

OSCEOLA WATER BOARD

April 5, 2018

The Osceola Water Board met for the regularly scheduled meeting on Thursday, April 5, 2018 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Royce Robertson, Water Works Administrative Assistant Kim Allard and others not signed in.

Board member Kimball motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

No one spoke to the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding work at 514 N. Fillmore St. by introducing the homeowners of the property to the board and presenting a timeline of events for a leaking service line. Mr. Patterson stated that the Water Works staff was able to determine that the service line was leaking at this location as there was water coming up in the grass by the curb. Mr. Patterson continued by stating that the property owners contracted through Bud Jones Construction and Water Works staff met with Mr. Jones regarding the leak. Mr. Patterson stated that on the November 7, 2017 board meeting, Mr. Jones spoke to the board on behalf of the property owners to install a new service line in the amount of \$4,346.19. The homeowners have concerns regarding another invoice and requested the board's assistance. Due to Mr. Jones not being in attendance, Mark Binning motioned to table this conversation til the May meeting and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding Hach meters at the Water Treatment Plant by presenting the request to update our current compliance meters, add two additional meters for operational purposes and to replace some lab equipment. Mr. Patterson presented a quote in the amount of \$41,830.95 that would allow for the requested project. After discussion, board member Binning motioned to approve the request and authorized staff to spend the quote price of \$41,830.95 and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding high service pump repairs at the Water Treatment Plant by presenting the request to repair and renovate the current high service pumps. Mr. Patterson reached out to three companies and presented two quotes that were received back. The low bid was for Allied Systems in the amount of \$26,116.43. After discussion, board member Kimball motioned to approve the repairs and renovation and authorized staff to go with the Allied Systems quote in the amount of \$26,116.43 and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding amendment to the amended and restate intergovernmental agreement of the Clarke County Reservoir Commission by stating that the Clarke County Reservoir Commission is working to obtain financing to complete land purchases and start design work. In this process, the bond council requested the presented resolution to pay off the proposed bond to the City of Osceola. After discussion, board member Kimball motioned to approve the resolution approving amendment to the amended and restated intergovernmental agreement of the Clarke County Reservoir Commission and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kimball, Kale

Nays: None

Motion Passed

Resolution 2018-07

Dr. James Kimball left the meeting at 6:02 p.m.

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2017-2018 budget amendment by discussing line items that are needing to be amended to complete the fiscal year. After discussion was held, board member Bishop motioned to approve the resolution as presented and submit it to City Hall for Council approval and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Kimball

Motion Passed

Resolution 2018-08

Water Superintendent Brandon Patterson opened the discussion regarding building repairs for 208 West Jefferson St. by giving an update on a meeting held with the architect and went over design options they presented. Mr. Patterson gave another option that staff designed and discussion of an entryway was held. The board authorized staff to continue with the next step.

Water Superintendent Report: Brandon Patterson reported to the board on the heating system at the water treatment plant, consumer confidence reporting was issued to all customers, a concern received regarding water quality at the elementary school and the lake level at the current time. Mr. Patterson completed by giving an update on the Forte Payment Systems fees and that this will be placed on the next board agenda.

Chairman Kale presented the consent agenda. Board member O'Hair motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$23,367.86 on all utility services, YTD Budget Report, minutes from the meeting held on March 1, 2018 as well as the following Bills and Claims:

I DAY CDL	TRAINING	\$400.00
AFLAC	PAYROLL	\$153.68
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,544.86
BARCO	SERVICES	\$474.00
NICK BJERKE	DEPOSIT REFUND	\$150.00
BUD JONES CONSTRUCTION	SERVICES	\$3,667.73
CALGON CARBON	CARBON	\$11,958.24
CARD MEMBER SERVICE	SERVICES	\$137.62
CASEY'S GENERAL STORES	FUEL	\$998.26
CENTER POINT ENERGY SERVICES	NATURAL GAS	\$1,017.89
CHEM-SULT	CHEMICALS	\$13,161.51
RANDY CHRISTO	DEPOSIT REFUND	\$281.44
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$143,708.90
MEAGAN COX	DEPOSIT REFUND	\$150.00
CR SERVICES	SERVICES	\$442.55
CRESTON PUBLISHING COMP	PUBLICATION	\$169.32
GAYLAN CRUMP	DEPOSIT REFUND	\$24.68

D & D PEST CONTROL	SERVICES	\$90.00
FAREWAY STORES	SUPPLIES	\$5.18
FLEETSIDE FORD	SERVICES	\$43.04
ADAM FLETCHALL	DEPOSIT REFUND	\$100.00
CASEY FLUCKEY	TRAINING REFUND	\$93.95
FRIDAY INSURANCE	INSURANCE	\$35,330.00
CORY GALLUP	TRAINING REFUND	\$87.01
GILBERTS TRUE VALUE	SERVICES	\$326.00
HACH COMPANY	SERVICES	\$513.28
HIGWAY LUMBER	SERVICES	\$226.84
HYDRITE CHEMICAL CO	CHLORINE	\$3,134.40
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$859.20
IA DEPT OF NATURAL RESOURCES	EXAM FEE	\$30.00
INSTRUMENTS DIRECT INC	SERVICES	\$2,135.00
INTERNAL REVENUE SERVICES	PAYROLL	\$8,981.57
IOWA DEPT OF REVENUE	PAYROLL	\$1,823.00
IOWA DEPT OF REVENUE	SALES TAX	\$5,888.00
IOWA ONE CALL	LOCATE	\$48.00
IPERS	PAYROLL	\$5,761.81
J P AUTO	SERVICES	\$79.72
JETCO, INC.	SERVICES	\$1,030.23
JOHNSON MACHINE WORKS INC	SERVICES	\$770.12
DOMINGO PEDRO JOSE	DEPOSIT REFUND	\$100.00
KEMPER BENEFITS	GAP INSURANCE	\$286.92
MET LIFE	DENTAL INSURANCE	\$344.41
METERING & TECHNOLOGY SOLU	SERVICES	\$8,957.35
MIDLAND GIS SOLUTIONS	GIS HOSTING	\$2,400.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$77.83
MUNCIPAL SUPPLY INC	SERVICES	\$3,232.48
MUTUAL OF OMAHA	LIFE INSURANCE	\$56.04
O'REILLY AUTO PARTS	SUPPLIES	\$5.75
OSCEOLA FARM & HOME	SUPPLIES	\$255.89
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$251.64
DEBOARAH POTTS	DEPOSIT REFUND	\$100.00
SHAZAM	SERVICES	\$25.00
DESTINY SMITH	DEPOSIT REFUND	\$89.80
SOLUTIONS	SUPPLIES	\$33.45
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$1,329.00
TRAVIS MECHANICAL & CONTROLS	SERVICES	\$35,721.00
U.S. CELLULAR	COMMUNICATIONS	\$1,360.86
U.S. POST OFFICE	POSTAGE	\$116.00
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,908.28
ANITA VASQUEZ	DEPOSIT REFUND	\$52.44
WILD BLUE	COMMUNICATIONS	\$85.90
WINDSTREAM	COMMUNICATIONS	\$697.57

TOTAL ACCOUNTS PAYABLE \$313,517.64

TOTAL PAYROLL CHECKS \$27,398.10

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Kimball

Motion Passed

Utility Office Manager Carrie Benda reported 33 shutoffs for March, Income Offset matches, the March bills being mailed and the board's authorization regarding payments over the telephone.

The board members had nothing to report.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 7:06 p.m.

Ayes: Bishop, O'Hair, Binning, Kale

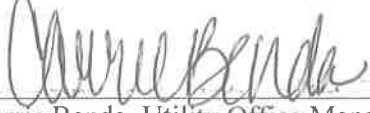
Nays: None

Absent: Kimball

Motion Passed

Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on April 19, 2018 for a cost of \$145.01.

Approved by the Osceola Water Board of Trustees on May 3, 2018.