

OSCEOLA WATER BOARD

May 3, 2018

The Osceola Water Board met for the regularly scheduled meeting on Thursday, May 3, 2018 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: MacKenzie O'Hair, Mark Binning and Jim Kimball. Larry Bishop was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, Kyle Sandage and others not signed in.

Board member O'Hair motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

No one spoke to the board about items not on the agenda.

The property owners from 514 N. Fillmore Street were not in attendance so the board tabled the item until the request is made to place the item back on the agenda for discussion.

Water Superintendent Brandon Patterson opened the discussion regarding the approval of designs and development for building repairs at 208 West Jefferson Street by introducing Kyle Sandage with Design Alliance to the board. Mr. Sandage worked through the plans and code analysis plan requirements, demolition plan and actual floor plan of the repairs. After discussion, board member Binning motioned to direct staff to move forward with the asbestos check and abatement if found and contacting a company to scope the lines for plumbing. After this information is received, the board will move forward. Kimball seconded the motion.

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

Water Superintendent Brandon introduced the water main replacement on the 600-700 block of North Fillmore Street by presenting the capital expenditure breakdown of funds and plans to finish out the year. Mr. Patterson presented a dead end water line on this block that when installed will assist in removing several private lines and that has had several problem areas over the last few years. Mr. Patterson presented a bid estimate from Bud Jones Construction in the amount of \$18,761.50 and Osceola Water Works will provide the rock, concrete and water main materials. After discussion, board member Binning motioned to approve the estimate with Bud Jones Construction and move forward on the project and Kimball seconded the motion.

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding entering into an engineering agreement with HDR Engineering, Inc. regarding the downtown water tower by presenting a listing of projects approved in the bonding process which included this project. Mr. Patterson presented an engineering task agreement with HDR Engineering, Inc. Osceola Water Works will be required to use an engineering firm due to the cost of the project. Mr. Patterson stated that the process will include sandblasting the interior and exterior of the tower, fixing any issue areas and repainting. Mr. Patterson stated that by entering into this agreement, it does allow

for Osceola Water Works to meet all requirements of the project. After discussion, board member Kimball motioned to enter into the task agreement with HDR Engineering, Inc. and O'Hair seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

**Resolution 2018-09**

Water Superintendent Brandon Patterson opened the discussion regarding utility bill internet payment fees by stating that this has been in conversation for a few months now. Mr. Patterson presented the fees that Osceola Water Works has been absorbing. After discussion, board member O'Hair motioned to direct staff to move forward with assessing a customer convenience fee of \$2.00 to each transaction after communication is completed and when Forte Payment Systems can possibly start the processing.

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board of the carbon installed and filters repaired at the Water Treatment Plant and a valve that has been installed on Warren Avenue to assist in repairs needed. Mr. Patterson continued by updating the board on the lake level being 5 ½ foot below the spill way. Concluding the report, Mr. Patterson updated the board on the Clarke County Reservoir.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$22,206.91 on all utility services, YTD Budget Report, minutes from the meeting held on April 5, 2018 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$206.76
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ADAM ALEXANDER	DEPOSIT REFUND	\$38.16
ALLIANT ENERGY	UTILITY	\$7,423.17
BARCO MUNICIPAL PRODUCTS INC	SERVICES	\$474.00
NICK BJERKE	DEPOSIT REFUND	\$150.00
BUD JONES CONSTRUCTION	SERVICES	\$4,067.73
CALGON CARBON	CARBON	\$5,979.12
CARD MEMBER SERVICE	SERVICES	\$468.09
CASEY'S GENERAL SERVICES	FUEL	\$558.32
CENTERPOINT ENERGY SERVICES,	NATURAL GAS	\$169.81
CHEM-SULT INC.	CHEMICALS	\$46,535.52
RANDY CHRISTO	DEPOSIT REFUND	\$281.44
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$287,257.06
JAMIE CONTRERRAS	DEPOSIT REFUND	\$150.00
MEAGAN COX	DEPOSIT REFUND	\$150.00
CR SERVICES	SERVICES	\$615.49
CRESTON PUBLISHING COMP	PUBLICATION	\$426.33
D & D PEST CONTROL	SERVICES	\$90.00
DESIGN ALLIANCE	SERVICES	\$6,054.48
PAIGE ESHELMAN	DEPOSIT REFUND	\$20.80
FAREWAY	LAB TESTING	\$4.75
FLEETSIDE FORD	SERVICES	\$43.04
ADAM FLETCHALL	DEPOSIT REFUND	\$100.00
CASEY FLUCKEY	REFUND	\$8.67
FRIDAY INSURANCE	INSURANCE	\$33,162.00
CORY GALLUP	REIMBURSEMENT	\$55.59
GILBERTS TRUE VALUE	SERVICES	\$99.99
HACH COMPANY	SERVICES	\$987.89
FRANCIS HATHAW	DEPOSIT REFUND	\$150.00
HIGHWAY LUMBER	SERVICES	\$246.40
NATHEN & ALIX HUFFMAN	DEPOSIT REFUND	\$150.00
HYDRITE CHEMICAL O	CHEMICALS	\$3,134.40

IA DEPT OF HUMAN SERVICES	PAYROLL	\$859.20
IDEAL READY MIX CO	CONCRETE	\$534.00
INSTRUMENTS DIRECT INC	SERVICES	\$32.00
INTERNAL REVENUE SERVICE	PAYROLL	\$89,934.69
IOWA DEPT OF REVENUE	STATE TAXES	\$2,719.00
IOWA DEPT OF REVENUE	SALES TAXES	\$4,924.00
IOWA ONE CALL	SERVICES	\$48.00
IPERS	PAYROLL	\$4,690.39
J P AUTO	SUPPLIES	\$18.95
JETCO, INC.	SERVICES	\$3,137.71
JOHNSON MACHINE WORKS INC.	SERVICES	\$770.12
DOMINGO PEDRO JOSE	DEPOSIT REFUND	\$100.00
KEMPER BENEFITS	GAP INSURANCE	\$261.71
TRAVIS KRUTSINGER	DEPOSIT REFUND	\$99.58
LUCAS COUNTY HEALTH CENTER	SERVICES	\$231.00
MATT PARROTT	SUPPLIES	\$1,164.43
HILARY MCCOY	DEPOSIT REFUND	\$100.00
DALE MCLIN	DEPOSIT REFUND	\$150.00
MET LIFE	DENTAL INSURANCE	\$591.83
METERING & TECHNOLOGY SOLUT	SERVICES	\$8,957.35
MIDLAND GIS SOLUTIONS	SERVICES	\$2,400.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$275.60
MUNICIPAL PIPE SERVICES INC.	SERVICES	\$14,500.00
MUNICIPAL SUPPLY INC.	SUPPLIES	\$3,362.48
MUTUAL OF OMAHA	LIFE INSURANCE	\$56.04
O'REILLY AUTO PARTS	SERVICES	\$22.17
OSCEOLA FARM & HOME	SUPPLIES	\$92.28
OSCEOLA SENTINEL TRIBUNE	SUBSCRIPTION	\$46.00
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$667.77
DEBORAH POTTS	DEPOSIT REFUND	\$100.00
SHAZAM	MONTHLY FEE	\$25.00
DESTINY SMITH	DEPOSIT REFUND	\$89.80
SOLUTIONS	SERVICES	\$1,087.44
SPOKE COMMUNICATIONS	SERVICES	\$100.00
STATE HYGENIC LABORATORY	LAB TESTING	\$302.50
CLARISSA THOMAS	DEPOSIT REFUND	\$75.33
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$35,721.00
U.S. CELLULAR	COMMUNICATION	\$360.61
U.S POST OFFICE	POSTAGE	\$1,693.16
UNITED HEALTH CARE	HEALTH INSURANCE	\$9,391.39
ANITA VASQUEZ	DEPOSIT REFUND	\$52.44
VEENSTRA & KIMM, INC.	SERVICES	\$3,704.10
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$696.74

TOTAL ACCOUNTS PAYABLE \$51,347.72

TOTAL PAYROLL CHECKS \$27,370.30

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

Utility Office Manager Carrie Benda had nothing to report.

Board member Kale opened the discussion regarding Design Alliance and inquired as to if the board wished to continue with their services.

Board member Kimball motioned to go into closed session at 7:10 p.m. pursuant to 21.5.j to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would receive for that property and Binning seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

Board member Kimball motioned to go out of closed session at 7:25 p.m. and Binning seconded the motion. Roll call of the vote was:

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

There was no action taken by the board regarding 214 West Jefferson Street.

There being no further business to discuss, board member Binning motioned and O'Hair seconded adjournment at 7:27 p.m.

Ayes: O'Hair, Binning, Kimball, Kale

Nays: None

Absent: Bishop

Motion Passed

  
Alisha Kale, Chairman

Attest:

  
Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on May 17, 2018 for a cost of \$156.41.

Approved by the Osceola Water Board of Trustees on June 7, 2018.