

OSCEOLA WATER BOARD
November 1, 2018

The Osceola Water Board met for the regular monthly meeting on Thursday, November 1, 2018 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chair Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, David Harrison, Kyle Sandage and others not signed in.

Board member O'Hair motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed

No one spoke to the board about items not on the agenda.

Board member Kimball motioned to open the public hearing at 5:35 p.m. regarding building repairs to the Water Works building and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Paterson opened the discussion regarding the Water Works building repairs by presenting the building designs and the low bidder OLP Construction of Urbandale, IA. The board discussed with David Harrison and Kyle Sandage the alternate bids presented.

David Harrison presented a recommendation letter and gave a brief timeline of the project. The step to step process would be discussed at the preconstruction meeting with the board. Finalizing his discussion, Mr. Harrison stated that the board would need to make a decision and authorize Chairman Kale to sign authorize the agreement and sign. Board member Kimball stated that he is opposed to the bids and the project.

Hearing no further discussion, board member Kimball motioned to close the public hearing at 5:50 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
Nays: None
Motion Passed

Board member Bishop motioned to accept the low base bid from OLP Construction of Urbandale, Iowa and add in alternate #2 for a total cost of \$351,600.00 and authorize Chairman Kale to sign the agreement for starting the process and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kale
Nays: Kimball
Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding update of updating the router for Osceola Water Works by presenting the issues with the computer system over the past few months and that we have been able to determine the router is no longer working properly. Continuing on, Mrs. Benda presented a quote to replace the current router with labor, software and membership subscriptions for the firewall system that is required for sending banking information. After discussion, board member Binning motioned to approve the replacement of

the router through Communications Solutions of Southern Iowa (CSSI) in the amount of \$700.00 and a two year firewall subscription for \$329.00 and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding water consumption and S.I.R.W.A. contract by stating that at last month's meeting there was short discussion regarding water consumption and SIRWA usage. Mr. Patterson presented data of the water plant capacity and overall consumption. The board authorized staff to continue to work on getting a new update to the SIRWA contract and update the expenses to move forward. No action was taken.

Water Superintendent Report: Brandon Patterson reported to the board working on chemical pricing and sources. Mr. Patterson continued by stating that the department will start hydrant flushing soon and concluded by giving a Clarke County Reservoir update.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Kimball seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$28,490.34 on all utility services, YTD Budget report, minutes from the meeting held on October 4, 2018 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$128.08
AGSOURCE LABORATIES	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,654.53
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP	\$360.00
CARRIE BENDA	MILEAGE	\$109.08
BOBS AUTO SUPPLY	REPAIRS	\$11.73
CARBON CENTRAL, LLC	CARBON	\$11,798.58
CARD MEMBER SERVICE	SERVICES	\$47.97
CASEY'S GENERAL STORE	FUEL	\$792.82
CENTERPOINT ENERGY SERVICES,	NATURAL GAS	\$115.26
CHEM-SULT INC.	CHEMICALS	\$9,882.57
CINTAS FIRST AID & SAFETY	SERVICES	\$74.82
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$156,913.46
CLARKE COUNTY EXTENSION	TRAINING	\$70.00
COUNTRY CONCRETE	SERVICES	\$161.00
CR SERVICES	SERVICES	\$142.89
DATA TECHNOLOGIES, INC.	SERVICES	\$89.56
DES MOINES WATER WORKS	LAB TESTING	\$15.00
AMANDA EMARY	DEPOSIT REFUND	\$150.00
GILBERTS TRUE VALUE HOME	SUPPLIES	\$44.27
HACH COMPANY	LAB TESTING	\$1,025.32
HDR ENGINEERING, INC.	SERVICES	\$16,200.00
HIGHWAY LUMBER	SUPPLIES	\$672.52
HYDRITE CHECMIAL CO	CHEMICALS	\$2,248.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$746.86
IMWCA	WORKMANS COMP	\$819.00
INTERNAL REVENUE SERVICE	PAYROLL	\$7,054.55
IOWA DEPT OF REVENUE	PAYROLL	\$1,424.00
IOWA DEPT OF REVENUE	SALES TAX	\$10,868.28
IOWA ONE CALL	SERVICES	\$139.90
IPERS	PAYROLL	\$4,835.02
J P AUTO	SUPPLIES	\$13.28
KEMPER BENEFITS	GAP INSURANCE	\$236.50
M & M AG	SUPPLIES	\$40.00
MARK MCCART	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$392.72
METERING & TECHNOLOGY SOL	WATER METERS	\$774.22
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$85.61
ALLISON MILLER	DEPOSIT REFUND	\$150.00
MUNICIPAL SUPPLY INC	SERVICES	\$1,928.75
MUTUAL OF OMAHA	LIFE INSURANCE	\$56.04
ONSITE SERVICE SOLUTIONS, INC.	SERVICES	\$1,321.25
KASI SHAW	DEPOSIT REFUND	\$100.00
SHAZAM	MONTHLY FEE	\$25.00
SHORT CONSTRUCTION	SERVICES	\$1,063.00
SOLUTIONS	SERVICES	\$9.79
SPOKE COMMUNCIATIONS, LLC	SERVICES	\$50.00

STATE HYGENIC LABORATORY	LAB TESTING	\$824.50
U.S. CELLULAR	COMMUNICATION	\$395.71
U.S. POST OFFICE	POSTAGE	\$460.32
UNITED HEALTH CARE	HEALTH INSURANCE	\$7,481.32
VEENSTRA & KIMM, INC.	SERVICES	\$438.00
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$71.48
ZIEGELER INC.	SERVICES	\$4,187.92

TOTAL ACCOUNTS PAYABLE \$278,545.78

TOTAL PAYROLL CHECKS \$22,982.46

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
 Nays: None
 Motion Passed

Utility Office Manager Carrie Benda reported on the financial audit draft copy received and Income offset program for the year.

There were no board member reports.

There being no further business to discuss, board member Binning motioned and Bishop seconded adjournment at 6:30 p.m.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale
 Nays: None
 Motion Passed


 Alisha Kale, Chair

Attest:


 Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on December 6, 2018.