

OSCEOLA WATER BOARD
August 8, 2019

The Osceola Water Board met for the rescheduled meeting on Thursday, August 8, 2019 at 4:00 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and Jim Kimball. Board member MacKenzie O'Hair and Mark Binning were absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Kimball, Bishop, Kale

Nays: None

Absent: O'Hair, Binning

Motion Passed

No one was present to address the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding the building repairs at 208 West Jefferson St. by presenting an update on the project. Mr. Patterson stated that there is one light switch cover that has to be replaced and then the project can be deemed complete. Mr. Patterson presented a resolution authorizing the project complete less the switch cover and payment request of \$23,545.50 to start the 30 day timeframe for anyone to contest the payment. The final payout of \$23,545.50 would not be paid until September 8, 2019. After discussion, board member Bishop motioned to approve resolution 2019-09 deeming the building repairs at 208 W. Jefferson St. complete less the switch cover and authorize the payout of \$23,545.50 on/after September 8, 2019. There was no second to the motion. No further action was taken.

Water Superintendent Brandon Patterson opened the discussion regarding legal counsel for Osceola Water Works by stating that our current counsel, Elisabeth Reynoldson has signed her oath of office to be a district judge and is no longer able to help us out. Mr. Patterson had a few suggestions received from Mrs. Reynoldson and asked the board how they wished to move forward. After discussion, the board would like to have a meet and greet at a future meeting.

Water Superintendent Brandon Patterson opened the discussion regarding employee evaluations and compensation by presenting evaluations are complete and that he recommends a pay freeze for all staff for this fiscal year. The board recommended granting increases to staff of 0-3% based off the evaluation and score to be back dated to July 1, 2019 pay period. Board member Bishop seconded the motion.

Ayes: Kimball, Bishop, Kale

Nays: None

Absent: O'Hair, Binning

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board active projects for the center water tower, North Temple St. main installation, camp grounds at East Lake Park and water main installment at the high school. Mr. Patterson continued by presenting a situation we are dealing with at 217 E. Washington Street. To complete his report, Mr. Patterson gave an update on the Clarke County Reservoir project.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Kimball seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,364.33 on all utility services, YTD Budget

Report, minutes from the meeting held on July 11, 2019 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$128.12
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$412,230.87
BUD JONES CONSTRUCTION	SERVICES	\$1,790.00
MIRIAM BUTTERFIELD	RETURN	\$65.38
CARD MEMBER SERVICE	SERVICES	\$54.72
CASEY'S GENERAL STORES	FUEL	\$775.04
CENTERPOINT ENERGY SERVICE	NATURAL GAS	\$128.13
CHEM-SULT	CHEMICALS	\$44,640.66
CHESNUT LAWN & LANDSCAPE	SERVICES	\$673.00
CINTAS FIRST AID & SAFETY	SERVICES	\$86.04
CIRCLE OF LIFE REHABILITATION	DEPOSIT REFUND	\$150.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$154,826.04
CITY OF OSCEOLA – FLEX	PAYROLL	\$80.00
CITY OF OSCEOLA – HEALTH INS	HEALTH INS	\$9,122.84
KRISTIN CLARK	REFUND	\$189.01
CRESTON PUBLISHING COMP	PUBLICATION	\$172.73
D & D PEST CONTROL	SERVICES	\$45.00
JACQUELYN ECKMAN	REFUND	\$101.90
JESSICA FREEMAN	REFUND	\$11.78
GILBERT'S TRUE VALUE	SERVICES	\$24.48
HACH COMPANY	SERVICES	\$1,709.91
HAWKINS	CHEMICALS	\$1,285.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$746.86
IA DEPT OF NATURAL RESOURCES	OPERATOR CERTIFICATION	\$20.00
IMWCA	WORKMANS COMP INSTALL	\$745.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,420.34
IOWA DEPT OF REVENUE	STATE TAXES	\$1,463.00
IOWA DEPT OF REVENUE	WATER EXCISE TAX	\$4,672.00
IOWA ONE CALL	SERVICES	\$159.60
IOWA WORKFORCE DEV	UNEMPLOYMENT	\$3,037.84
IPERS	PAYROLL	\$5,157.72
MET LIFE	DENTAL INSURANCE	\$426.15
METERING & TECHNOLOGIES	WATER METER	\$3,091.64
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$110.88
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
BIH NKWENTI NDIKUM	DEPOSIT REFUND	\$150.00
CINDY NORMAN	RETURN	\$39.43
O'REILLY AUTO PARTS	SERVICES	\$7.49
ONSITE SERVICE SOLUTIONS, LLC	SERVICES	\$1,321.25
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$223.96
MARTI PETT	DEPOSIT REFUND	\$100.00
POLK CO SHERIFF	GARNISHMENT	\$240.32
SCHILDBERG CONSTRUCTION CO	ROCK	\$853.06
SHAZAM	MONTHLY FEE	\$25.00
RONALD SHILLINGTON	DEPOSIT REFUND	\$100.00
SOUTHERN IOWA SADDLE SHOP	SERVICES	\$152.00
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LAB	LAB TESTING	\$186.00
TURMAN CONTRACTING, LLC	HYDRANT DEPOSIT	\$1,300.00
U.S. CELLULAR	COMMUNICATION	\$396.95
U.S. POST OFFICE	UTILITY BILL POSTAGE	\$460.88
JAMES WARDEN	REFUND	\$39.43
TRICIA WEST	DEPOSIT REFUND	\$49.14
WILD BLUE	COMMUNICATION	\$85.90
DUSTIN WILLKE	DEPOSIT REFUND	\$90.54
WINDSTREAM	COMMUNICATION	\$383.44
DALTON WINSHIP	DEPOSIT REFUND	\$86.36

TOTAL ACCOUNTS PAYABLE \$261,409.57
TOTAL PAYROLL \$22,300.86

TOTAL PAID \$283,710.43

Ayes: Kimball, Bishop, Kale

Nays: None

Absent: O'Hair, Binning

Motion Passed

Utility Office Manager Carrie Benda reported on year-end financial audit and requested assistance on how to move forward with a commercial utility account.

Board member Kimball inquired on a water deduct meter process to be brought back at a future meeting.

There being no further business to discuss, board member Bishop motioned and Kimball seconded adjournment at 4:46 p.m.

Ayes: Kimball, Bishop, Kale

Nays: None

Absent: O'Hair, Binning

Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on September 5, 2019.