee pay proposals as presented and Bishop seconded the motion.

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion for a budget amendment for FY 2020-2021 by presenting line items that need to be adjusted for audit compliance. Mr. Patterson requested the board approve amending the items as presented and authorize submittal to the city to complete the process. After discussion, board member Bishop motioned approval of the budget amendment as presented and authorized submittal to the city and Kimball seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Resolution 2021-07

Water Superintendent Report: Brandon Patterson reported to the board active projects for the distribution including the water main project for Main Street, West Clay Street and N. Fillmore/W. Ayers Street that KLC Construction will be completing, DOT projects on North Main and the square. Mr. Patterson continued his report by presenting the carbon installation is now complete in the last four filters at the plant and the lake level is full. Concluding his report, Mr. Patterson stated that staff will be working on hydrant maintenance, mowing and painting as time and weather allow.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$26,191.96 on all utility services, YTD Budget Report, minutes from the meetings held on April 1, 2021 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$402.28
AGSOURCE LABORATORY	LAB TESTING	\$81.00
AHLERS COONEY ATTORENYS	LEGAL SERVICES	\$275.00
ALLIANT ENERGY	UTILITY	\$6,076.72
ALLIED SYSTEMS, INC.	SERVICES	\$4,757.00
BADGER METER	SERVICES	\$274.20
MATTHEW BELL	DEPOSIT REFUND	\$150.00
SAM BOWN	DEPSOSIT REFUND	\$108.44
MATTHEW BRITTAIN	DEPOSIT REFUND	\$89.46
CARBON CENTRAL	CARBON	\$59,832.00
CARD MEMBER SERVICE	SERVICES	\$400.65
CASEY'S GENERAL STORES	FUEL	\$630.42
YASMIN CASTILLO	DEPOSIT REFUND	\$150.00
CHEM-SULT INC.	CHEMICALS	\$8,783.02
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$170,000.37
CITY OF OSCEOLA -FLEX	PAYROLL	\$83.32
CITY OF OSCEOLA - HEALTH	PAYROLL	\$8,026.78
COUNTRY CONCRETE	SERVICES	\$2,210.00
HALEE COX	DEPOSIT REFUND	\$144.32
D & D PEST CONTROL	SERVICES	\$45.00
D & R FEED, INC.	SERVICES	\$55.00
DES EMPLOYMENT GROUP	CREDIT REFUND	\$19.59
ELIZABETH DOMINGUEZ	DEPOSIT REFUND	\$150.00
CODY JAMES DOMINO	DEPSOIT REFUND	\$88.39
ABBIE DONEHOO	DEPOSIT REFUND	\$62.70
WINTER DUCHENE	DEPOSIT REFUND	\$5.88
LEROY ELLIS	DEPOSIT REFUND	\$97.84
WILLIAM ETHA	DEPOSIT REFUND	\$150.00
JOHN GIBSON	DEPOSIT REFUND	\$83.16
GILBERTS TRUE VALUE	SUPPLIES	\$145.19
AUBREY HALA	DEPOSIT REFUND	\$139.72
JOSH HAMILTON	DEPOSIT REFUND	\$10.60
HDR ENGINEERING	SERVICES	\$9,915.00
HIGHWAY LUMBER	SERVICES	\$10.28
HR GREEN, IN.C	SERVICES	\$730.25
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,263.05
IA DEPT OF NATURAL RESOURCES	CERTIFICATION RENEWAL	\$300.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,010.70
IOWA DEPT OF REVENUE	PAYROLL	\$1,508.00
IOWA DEPT OF REVENEU	WATER EXCISE TAX	\$5,131.00
IOWA ONE CALL	SERVICES	\$86.60
IPERS	PAYROLL	\$6,000.79
JACQUELINE ISLAS	DEPOSIT REFUND	\$59.81
J P AUTO	SUPPLIES	\$15.78
STEPHEN EUGENE JAURIGUE	DEPOSIT REFUND	\$150.00
WHITLEY KIGER	DEPOSIT REFUND	\$10.27
OSCAR LANDEROS	DEPOSIT REFUND	\$150.00
LONNA LANE	DEPOSIT REFUND	\$140.59
ALEJANDRA LUNA	DEPOSIT REFUND	\$150.00
WILEBALDO LUNA	DEPOSIT REFUND	\$100.00
MARK MAIDEN	DEPOSIT REFUND	\$75.00
JORGE MEDINA	DEPOSIT REFUND	\$150.57
MET LIFE	DENTAL INSURANCE	\$442.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$71.08
MUNICIPAL SUPPLY INC	SERVICES	\$298.70
MUTUAL OF OMAHA	LIFE INSURANCE	\$52.78
O'REILLY AUTO PARTS	SERVICES	\$15.47
OFFICE OF THE AUDITOR OF STATE	SERVICES	\$175.00

ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,439.50
OSCEOLA FARM & HOME	SERVICES	\$300.97
OSCEOLA SENTINEL TRIBUNE	PUBLICATION	\$5.00
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$11,219.50
NICHOLE & MICHAEL OSHEL	DEPOSIT REFUND	\$157.106
AUSTIN PENICK	DEPOSIT REFUND	\$150.00
JOSE RIVERA	DEPOSIT REFUND	\$140.78
SAM, LLC	SERVICES	\$560.00
STEPHANIE SANTOYO	DEPOSIT REFUND	\$76.39
SCHILDBERG CONSTRUCTION CO	SERVICES	\$665.68
SHAZAM	SERVICES	\$25.00
SOLUTIONS	SERVICES	\$334.59
OZETTE SPENCER	DEPOSIT REFUND	\$66.65
SPOKE COMMUNICATIONS LLC	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$231.00
SUI TIN TIAL	DEPOSIT REFUND	\$157.48
TREASURER OF THE STATE	GREAT IA TREASURY HUNT	\$449.00
U.S. CELLULAR	COMMUNICATION	\$415.51
U.S. POST OFFICE	POSTAGE	\$1,000.00
ULINE	SERVICES	\$655.40
MARY WARNER	DEPOSIT REFUND	\$84.49
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$702.95
BRYCE WOOD	DEPOSIT REFUND	\$69.20

TOTAL ACCOUNTS PAYABLE \$307,402.62

TOTAL PAYROLL \$24,411.72

TOTAL PAID \$332,129.74

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported the May utility bills were mailed with the 2020 Consumer Confidence Report, office reorganization and the update of Katie Dean starting as the second Utility Billing Associate.

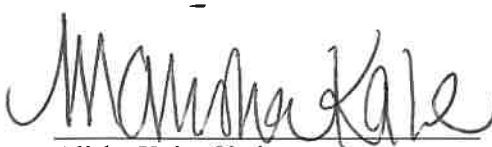
Board member Bishop brought up the storms and pipe line issues and getting the chemicals we need ahead of time to ensure we get them due to shortage.

There being no further business to discuss, board member Binning motioned and Bishop seconded adjournment at 7:01 p.m.

Ayes: Bishop, Binning, Kimball, O'Hair, Kale

Nays: None

Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on June 3, 2021.