

MEETING
OSCEOLA WATER BOARD
November 9, 2017

The Osceola Water Board met for a rescheduled board meeting on Thursday, November 9, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair and Mark Binning. Board member Kimball was absent. Also present were Water Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Don Williams, Dallas Blair, Betsy Blair, Darrell Blair, Cindy Sanford, Kathleen Johnson, Dave Beck and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Kimball
Motion Passed

Dallas Blair approached the board to make them aware of items he felt the board should be aware of.

Board member Bishop motioned to open the public hearing regarding water revenue improvements and refunding loan agreement in a principal amount not to exceed \$4,200,000.00 and Binning seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Kimball
Motion Passed

Kathleen Johnson spoke to the board regarding the portion of the bonds pertaining to the Clarke County Reservoir Commission and Dave Beck approached the board thanking them for their support of the new reservoir.

Chairman, Alisha Kale read a letter received from Ty Wheeler, City Administrator on behalf of the City Of Osceola pertaining to the bonds.

There being no further comments, board member Binning motioned to close the public hearing and Bishop seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Kimball
Motion Passed

Board member Binning motioned to approve resolution 2017-19 authorizing and approving a loan agreement, authorizing the call of the series 2002 bond and providing for the issuance and securing the payment of not to exceed \$4,200,000 water revenue improvements and refunding bonds, series 2017 and Bishop seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Kimball
Motion Passed

Resolution 2017-19

Water Superintendent Brandon Patterson opened the discussion regarding the water line installation at 1694 Highway 152. Mr. Patterson stated that this was discussed at the last board meeting and was requested to be brought back for further discussion. Don Williams from the church spoke to the board. After discussion, board member Binning motioned to place a letter on file that the church owns full responsibility for the water service line from the building to the water main and Osceola Water Works will hold no responsibility and O'Hair seconded the motion.

Ayes: Binning, O'Hair, Bishop

Nays: Kale

Absent: Kimball

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding the 2018 Osceola Chamber Mainstreet Membership & Sponsorship by presenting a request for Osceola Water Works for the 2018 year. After discussion, board member Binning motioned to approve the business membership and O'Hair seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Kimball

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Water Works Foreman position by requesting board approval to work with Chariman Kale regarding the position and bring this item back to the December meeting for any job description changes, possible staffing reorganization and if ready a recommendation for a Water Distribution Foreman. After discussion, board member Bishop motioned to grant Superintendent Brandon Patterson time to work with Chairman Kale and bring back information regarding the Water Works Foreman position and Binning seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Kimball

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding Levi Dunbar's payment compensation by presenting Mr. Dunbar's promotion to the Water Plant Operator at the March 2, 2017 board meeting. Mr. Patterson continued by stating that due to the probationary period, Mr. Dunbar was not awarded any increase on July 1, 2017 like other staff. Mr. Patterson concluded by presenting the satisfactory performance review and told the board he has obtained necessary licenses and recommendation for a pay increase. After discussion, board member Binning motioned to approve a pay increase from \$22.25/hour to \$23.25/hour for Levi Dunbar and Bishop seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Kimball

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding ventilation and heating repairs at the water treatment plant by presenting the approval at the October 11, 2017 board meeting. Mr. Patterson requested the board's approval to revoke the acceptance of the estimate and approval to move forward with obtaining bids to present at a later time. After discussion, board member Bishop motioned to approve ratification of revoking the acceptance of the estimate approved at the October 11, 2017 and Binning seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Kimball

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board the progress and anticipated completion of flushing hydrants, concrete that is to be replaced and an update on the Clarke County Reservoir Commission.

Chairman Kale presented the consent agenda. Board member O'Hair motioned to approve the consent agenda and Bishop seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$20,011.41 on all utility services, YTD Budget Report, minutes from the meeting held on October 11, 2017 and October 25, 2017 as well as the following Bills and Claims:

| | | |
|------------------------------|---------------------|--------------|
| AFLAC | PAYROLL | \$232.36 |
| AGSOURCE LABORATORY | LAB TESTING | \$93.00 |
| STEVE ALDRIDGE | REIMBURSEMENT | \$51.36 |
| ALLIANT ENERGY | UTILITY | \$6,649.72 |
| ALLIED SYSTEMS, INC. | SERVICES | \$1,565.50 |
| ANCHOR MOTORS | REFUND | \$37.90 |
| AURORA ANDRADE | DEPOSIT REFUND | \$100.00 |
| CARRIE BENDA | REIMBURSEMENT | \$62.06 |
| BERT GURNEY & ASSOCIATES INC | SERVICES | \$3,766.79 |
| BOBS AUTO SUPPLY | SUPPLIES | \$126.00 |
| CALGON CARBON | CHEMICALS | \$5,979.12 |
| CARD MEMBER SERVICE | SERVICES | \$202.93 |
| CASEY'S GENERAL STORES | FUEL | \$1,006.72 |
| CHEM-SULT | CHEMICALS | \$39,495.76 |
| JACK CHESNUT | DEPOSIT REFUND | \$1,300.00 |
| CITY OF OSCEOLA | MONTHLY COLLECTIONS | \$172,010.90 |
| CMR, LLC | SERVICES | \$207.04 |
| COUNTRY CONCRETE | SERVICES | \$1,064.00 |
| CR SERVICES | SERVICES | \$220.47 |
| CRESTON PUBLISHING COMP | PUBLICATION | \$269.78 |
| D & D PEST CONTROL | SERVICES | \$45.00 |
| DATA TECHNOLOGIES, INC. | SOFTWARE LICENSING | \$5,078.96 |
| DR. GEORGE LEWIS | REFUND | \$39.43 |
| LEVI DUNBAR | REIMBURSEMENT | \$40.00 |
| EYEMBE ELOH SARAPHINE | DEPOSIT REFUND | \$101.58 |
| FAREWAY STORES | SUPPLIES | \$12.76 |
| GILBERTS TRUE VALUE HOME | SUPPLIES | \$44.95 |
| GREEN TECH OF IOWA | DEPOSIT REFUND | \$1,300.00 |
| AMBER GREIF | DEPOSIT REFUND | \$95.94 |
| HACH COMPANY | SUPPLIES | \$1,130.66 |
| NICHOLAS HENTGES | DEPOSIT REFUND | \$100.00 |
| HIGHWAY LUMBER | SUPPLIES | \$68.51 |
| TYLER HULSEY | DEPOSIT REFUND | \$150.00 |
| HYDRITE CHEMICAL CO | CHEMICALS | \$2,089.60 |
| IA DEPT OF HUMAN SERVICES | PAYROLL | \$859.20 |
| IDALS - PESTICIDE BUREAU | CERTIFICATE | \$150.00 |
| IDEAL READY MIX CO | CONCRETE | \$3,669.00 |
| IMWCA | INSURANCE | \$1,020.00 |
| INTERNAL REVENUE SERVICE | PAYROLL | \$12,100.63 |
| IOWA DEPT OF REVENUE | PAYROLL TAXES | \$1,571.00 |
| IOWA DEPT OF REVENUE | SALES TAX | \$6,372.00 |
| IOWA FINANCE AUTHORITY | LOAN REPAYMENT | \$12,958.75 |
| IOWA RURAL WATER ASSOC | MEMBERSHIP DUES | \$325.00 |
| IPERS | PAYROLL | \$5,068.36 |
| JASPER CONSTRUCTION SERV | DEPOSIT REFUND | \$1,300.00 |
| KADING PROPERTIES | DEPOSIT REFUND | \$100.00 |
| KD TIRES, LLC | SERVICES | \$5.00 |
| KEMPER BENEFITS | GAP INSURANCE | \$364.39 |
| MET LIFE | DENTAL INSURANCE | \$376.87 |
| METERING & TECHNOLOGIES | WATER METERS | \$681.97 |
| MIDWEST OFFICE TECHNOLOGY | SERVICES | \$103.80 |
| TYLER MILLICAN | DEPOSIT REFUND | \$100.00 |
| ADRIAN PEREZ MORALES | DEPOSIT REFUND | \$91.06 |
| MPI FARMS | DEPOSIT REFUND | \$1,300.00 |
| MUNICIPAL SUPPLY INC | SERVICES | \$6,380.25 |
| MUTUAL OF OMAHA | LIFE INSURANCE | \$66.37 |
| O'REILLY AUTO PARTS | SERVICES | \$108.14 |
| OSCEOLA FARM & HOME | SUPPLIES | \$188.67 |
| OSCEOLA WATER WORKS | APPLY DEPOSITS | \$261.42 |
| PALINTEST LIMITED | SUPPLIES | \$2,158.50 |
| REYNOLDSON & VANWERDEN | LEGAL FEES | \$47.93 |
| RAFAEL ANGEL TAMAYO RUJANO | DEPOSIT REFUND | \$150.00 |
| SAVAGE EXCAVATING | SERVICES | \$677.00 |

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|--------------------------|------------------|-------------|
| SCHILDBERG CONSTRUCTION | SERVICES | \$1,008.72 |
| BRYANT & MISTY SCHILTZ | DEPOSIT REFUND | \$100.00 |
| SHAZAM | SERVICES | \$25.00 |
| SPOKE COMMUNICATIONS | SERVICES | \$400.00 |
| TYLER SPRING | DEPOSIT REFUND | \$100.00 |
| STATE HYGENIC LABORATORY | LAB TESTING | \$945.00 |
| STIVERS FORD | VEHICLE | \$29,312.00 |
| KAYLAN SUNDERMANN | DEPOSIT REFUND | \$150.00 |
| U.S. CELLULAR | COMMUNICATION | \$325.31 |
| U.S. POST OFFICE | POSTAGE | \$477.69 |
| UNITED HEALTHCARE | HEALTH INSURANCE | \$6,728.73 |
| USA BLUEBOOK | SERVICES | \$361.61 |
| HANNAH MARIE WELLS | DEPOSIT REFUND | \$150.00 |
| WILD BLUE | COMMUNICATION | \$85.90 |
| WINDSTREAM | COMMUNICATION | \$390.61 |

TOTAL ACCOUNTS PAYABLE: \$343,854.68
 PAYROLL CHECKS: \$32,243.44

TOTAL \$376,098.12

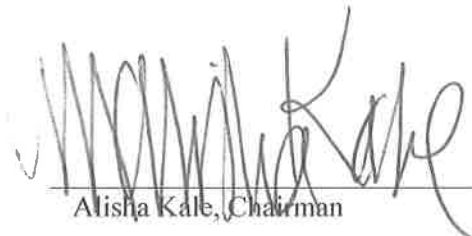
Ayes: Binning, O'Hair, Bishop, Kale
 Nays: None
 Absent: Kimball
 Motion Passed

Utility Office Manager Report: Carrie Benda reported on the audit completion and draft reporting to be worked on.

There were no board member reports.

There being no further business to discuss, board member Bishop motioned to adjourn the board meeting and Binning seconded the motion. The board adjourned the meeting at 6:17 p.m.

Ayes: Binning, O'Hair, Bishop, Kale
 Nays: None
 Absent: Kimball
 Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on December 7, 2017.