

OSCEOLA WATER BOARD

October 1, 2020

The Osceola Water Board met for the regularly scheduled meeting on Thursday, October 1, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, James Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Foreman Royce Robertson, Felipe Rosales, Perla Rosales, Bud Jones and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Felipe and Perla Rosales along with Bud Jones approached the board regarding the water services at 429 S. Adams St.

Utility Office Manager Carrie Benda presented information received from Corporate Communications to the board regarding Osceola Water Works participation for a realtor folder for new home purchases.

Water Superintendent Brandon Patterson opened the discussion regarding the purchase of a locater by presenting a new locater quote from Subsurface Solutions. After discussion, board member Kimball motioned to purchase a new locater from Subsurface Solutions in the amount of \$5,056.00 and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding carbon exchange for filters 1 through 4 at the water treatment plant by stating that the new carbon is needed to assist with the issues at the plant and water quality. Mr. Patterson presented to the board a quote for the carbon in the amount of \$54,756 from Carbon Central. After discussion, board member Kimball motioned to approve the carbon change out in filters 1 through 4 and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding amendment to rule 14, multiple meters located in one dwelling of Osceola Water Works Rules and Regulations by stating this was amended in June 2020 and that after an opportunity to review the policy further, a couple of changes needed to be made. Mr. Patterson explained the changes of location of wording and the change from option a and b to option 1 and 2. After discussion, board member Kimball motioned to approve the changes to the rules and regulations and Binning seconded.

Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Resolution 2020-08Amendmet

Water Superintendent Brandon Patterson opened the discussion regarding Water Works staffing and job descriptions by presenting information from meetings to help streamline the workflow for staff. Mr. Patterson stated staff had analyzed all duties and calculated times for completion. The outcome showed additional staffing is necessary to be successful. Discussion took place regarding assuming Clarke County Reservoir Commission administration and financial duties. Mr. Patterson stated additional staffing is needed to complete these tasks. After discussion, board member O’Hair motioned to approve the job duties presented, authorize staff to shift work load as necessary and proceed with submitting a proposal to the Clarke County Reservoir Commission. Board member Bishop seconded the motion.

Ayes: O’Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson presented to the board that he filled the vacant Operator position. Continuing on, Mr. Patterson gave updates on continuing projects; water tower project, city street project and water plant issues and repairs. Mr. Patterson completed his report by discussing the water treatment difficulties, violations received and changes that are forthcoming that will bring additional cost.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$9,028.16 on all utility services, YTD Budget Report, minutes from the meetings held on August 13, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
AGSOURCE LABORATORIES	LAB TESTING	\$93.00
AIRGAS	SERVICES	\$183.32
ALLIANT ENERGY	UTILITY	\$8,867.15
AMERICAN WATER WORKS ASSOC	MEMBERSHIP	\$382.00
BADGER METER	SERVICES	\$157.74
BRITTANEY BAKER	DEPOSIT REFUND	\$82.25
LACEY BELL	DEPOSIT REFUND	\$160.59
BIG BOYZ TOYZ	SERVICES	\$125.00
BOBS AUTO SUPPLIES	SERVICES	\$24.64
BUD JONES CONSTRUCTION	SERVICES	\$11,371.56
CARD MEMBER SERVICE	SERVICES	\$2,774.75
CASEY’S GENERAL STORES	FUEL	\$484.62
CENTERPOINT ENERGY	NATURAL GAS	\$103.03
CHEM-SULT INC.	CHEMICALS	\$48,611.33
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$208,938.36
CITY OF OSEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$9,336.19
CLARKE COUNTY RESERVOIR COMM	SPONSORSHIP	\$15,015.79
COUNTRY CONCRETE	SERVICES	\$756.00
CR SERVICES	SERVICES	\$11.00
CRESTON PUBLISHING COMP	PUBLICATION	\$286.37
AMAURY C CRUZ	DEPOSIT REFUND	\$150.00
DES MOINES WATER WORKS	LAB TESTING	\$195.00
FAREWAY STORES	SUPPLIES	\$5.94
MARLA GARITY	DEPOSIT REFUND	\$78.07
GILBERTS TRUE VALUE	SUPPLIES	\$113.02
PAMELA HAAG	DEPOSIT REFUND	\$6.24
HACH COMPANY	LAB TESTING	\$663.77
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
INTERNAL REVENUE SERVICE	PAYROLL	\$7,464.19
IOWA DEPT OF REVENUE	PAYROLL	\$1385.00
IA DEPT OF REV – SALES	WATER EXCISE TAX	\$5,791.00
IPERS	PAYROLL	\$5,154.94
IXOM WATERCARE INC	SERVICES	\$4,250.00
MAGUIRE IRON, INC.	SERVICES	\$49,395.25
ADRIAN MARTINEZ	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$558.14
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$74.71
RAQUEL LEAL MILLAN	DEPOSIT REFUND	\$150.00
MARY MULROONEY	DEPOSIT REFUND	\$150.00
MUNICIPAL SUPPLY INC.	SERVICES	\$1,234.21

MUTUAL OF OMAHA	LIFE INSURANCE	\$50.91
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$559.89
PALINTEST LIMITED	LAB TESTING	\$496.18
SCHILDBERG CONSTRUCTION CO	SERVICES	\$530.30
JOANN SHANNON	DEPOSIT REFUND	\$73.55
SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$110.00
STATE HYGENIC LAB	LAB TESTING	\$965.50
U.S. CELLULAR	COMMUNICATION	\$258.08
U.S. POST OFFICE	POSTAGE	\$464.55
USA BLUEBOOK	SERVICES	\$820.38
WILD BLUE	COMMUNICATION	\$175.00
WINDSTREAM	COMMUNICATION	\$72.18

TOTAL ACCOUNTS PAYABLE: \$390,546.21

TOTAL PAYROLL CHECKS: \$22,362.68

TOTAL PAID \$412,908.89

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported to the board the workman's comp audit and an expected return of \$608.00.

Board member Kimball wanted to express his concern regarding the treatment of water with ammonia. He feels this is not something that we should be using.

Board member Kale discussed the list of items discussed as a board. Encourages the employees to continue to work towards the date of completion.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:48 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Alisha Kale, Chairman

Attest:

Carrie Benda, Utility Office Manager

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