

OSCEOLA WATER BOARD  
December 3, 2020

The Osceola Water Board met for the regularly scheduled meeting on Thursday, December 3, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, Dr. Jim Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Kimball motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

No one was present to address the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding penalty waiver request for Friendly Acres Mobile Home Park by stating that Friendly Acres Trailer Park contacted us regarding a penalty that they received and requested a waiver. Mrs. Benda continued by stating that after review of the account, it appears that the utility account would qualify for a waiver of \$207.70 as per the rules and regulations. After discussion, board member Kimball motioned to issue the penalty waiver as per the rules and regulations and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding final pay application request for Maguire Iron, Inc. by stating that he had received the final pay request. Continuing on, Mr. Patterson stated that the request had been reviewed and stated that we should approve the attached resolution to accept the project complete and issue payment in 30 days. After discussion, board member Bishop motioned to approve the resolution authorizing center tower project with Maguire Iron, Inc. as complete and approve final payment application and final acceptance of the project and Kimball seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

***Resolution 2020-15***

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2021-2022 annual budget by presenting a budget as of today and a condensed version of what it takes to balance the budget. Mr. Patterson explained items that cause issues with balancing which includes the plant repairs, main breaks and chemicals treatment challenges. After discussion, a work session with all board members to go through figures and make changes was set for Wednesday, December 9, 2020 at 2:00 p.m.

Water Superintendent Report: Brandon Patterson shared with the board the upcoming holiday schedule, one water main repair that was completed, and plant repairs in process. Mr. Patterson continued by discussions regarding the budget and operator certification exams. Mr. Patterson completed his report by giving an update on the Clarke County Reservoir Commission.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and O’Hair seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,621.44 on all utility services, YTD Budget Report, minutes from the meetings held on November 5, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
AGSOURCE LABORATORY	LAB TESTING	\$106.50
AIF FILTER SALES & SERVICE	SERVICES	\$168.49
ALLIANT ENERGY	UTILITY	\$6,507.08
BADGER METER	SERVICES	\$136.38
BANKERS TRUST COMPANY	BOND PAYMENT	\$59,156.25
BLUE MARBLE ENVIRONMENTAL	REFUND	\$1,188.50
CALLIE BRITTINGHAM	REFUND	\$22.42
BUD JONES CONSTRUCTION	SERVICES	\$1,730.50
BUD JONES TRUCKING	SERVICES	\$530.10
BENJAMIN CARROLL	REFUND	\$46.37
CASEY’S GENERAL STORES	FUEL	\$336.39
SAN JUANA CASTENADA	REFUND	\$33.05
MYNOR DEL CID CASTILLO	REFUND	\$139.36
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$97.66
CHEM-SULT INC.	CHEMICALS	\$45,745.37
CHESNUT LAWN & LANDSCAPE	SERVICES	\$998.00
CINTAS FIRST AID & SAFETY	SERVICES	\$119.80
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$167,387.58
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	PAYROLL	\$9,336.19
COMMUNICATIONS SOLTUIONS OF	SERVICES	\$856.25
CHRISTINA COOK	REFUND	\$140.59
SAUL CORTEZ	REFUND	\$28.48
CR SERVICES	SERVICES	\$628.85
CRESTON PUBLISHING	PUBLICATION	\$22.00
DANIEL CRUZ	REFUND	\$150.00
DENNIS DORAN	REIMBURSEMENT	\$500.00
DSM HOIST, INC.	SERVICES	\$1,886.50
FAREWAY STROES	SUPPLIES	\$6.95
FP MAILING SOLUTIONS	SERVICES	\$110.85
TERRY FROST	REFUND	\$1,104.77
LARA GARRETT	DEPOSIT REFUND	\$88.84
GILBERTS TRUE VALUE HOME	SERVICES	\$462.95
HACH COMPANY	LAB TESTING	\$628.04
HAWKINS	CHEMICALS	\$2,770.00
HDR ENGINEERING, INC.	SERVICES	\$3,500.00
BRIAN HUSS	REFUND	\$81.94
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$1,010.44
IDALS – PESTICIDE	PERMIT	\$15.00
IMWCA	WORKMANS COMP	\$924.00
INTERNAL REVENUE SERVICES	PAYROLL	\$7,417.30
IOWA DEPT OF REVENUE	STATE TAXES	\$1,330.00
IOWA DEPT OF REVENUE – SALES	WET TAXES	\$5,495.00
IOWA ONE CALL	SERVICES	\$144.80
IOWA RURAL WATER ASSOC	MEMBERSHIP DUE	\$325.00
IPERS	PAYROLL	\$5,062.13
JETCO, INC.	SERVICES	\$778.50
KD TIRES, LLC	SERVICES	\$700.00
MAGUIRE IRON, INC.	SERVICES	\$26,883.75
MCMMASTER-CARR	SERVICES	\$64.44
MET LIFE	DENTAL INSURANCE	\$508.86
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$64.91
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
MARK EDWARD NIX	DEPOSIT REFUND	\$190.59
SIDNI NORDYKE	DEPOSIT REFUND	\$48.01
OCTAVIO ROSALES HERNANDEZ	DEPOSIT REFUND	\$141.90
ONSITE SERVICE SOLTUTIONS, LLC	SERVICES	\$1,439.50
OSCEOLA FARM & HOME	SUPPLIES	\$551.99
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,317.60
SCHILDBERG CONSTRUCTION CO	SERVICES	\$2,582.28
LINDA SCHULTZ	DEPOSIT REFUND	\$13.16
SHAZAM	MONTHLY FEE	\$25.00
SOLUTIONS	SERVICES	\$171.97
MIGUEL SOTO	DEPOSIT REFUND	\$55.49
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$221.50
TRAVIS MECHANICAL & CONTROLS	PLANT MAINTENANCE	\$412.50
U.S. CELLULAR	COMMUNICATION	\$310.35

U.S. POST OFFICE	POSTAGE	\$460.56
WALSH ELECTRONIC SECURITY	SERVICES	\$780.53
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$375.19

TOTAL ACCOUNTS PAYABLE \$366,197.27

TOTAL PAYROLL \$22,633.99

TOTAL PAID \$388,831.26

Ayes: O'Hair, Kimball, Binning, Bishop, Kale  
Nays: None  
Motion Passed

Utility Office Manager Carrie Benda reported on the rate study progress and financial audit completion anticipated date. Mrs. Benda also reported to the board the November shut offs and meter reading issue at the school.

Board member Kale confirmed the meeting for the budget work session.


There being no further business to discuss, board member Bishop motioned and Kimball seconded adjournment at 6:31 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale  
Nays: None  
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on 1-7-2021.