

OSCEOLA WATER BOARD
September 7, 2017

The Osceola Water Board met for the scheduled meeting on Thursday, September 7, 2017 at 7:00 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning and Dr. Jim Kimball. Board member O'Hair was absent. Also present were Water Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Binning motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding agreement with the Clarke County Reservoir Commission by presenting that at our last meeting in July, the board approved moving the funds from the Edward Jones mutual fund account to the Clarke County Reservoir Commission. The amount of funds available was not known as we had not closed out the accounts. Mr. Patterson requested the board's approval to issue the funds to the Clarke County Reservoir Commission of an even amount for bookkeeping purposes. After discussion, board member Binning moved to amend resolution 2017-16 to amend the amount contributed to the Clarke County Reservoir Commission to \$221,000.00 and Bishop seconded the motion. Roll call of the vote;

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

Amended Resolution 2017-16

Water Superintendent Brandon Patterson opened the discussion regarding cleaning the water lagoons by stating that there are two lagoons at the Water Treatment Plant. One of the lagoons is currently full and needs to be cleaned out. Mr. Patterson presented two quotes received and requested the board's approval to move forward. After discussion, board member Kimball moved to accept the low bid received from Bachman Farms in the amount of \$23,000.00 and Bishop seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding purchasing a lawn mower by presenting that the Water Works currently owns a 2006 Exmark Lazor Z Lawn mower that is used to mow the Water Treatment Plant property, West Lake dam and water towers. Mr. Patterson continued by letting the board know of the age of equipment and presented quotes received for the purchase of a new commercial lawn mower with a similar model. After discussion, board member Binning moved to approve the low bid request to purchase a 2017 John Deere Z960M Commercial ZTrak lawn mower in the amount of \$9,550.00 and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None

Absent: O'Hair
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding erosion control work at West Lake by requesting to complete maintenance at West Lake. Mr. Patterson stated that the water levels at West Lake are lower than normal and that we have an opportunity to have some erosion work along the shoreline completed. The proposed work area consists of approximately 300 feet between the docks. Mr. Patterson is proposing to install rip rap and erosion stone as well as black dirt for seeding along the parking lot. After discussion, board member Kimball motioned to authorize staff to get bids and to move forward with the needed repairs when funds are available at a price not to exceed \$34,500.00 and Binning seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding disposal of a lawn mower & boat by stating that when the purchase of the new equipment is completed, Osceola Water Works will have the existing items to dispose of. After discussion, board member Binning moved to allow staff to advertise the items, take sealed bids and sell the item(s) as is to the highest bidder and Bishop seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the sale of a 2005 Chevrolet Truck by presenting that in August staff took sealed bids for the disposal of the truck and Chris Phillips was the highest bidder in the amount of \$1,778.00. After discussion, board member Binning motioned to accept the highest bid of \$1,778.00 for the disposal of a 2005 Chevrolet Truck and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board two main breaks; one on South Ridge Road and the second at the intersection of East Cass and South Kossuth Street by the elementary school which caused the closure of the school. Both of these main breaks were repaired by Water Works staff. Continuing on, Mr. Patterson gave an update on lake levels and brought to the board's attention the water conservation ordinance and presented the sanitary survey performed by the IDNR. Mr. Patterson completed his report by giving an update on the Reservoir Commission and a meeting attended regarding the possibility of refinancing our current State Revolving Fund Loan balance.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda adding in the invoice for Country Concrete of \$958.75 and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$20,301.41 on all utility services, YTD Budget Report, minutes from the meeting held on July 6, 2017 as well as the following Bills and Claims:

STEVEN ABBAS	DEPOSIT REFUND	\$150.00
AFLAC	SERVICES	\$464.64
AGRIVISION EQUIPMENT	EQUIPMENT	\$9,550.00
AGSOURCE LABORATORIES	LAB TESTING	\$183.00
ALLIANT ENERGY	UTILITY	\$18,132.26
HEATHER BEAR	DEPOSIT REFUND	\$139.79
RANDY BOLTON	DEPOSIT REFUND	\$150.00
CHARLEE BURCH	DEPOSIT REFUND	\$5.65

JAMES E. BURGINS	DEPOSIT REFUND	\$8.26
CALGON CARBON	CHEMICALS	\$11,958.24
JOHN CAMPBELL	DEPOSIT REFUND	\$100.00
CRAIG CANAVAN	DEPOSIT REFUND	\$150.00
CARD MEMBER SERVICE	SERVICES	\$1,113.36
CASEY'S GENERAL STORES	FUEL	\$1,901.47
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$302.22
CHEM-SULT INC.	CHEMICALS	\$79,168.84
CINTAS FIRST AID & SAFETY	SERVICES	\$76.61
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$346,200.01
CLARKE COUNTY RESERVOIR	CONTRIBUTION	\$233,381.60
DANIEL CONTRERAS	DEPOSIT REFUND	\$31.26
JULIO CORDOVA	DEPOSIT REFUND	\$100.00
COUNTRY CONCRETE	SERVICES	\$2,066.00
CR SERVICES	SERVICES	\$553.84
CRESTON PUBLISHING COMP	PUBLICATION	\$226.74
D & D PEST CONTROL	SERVICES	\$135.00
DES MOINES WATER WORKS	LAB TESTING	\$30.00
DUST PROS JANITORIAL	SERVICES	\$500.00
FAMILY ARC	DEPOSIT REFUND	\$100.00
FAREWAY STORES	SERVICES	\$4.98
LESLI FLUENTES	DEPOSIT REFUND	\$100.00
DAVID FOUSHE	DEPOSIT REFUND	\$145.51
FP MAILING SUPPLIES	SERVICES	\$235.00
FRIDAY INS AGENCY	INSURANCE	\$528.00
GENE & NELSON'S APPLIANCE	SERVICES	\$30.00
GILBERT'S TRUE VALUE HOME	SERVICES	\$68.59
SOLOMON GOMEZ	DEPOSIT REFUND	\$14.49
HACH COMPANY	SERVICES	\$4,466.28
TAYLOR HACKENSMITH	DEPOSIT REFUND	\$150.00
DONNA M. HALL	DEPOSIT REFUND	\$100.00
HIGHWAY LUMBER	SERVICES	\$28.56
SKYLER HOOVER	DEPOSIT REFUND	\$85.24
HOTSY CLEANING SYSTEMS	SERVICES	\$8,280.00
HYDRITE CHEMICAL CO.	CHEMICALS	\$4,049.20
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,546.56
IA DEPT OF NATURAL RESOURCES	PERMIT	\$566.93
IDEAL READY MIX CO	SERVICES	\$2,713.50
IMWCA	INSURANCE	\$2,040.00
INTERNAL REVENUE SERVICE	PAYROLL	\$20,264.44
IOWA DEPT OF REVENUE	STATE TAXES	\$4,608.00
IOWA DEPT OF REVENUE	SALES TAXES	\$12,274.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$408.68
IOWA ONE CALL	SERVICES	\$348.10
IPERS	PAYROLL	\$10,734.80
DAMIEN ISLAS	DEPOSIT REFUND	\$23.97
JENNIFER M. IWED	DEPOSIT REFUND	\$23.07
J P AUTO	SUPPLIES	\$15.48
KEMPER BENEFITS	INSURANCE	\$573.82
CODY KINCAYDE	DEPOSIT REFUND	\$36.17
LAUREN KIRSCHER	DEPOSIT REFUND	\$96.17
DAVID LASZCZAK	DEPOSIT REFUND	\$112.12
LOGIC 1 ENGINEERING	SERVICES	\$638.00
M & M AG	SERVICES	\$165.00
DAVID MAXWELL	DEPOSIT REFUND	\$150.00
PATRICK MEANS	DEPOSIT REFUND	\$35.45
MENARDS	SERVICES	\$73.21
MET LIFE	DENTAL INSURANCE	\$753.74
METERING & TECHNOLOGY SOL	WATER METERS	\$1,631.75
MIDSTATE RECLAMATION INC.	DEPOSIT REFUND	\$1,022.99
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$198.55
CARLOS MONTANO	DEPOSIT REFUND	\$100.00
MUNICIPAL SUPPLY INC	SUPPLIES	\$8,834.20
MUTUAL OF OMAHA	LIFE INSURANCE	\$132.74
O'REILLY AUTO PARTS	SERVICES	\$421.32
DUSTIN & ROBIN OLSEN	DEPOSIT REFUND	\$150.00
OSCEOLA FARM & HOME	SUPPLIES	\$429.48
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,364.32
CHRISTOPHER PARTLOW	DEPOSIT REFUND	\$100.00
KEVIN PEARSON	DEPOSIT REFUND	\$100.00
ALEXIS PETERS	DEPOSIT REFUND	\$100.00
JENNIFER REICH	DEPOSIT REFUND	\$100.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$63.90
CARL RITCHEY	DEPOSIT REFUND	\$100.00
REINALDO SANCHEZ	DEPOSIT REFUND	\$100.00
SAVAGE EXCAVATING	SERVICES	\$1,563.18
SCHILDBERG CONSTRUCTION	SERVICES	\$2,605.38
TAYLOR SEAWEL	DEPOSIT REFUND	\$100.00

SHAZAM	SERVICES	\$50.00
LIANE SNOW	DEPOSIT REFUND	\$100.00
SOUTHWESTERN COMM COLLEGE	TRAINING	\$20.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
AUDREY SPROLLS	DEPOSIT REFUND	\$150.00
STATE HYGENIC LABORATORY	LAB TESTING	\$582.50
JESS E STEPHENSON	DEPOSIT REFUND	\$63.42
CARLOS TAMAYO	DEPOSIT REFUND	\$100.00
JERRY & TRACY TERRELL	DEPOSIT REFUND	\$150.00
TOM & JOHN'S AUTO SERVICE	SERVICES	\$332.49
U.S. CELLULAR	COMMUNICATION	\$649.68
U.S. POST OFFICE	POSTAGE	\$1,964.47
UNITED HEALTHCARE	INSURANCE	\$13,457.46
USA BLUE BOOK	SERVICES	\$124.71
WILD BLUE	COMMUNICATION	\$171.80
WINDSTREAM	COMMUNICATION	\$755.32
JERRY WOODS	DEPOSIT REFUND	\$42.12
ALAN WRIGHT	DEPOSIT REFUND	\$100.00
CHAMEE XIONG	DEPOSIT REFUND	\$100.00
ERIC J. ZOSKE	DEPOSIT RFUND	\$100.00

TOTAL \$820,411.63


Ayes: Bishop, Binning, Kimball, Kale
 Nays: None
 Absent: O'Hair
 Motion Passed

Utility Office Manager Carrie Benda updated the board the financial audit to be held the week of September 18, 2017.

Board Member Reports: Alisha Kale stated she would not be available for the October 5, 2017 board meeting. Dr. Jim Kimball had questions regarding the Waste Water Treatment Plants flows.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 7:56 p.m.

Ayes: Bishop, Binning, Kimball, Kale
 Nays: None
 Absent: O'Hair
 Motion Passed


 Alisha Kale, Chairman

Attest:


 Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on September 28, 2017 for a cost of \$184.68.

Approved by the Osceola Water Board of Trustees on October 11, 2017.