

OSCEOLA WATER BOARD
December 6, 2018

The Osceola Water Board met for the regular monthly meeting on Thursday, December 6, 2018 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Vice Chair Larry Bishop with the following Board Members present: Mark Binning and Jim Kimball. Alisha Kale & MacKenzie O'Hair were absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson and others not signed in.

Board member Kimball motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Kimball, Binning, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed

No one spoke to the board about items not on the agenda.

Brandon Patterson opened the discussion regarding setting a bid opening and public hearing dates for the downtown water tower project by presenting the tower repairs is one of the bond projects that will be started in the spring. Mr. Patterson presented that HDR Engineering is proposing we have bids received until January 2, 2019 and a public hearing to be held at the January 3, 2019 water board meeting. After discussion, board member Kimball motioned to pass resolution 2018-14 setting a bid opening and public hearing dates, placing file on plans, specifications, form of contract and estimate of costs and Binning seconded the motion. Roll call of the motion:

Ayes: Kimball, Binning, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed
Resolution 2018-14

Utility Office Manager Carrie Benda opened the discussion regarding 2019 Osceola Chamber Main Street membership by presenting the options available. After discussion, board member Binning motioned to enter into the business membership for \$150.00 and Kimball seconded the motion.

Ayes: Kimball, Binning, Bishop
Nays: None
Absent: Kale, O'Hair
Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board of four main breaks repaired by Water Works staff, repairs to the high service pumps at the Water plant and building repairs to the office building. Mr. Patterson continued by updating the board on a health insurance change and completed his report by giving an update on the Clarke County Reservoir Commission.

Vice Chairman Bishop presented the consent agenda. Board member Kimball motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$27,680.12 on all utility services, YTD Budget report, minutes from the meeting held on November 1, 2018 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$256.16
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,483.52
BANKERS TRUST COMPANY	BOND PAYMENT	\$62,406.25
TERRA LYNN BROWN	DEPOSIT REFUND	\$59.07
BUD JONES CONSTRUCTION	SERVICES	\$3,955.75
RHIANNON BURTON	DEPOSIT REFUND	\$52.96
CALGON CARBON	CARBON	\$35,395.74
CARD MEMBER SERVICES	SERVICES	\$80.43
CASEY'S GENERAL STORES	FUEL	\$963.34
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$153.76
CHEM-SULT	CHEMICALS	\$34,045.90
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$152,488.15
JENNIFER & RONALD COLE	DEPOSIT REFUND	\$150.00
COMMUNICATION SOLUTIONS	SERVICES	\$700.00
NATALIE COOLEY	REFUND	\$39.43
CRESTON PUBLISHING	PUBLICATION	\$303.54
JOSE CRUZ	DEPOSIT REFUND	\$150.00
JOSH CURRIE	REFUND	\$35.48
D & D PEST CONTROL	SERVICES	\$90.00
ROLLIN DALY	REFUND	\$39.43
DATA TECHNOLOGIES, INC.	LICENSING FEES	\$5,282.11
JESSICA DIAZ	DEPOSIT REFUND	\$16.75
DESIGN ALLIANCE	SERVICES	\$2,166.68
JUSTIN DEVORE	DEPOSIT REFUND	\$23.30
FP MAILING SOLUTIONS	SERVICES	\$110.85
LARA GARRETT	DEPOSIT REFUND	\$150.00
GILBERTS TRUE VALUE HOME	SERVICES	\$205.22
GRAINGER	SERVICES	\$129.05
JOSUE GUALTITO	DEPOSIT REFUND	\$100.00
HACH COMPANY	SERVICES	\$1,117.05
HDR ENGINEERING, INC.	SERVICES	\$10,000.00
HIGHWAY LUMBER	SERVICES	\$259.80
KEVIN HILLGREN JR.	DEPOSIT REFUND	\$24.94
ANGIE HOUGE	DEPOSIT REFUND	\$100.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$906.60
IA DEPT OF NATURAL RESOURCES	CERTIFICATIONS	\$70.00
IDEAL READY MIX	CONCRETE	\$664.75
IMWCA	INSURANCE	\$819.00
INTERNAL REVENUE SERVICE	PAYROLL	\$9,358.49
IOWA DEPARTMENT OF REVENUE	STATE TAXES	\$1236.00
IOWA DEPARTMENT OF REVENUE	SALES TAX	\$5,342.00
IOWA ONE CALL	SERVICES	\$103.00
IOWA RURAL WATER ASSOCIATION	SERVICES	\$275.00
IOWA WORKFORCE DEV	UNEMPLOYMENT	\$4,410.00
IPERS	PAYROLL	\$6,248.75
JETCO, INC.	REPAIRS	\$954.95
RONALD KELLY SR.	DEPOSIT REFUND	\$28.94
ELIZABETH KELLEY	DEPOSIT REFUND	\$29.57
KEMPER BENEFITS	GAP INSURANCE	\$236.50
THOMAS KNOTE	DEPOSIT REFUND	\$85.53
MONICA LUNA	DEPOSIT REFUND	\$100.00
SARAH MANN	DEPOSIT REFUND	\$100.00
JACQUELINE MCCARTY	DEPOSIT REFUND	\$150.00
CLAUDIA DALIA MEDINA	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$392.72
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$88.83
MUNICIPAL SUPPLY INC.	SUPPLIES	\$2,493.85
MUTUAL OF OMAHA	LIFE INSURANCE	\$57.04
WILLIAM NOBLE	DEPOSIT REFUND	\$100.00
OSCEOLA FARM & HOME	SUPPLIES	\$352.70
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,031.85
JOYCE PEETS	DEPOSIT REFUND	\$100.00
REBECCA PETERSON	REFUND	\$39.43
KAYLA REED	DEPOSIT REFUND	\$100.00
TERRY REYSACK	DEPOSIT REFUND	\$100.00
SCHILDBERG CONSTRUCTION	ROCK	\$503.17
SHAZAM	MONTHLY FEE	\$25.00
STATE HYGENIC LABORATORY	LAB TESTING	\$435.50
KIMBERLY SUTTON	DEPOSIT REFUND	\$71.97
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$780.12
U.S. CELLULAR	COMMUNICATION	\$395.71
U.S. POST OFFICE	POSTAGE	\$1,456.96
UNITED HEALTH CARE	HEALTH INSURANCE	\$7,481.32
USA BLUEBOOK	SERVICES	\$63.13
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$676.17
ZIEGLER INC.	REPAIRS	\$676.17

TOTAL ACCOUNTS PAYABLE \$368,465.97

TOTAL PAYROLL CHECKS \$267,144.02

Ayes: Kimball, Binning, Bishop

Nays: None

Absent: Kale, O'Hair

Motion Passed

Utility Office Manager Carrie Benda reported on the financial audit and November shutoffs.

There were no board member reports.

There being no further business to discuss, board member Binning motioned and Kimball seconded adjournment at 5:51p.m.

Ayes: Kimball, Binning, Bishop

Nays: None

Absent: Kale, O'Hair

Motion Passed


Larry Bishop, Vice Chair

Attest:


Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on Thursday, January 3, 2019.