

OSCEOLA WATER BOARD
September 3, 2020

The Osceola Water Board met for the regularly scheduled meeting on Thursday, September 3, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning, James Kimball and Sara O'Hair. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Foreman Royce Robertson and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

No one was present on the call to discuss items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding payment application #3 for Maguire Iron for tower renovations. Mr. Patterson presented the pay application and explained the request for payment of \$49,395.25. After discussion, board member Binning motioned to approve payment application #3 for tower repairs and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding employee evaluations and compensation. Mr. Patterson stated that as of last month's meeting, the direction was that all evaluations were to be completed. Mr. Patterson continued by stating he used the chart for pay increases that were previously approved and presented the increases by employee as requested. After discussion, board member Bishop motioned to approve the pay increases as presented and O'Hair seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson shared with the board that violation information had been sent to all customers with the September 1, 2020 utility bills. Mr. Patterson is working on the permit to allow for feeding sodium permanganate in the summer months and reported that lake level is 17 inches down. Mr. Patterson continued by giving an update on the city project of East Cass St., upcoming possible project for N. Fillmore St. & W. Clay St. intersection. Mr. Patterson completed his report by giving an update to the board regarding the strategy meeting held and Reservoir Commission.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,446.07 on all utility services, YTD Budget Report, minutes from the meetings held on August 13, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
ALLIANT ENERGY	UTILITY	\$2,374.62
BOB'S AUTO SUPPLY	SUPPLIES	\$10.53
BUD JONES CONSTRUCTION	SERVICES	\$27,818.84
CARD MEMBER SERVICE	SERVICES	\$435.70
CASEY'S GENRAL STORES	FUEL	\$647.31
RANDY CHASTEN	DEPOSIT REFUND	\$150.00

CHEM-SULT INC.	CHEMICALS	\$80,871.05
CINTAS FIRST AID & SAFETY	SERVICES	\$35.10
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$201,553.42
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$9,336.19
MOODY COLORADO	DEPOSIT REFUND	\$150.00
CR SERVICES	SUPPLIES	\$206.45
D & R FEED, INC.	SUPPLIES	\$69.83
PAM & CHAD DEVORE	DEPOSIT REFUND	\$100.00
ALFRED FLETCHALL	DEPOSIT REFUND	\$79.18
EMMA FLINER	DEPOSIT REFUND	\$109.22
HACH COMPANY	LAB TESTING	\$397.65
HAWKINS	CHEMICALS	\$2,045.20
HDR ENGINEERING, INC.	SERVICES	\$7,000.00
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$757.83
IDEAL READY-MIX CO	CONCRETE	\$6,108.51
IMWCA	WORKMANS COMP	\$657.00
INTERNAL REVENUE SERVICE	PAYROLL	\$5,492.70
IOWA DEPT OF REVENUE	PAYROLL	\$1,357.00
IOWA ONE CALL	SERVICES	\$209.70
IPERS	PAYROLL	\$5,087.57
MET LIFE	DENTAL INSURANCE	\$392.72
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$45.88
HANNAH MOORE	DEPOSIT REFUND	\$45.78
MUNICIPAL SUPPLY INC.	SERVICES	\$1,547.40
MUTUAL OF OMAHA	LIFE INSURANCE	\$50.91
O'REILLY AUTO PARTS	SERVICES	\$107.67
BRUCE OLIVER	DEPOSIT REFUND	\$150.00
ONSITE SERVICE SOLUTIONS LLC	SERVICES	\$1,439.50
OSCEOLA FARM & HOME	SUPPLIES	\$583.10
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$467.48
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$140.00
JUAN RUIZ	DEPOSIT REFUND	\$68.41
SCHILDBERG CONSTRUCTION CO	ROCK	\$408.17
SHAZAM	SERVICES	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$562.50
AMANDA STEVENSON	DEPOSIT REFUND	\$139.72
ALFONSO TORRES	DEPOSIT REFUND	\$2.29
KATIE TURNER	DEPOSIT REFUND	\$150.00
U.S. CELLULAR	COMMUNICATION	\$258.08
U.S. POST OFFICE	POSTAGE	\$1,000.00
TRAVIS UTLEY	DEPOSIT REFUND	\$100.00
ASHLI WIEDMANN	DEPOSIT REFUND	\$87.92
WILD BLUE	COMMUNICATION	\$116.70
WINDSTREAM	COMMUNICATION	\$388.73

TOTAL ACCOUNTS PAYABLE: \$361,588.64

TOTAL PAYROLL CHECKS: \$16,644.60

TOTAL PAID \$378,233.24

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported to the board the completion of the financial audit and that the office employee evaluations had been completed.

Board member Kale introduced the seven working project areas and tentative due dates.

Board member Binning motioned to enter into closed session at 5:55 p.m. pursuant to Iowa Code 21.5.1.i to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session (Water Superintendent Performance Evaluation) and Bishop seconded the motion. Roll call of the vote was;

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Everyone except the board and Mr. Patterson exited the room.

Board member Bishop motioned to exit the closed session at 6:30 p.m. and Binning seconded the motion. Roll call of the vote was;

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Board member Binning motioned to increase the Water Superintendent's pay by 3% back dated to July 1, 2020 and Bishop seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:40 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

Approved at the October 1, 2020 Water Board of Trustees meeting.

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