

OSCEOLA WATER BOARD

July 2, 2020

The Osceola Water Board met for the regularly scheduled meeting on Thursday, July 2, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chairman Larry Bishop with the following Board Members present: Mark Binning, James Kimball and Sara O'Hair. Chairman Alisha Kale was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and Bob Porter and others not signed in.

Board member Binning motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

No one was present on the call to discuss items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the water service line at 917 Lakeshore Drive by introducing homeowner, Bob Porter to the board. Mr. Patterson gave a history of how the water works got to this point where Mr. Porter was requesting board assistance with the project to move his water service line. Mr. Patterson presented the board with their rule, 37, letter D where a credit issuance of up to \$500 could be offered to the customer. Mr. Patterson stated that Mr. Porter was requesting additional assistance. Mr. Porter spoke to the board regarding the bill paid to Bud Jones Construction in the amount of \$2,669.23. Discussion was held regarding the bill. After discussion board member Kimball motioned to refund Mr. Porter the main tapping, materials and pit expense in the amount of \$1,682.00 and Binning seconded the motion.

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

Board member Kimball motioned to open the public hearing regarding water rates for FY 2020-2021 and Binning seconded the motion at 5:52 p.m. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

Utility Office Manager Carrie Benda opened the discussion of the water rates for FY 2020-2021 by presenting options to the board regarding water rates discussed and how the rates would affect each customer. Mrs. Benda also presented a written document received from customer Bernard Schade for review.

Board member Kimball motioned to close the public hearing regarding water rates for FY 2020-2021 and Binning seconded the motion at 5:55 p.m. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

Board member Kimball motioned to approve the resolution to set water rates for FY 2020-2021 with a 5% water rate increase to be effective on August 1, 2020 and Binning seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

Resolution 2020-10

Utility Office Manager Carrie Benda opened the discussion regarding board authorization to transfer money from the 600-operating fund to 601 sinking fund for bond payments by presenting a resolution to the board. Mrs. Benda stated that the resolution was needed to transfer funds from our monthly operating revenues to the sinking fund to make payments on the bond when due. Mrs. Benda presented the totals for the fiscal year and asked the board to authorize transfer of funds on a monthly basis. After discussion, board member Kimball motioned to approve the resolution as presented and Binning seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Kimball, Binning, Bishop

Nays: None

Absent: Kale

Motion Passed

Resolution 2020-11

Water Superintendent Report: Brandon Patterson shared with the board projects that are in the process including center tower repairs, main break repairs and water plant maintenance. Mr. Patterson continued his report by discussing the upcoming employee evaluations, sewer deduct policy and policy regarding lead water lines that will be forthcoming. Mr. Patterson completed his report by giving the board an update regarding the reservoir project.

Vice Chairman Bishop presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$25,668.30 on all utility services, YTD Budget Report, minutes from the meetings held on June 4, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$428.80
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$9,405.28
ALLIED SYSTEMS, INC.	SERVICES	\$13,595.91
BADGER METER	SERVICES	\$136.02
KATHRYN & JARETT BELDEN	DEPOSIT REFUND	\$100.00
BOE BISSETT	DEPOSIT REFUND	\$30.47
BOBS AUTO SUPPLY	SERVICES	\$105.77
CARD MEMBER SERVICE	SERVICES	\$294.21
CASEY'S GENERAL STORES	FUEL	\$452.85
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$764.43
CHEM-SULT INC.	CHEMICALS	\$41,844.85
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$152,831.15
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$9,336.19
AUSTIN CLARKE	DEPOSIT REFUND	\$151.84
GARY COOK	DEPOSIT REFUND	\$100.00
COUNTRY CONCRETE	SERVICES	\$400.00
CRESTON PUBLISHING COMP	PUBLICATION	\$174.16
D & D PEST CONTROL	SERVICES	\$45.00
D & R FEED, INC.	SERVICES	\$39.20
MARIA ESCARENO	DEPOSIT REFUND	\$150.00
CHARLES WEB FLOWERS	DEPOSIT REFUND	\$85.92
GILBERTS TRUE VALUE HOME	SERVICES	\$222.15
DUSTY GONSETH	DEPOSIT REFUND	\$150.00
HACH COMPANY	SERVICES	\$849.83
HAWKINS	CHEMICALS	\$1,371.80
HDR ENGINEERING, INC.	SERVICES	\$2,625.00
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$1,010.44
IMWCA	WORKMANS COMP	\$657.00

INTERNAL REVENUE SERVICE	PAYROLL	\$7,282.56
IOWA DEPT OF REVENUE	PAYROLL	\$1,416.00
IOWA DEPT OF REVENUE	EXCISE TAX	\$4,353.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$439.10
IOWA ONE CALL	SERVICES	\$77.80
IOWA STEEL FABRICATION	DEPOSIT REFUND	\$1,300.00
IPERS	PAYROLL	\$5,206.22
JETCO, INC.	SERVICES	\$3,648.70
MET LIFE	DENTAL INSURANCE	\$237.72
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$57.82
MUNICIPAL H2O	SERVICES	\$7,200.00
MUNICIPAL SUPPLY INC.	SERVICES	\$1,285.60
MUTUAL OF OMAHA	SERVICES	\$50.91
OSCEOLA FARM & HOME	SERVICES	\$42.63
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$433.61
JOAQUIN PINTO	REFUND	\$190.59
S.I.R.W.A.	SERVICES	\$31.11
SCHILDBERG CONSTRUCTION CO	SERVICES	\$1,242.73
SHAZAM	MONTHLY FEE	\$25.00
DALE SHORT	REFUND	\$2.96
ANDY SMITH	REIMBURSEMENT	\$13.50
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STATE HYGENIC LABOARATORY	LAB TESTING	\$166.00
WATER DEVELOPMENT CO DBA	WATER MAIN REPAIRS	\$947.00
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$1,106.00
U.S. CELLULAR	COMMUNICATION	\$281.80
U.S. POST OFFICE	POSTAGE	\$1,461.99
UMB BANK NA	BOND FEE	\$250.00
WESTECH ENGINEERING, INC.	SERVICES	\$25,100.48
WILD BLUE	COMMUNICAITON	\$175.00
WILDER'S TRUCK SERVICE	SERVICES	\$41.84
WINDSTREAM	COMMUNICATION	\$71.44
ZIEGLER INC.	SERVICES	\$2,976.29

TOTAL ACCOUNTS PAYABLE: \$304,387.95

TOTAL PAYROLL CHECKS: \$22,079.60

TOTAL PAID \$326,467.55

Ayes: O'Hair, Kimball, Binning, Bishop
 Nays: None
 Absent: Kale
 Motion Passed

Utility Office Manager Carrie Benda reported to the board the scheduling of the financial audit and year end processes.

Board members had nothing to report at this time.

There being no further business to discuss, board member Kimball motioned and Binning seconded adjournment at 6:08 p.m.

Ayes: O'Hair, Kimball, Binning, Bishop
 Nays: None
 Absent: Kale
 Motion Passed


 Larry Bishop, Vice Chairman
 8/24/2020

Attest:


 Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on