

OSCEOLA WATER BOARD

May 7, 2020

The Osceola Water Board met for the regularly scheduled meeting via telephone on Thursday, May 7, 2020 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning and James Kimball. Also present were new board member (observing only – not under oath of office) Sara O’Hair, Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and State Representative Joel Fry.

Board member Binning motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

State Representative Joel Fry was invited to the board by Vice-Chair Larry Bishop to speak on behalf of state funding that may be available to the local municipalities. Board member Bishop spoke of his concern regarding the number of shutoffs and revenue the utility is losing due to COVID-19.

Water Superintendent asked the board’s direction of how to proceed with item #4, regarding water meters for 2315 N. Main St. as Mr. Kenoyer had not called in yet. Board member Bishop motioned to move the agenda item to after item #9 to allow additional time for Mr. Kenoyer to join and Kimball seconded the motion.

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding five year RMP Update by updating the board regarding the process we are required to follow regarding an EPA update on audit, assessment, training and paperwork submittals. Mr. Patterson presented two bids received. The first bid was from HDR Engineering in the amount of \$14,500 and the second from Municipal H2O for a cost of \$7,200. After discussion, board member Bishop motioned the awarding of the contract to Municipal H2O for a cost of \$7,200 and Binning seconded the motion. Roll call of the vote was:

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

***Resolution: 2020-07***

Water Superintendent Brandon Patterson opened the discussion regarding SCBA at water treatment plant. Mr. Patterson stated that the items we currently have need updated and gave a cost of items not to exceed \$3,521.97. After discussion, board member Kimball motioned to move forward with the purchase of the SCBA equipment for the water treatment plant and Binning seconded the motion.

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Report: Brandon Patterson shared with the board projects that are being worked on including, seeding of spots from main repairs, lagoon cleaning, center tower repairs, plant clarifier repairs, new home construction on South Kossuth Street and discussed the new development by the nursing home. Continuing on, Mr. Patterson spoke of the office continuing to be closed to the public and discussed the process that is working to allow staff to continue to help customers with payments and turn on/off situations. Mr. Patterson completed his report by giving the board an update of the lake treating process, carbon changeout completed as well as the consumer confidence report being completed and being available online.

Chairman Kale presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,857.72 on all utility services, YTD Budget Report, minutes from the meetings held on April 2, 2020 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$282.88
AGSOURCE LABORATORY	LAB TESTING	\$153.50
ALLIANT ENERGY	UTILITY	\$9,252.52
MIGUEL APARICIO	DEPOSIT REFUND	\$150.00
BADGER METER	SERVICES	\$278.27
BOBS AUTO SUPPLY	SUPPLIES	\$10.78
CASSIDY CADY	DEPOSIT REFUND	\$150.49
CARBON CENTRAL, LLC	CARBON	\$46,800.00
CARD MEMBER SERVICE	SERVICES	\$31.20
CASEY'S GENERAL STORES	FUEL	\$358.40
EMMA M. CERVANTES	REFUND	\$34.40
CHEM-SULT	CHEMICALS	\$39,425.09
CINTAS FIRST AID & SAFETY	SERVICES	\$205.80
CITY OF OSCEOLA	MONTHLY COLECTIONS	\$158,286.02
CITY OF OSCEOLA – FLEX	PAYROLL	\$86.68
CITY OF OSCEOLA – HEALTH	HEALTH INSURANCE	\$10,938.41
CLARKE COUNTY HOSPITAL	SERVICES	\$184.07
CLARKE COUNTY SHERIFF	SERVICES	\$616.88
COUNTRY CONCRETE	SERVICES	\$1,360.00
CRESTON PUBLISHING COMP	PUBLICATION	\$351.44
D & D PEST CONTROL	SERVICES	\$45.00
FAREWAY STORES	SUPPLIES	\$2.97
CHARLES FOWLER II	REFUND	\$151.27
GILBERTS TRUE VALUE	SERVICES	\$30.97
NATHAN & JAMIE GRISMORE	DEPOSIT REFUND	\$150.00
AMIE GUY	DEPOSIT REFUND	\$146.80
HACH COMPANY	LAB TESTING	\$628.43
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,010.44
INTERNAL REVENUE SERVICE	PAYROLL	\$6,844.26
IOWA DEPT OF REVENUE	PAYROLL	\$1,232.00
IOWA DEPT OF REVENUE	WET TAX	\$4,835.00
IOWA WORKFORCE DEV	WORKMANS COMP	\$2,622.46
IPERS	PAYROLL	\$4,882.60
KD TIRES, LLC	SERVICES	\$194.00
BILL KELSO	REFUND	\$240.29
LIQUID ENGINEERING CORP	SERVICES	\$4,695.00
RANDALL LONG	REFUND	\$7.30
JESSE MAHER	REFUND	\$54.98
PASCUAL MARCOS JR	REFUND	\$157.16
KRISTINA MASON	REFUND	\$57.46
MELLEN & ASSOCIATES, INC.	SERVICES	\$5,415.00
MET LIFE	DENTAL INSURANCE	\$542.29
METERING & TECHNOLOGY SOLU	SERVICES	\$6,240.21
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$53.15
MUNICIPAL SUPPLY INC.	SERVICES	\$797.45
MUTUAL OF OMAHA	LIFE INSURANCE	\$55.17
KRISTEN OLIVER	REFUND	\$18.07
OSCEOLA FARM & HOME	SUPPLIES	\$471.95
OSCEOLA SENTINEL TRIBUNE	SUBSCRIPTION	\$46.00
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$888.29
ALICIA OWENS	REFUND	\$100.40
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$100.00
HOWARD ROBINSON JR	REFUND	\$150.22
RYAN RYCHNOVSKY	REFUND	\$39.63
SIRHA	REFUND	\$39.43
SHAZAM	SERVICES	\$25.00

ANTHONY SHORT	REFUND	\$71.00
FNU SOPKEMNAGEMBUHK	REFUND	\$150.23
SOLUTIONS	SERVICES	\$45.47
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$166.00
STRANGE ELECTRIC & PERFORM	SERVICES	\$2,647.65
LISA STRIPE	REFUND	\$150.00
CRISTAL THOMAS	REFUND	\$100.00
US CELLULAR	COMMUNICATION	\$317.25
US POST OFFICE	POSTAGE	\$443.18
US STANDARD PRODUCTS	SERVICES	\$398.40
USA BLUEBOOK	SERVICES	\$156.34
WILD BLUE	COMMUNICATION	\$175.00
LABELLA WILLIAMS	DEPOSIT REFUND	\$150.00
WINDSTREAM	COMMUNICATION	\$668.62

TOTAL ACCOUNTS PAYABLE: \$317,447.14

TOTAL PAYROLL CHECKS: \$25,057.13

TOTAL PAID \$342,504.27

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda reported on the office closure and how staff is working on projects. Mrs. Benda completed the report by giving an update on the State Income Offset program and collection efforts of delinquent accounts.

Water Superintendent Brandon Patterson opened the discussion regarding water meters for 2315 N. Main St. by presenting the board the section of the rules and regulations pertaining to the new service requests. The options include one meter or individual meters. Mr. Kenoyer reached out to board chair, Alisha Kale and wanted to discuss options available to him regarding the water meters. Mr. Kenoyer did not call into the meeting as discussed. After discussion, there was no action taken by the board and a request for staff to follow the rules and regulations in place.

Board member Kimball wanted to make sure we have an anti-corrosion control program. Water Superintendent Brandon Patterson stated we do have a process in place. Board member Bishop requested information regarding the Reservoir project. Board member Kale wished to thank SIRWA for the use of the telephone meeting site.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:23 p.m.

Ayes: Kimball, Binning, Bishop, Kale

Nays: None

Motion Passed

  
Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on June 4, 2020.

