

OSCEOLA WATER BOARD

July 6, 2017

The Osceola Water Board met for the rescheduled meeting on Thursday, July 6, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and MacKenzie O'Hair. Board member Binning arrived at 5:32 p.m. and Kimball was absent. Also present were Water Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Administrative Assistance Kim Allard, Nathan Allard and others not signed in.

Board member Bishop motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: Bishop, O'Hair, Kale  
Nays: None  
Absent: Kimball, Binning  
Motion Passed

No one was present to approach the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding approval of the transfer of funds. The board is required to approve the monthly transfers from the operating fund to the sinking fund for debt payment and capital fund for projects and purchases. Presented was a resolution for board approval. After discussion, board member Bishop motioned to approve the resolution as presented and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

***Resolution 2017-15***

Water Superintendent Brandon Patterson opened the discussion regarding authorization to remove funds from Edward Jones by presenting the request from the Clarke County Reservoir for an advance of funds for the project. After discussion, board member Binning motioned to authorize staff to remove the funds from Edward Jones and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding an agreement with the Clarke County Reservoir Commission. After discussion, board member Bishop motioned to approve the document as presented with an update of the figures at closing account with Edward Jones and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

***Resolution 2017-16***

Water Superintendent Brandon Patterson opened the discussion regarding the Osceola Water Works Representative on the Clarke County Reservoir Commission by presenting Sandy Kale's request to become alternate and request. After discussion, board member Binning motioned to appoint Water Superintendent Brandon Patterson as the Water Board of Trustees representative for the Clarke County Reservoir Commission and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

Board Member Bishop motioned to appoint Sandy Kale as the Water Board of Trustees alternate representative for the Clarke County Reservoir Commission and Binning seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding the postage meter rental agreement by stating the current rental period has expired. Mrs. Benda proceeded by stating that FP Mailing Solutions is replacing the Optimal 30 postage meter with a new digital Postbase 20 meter. The current rental rate is \$30/month and the new meter will not include a sealer so we would incur an additional \$6.95/month for a total of \$36.95/month. After discussion, board member Binning motioned to approve the postage meter rental agreement and Bishop seconded the motion. Roll call of the vote was:

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed  
**Resolution 2017-17**

Water Superintendent Brandon Patterson opened the discussion regarding purchasing a Hotsy Power Washer by presenting a quote and a listing of capital expenditures. After discussion, board member Binning motioned to approve the purchase of Hotsy stationary hot water pressure washer in the amount of \$7,980.00 and Bishop seconded the motion.

Ayes: Bishop, O'Hair, Binning, Kale  
Nays: None  
Absent: Kimball  
Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board three main breaks and a leak found on South Fillmore Street that were repaired by Water Works staff and seeding that is being completed. Continuing on, Mr. Patterson gave an update on the lake levels. Completing his report, Mr. Patterson spoke of working with City Administrator/Clerk Ty Wheeler regarding the State Revolving Fund Loan balance and the possibility of refinancing that amount with a local bank.

Chairman Kale presented the consent agenda. Board member O'Hair motioned to approve the consent agenda and Binning seconded the motion. The consent agenda included the Aging Report reflecting an outstanding balance of \$20,070.78 on all utility services, YTD Budget Report, minutes from the meeting held on June 8, 2017 as well as the following Bills and Claims:

ETHEL ADAIR	DEPOSIT REFUND	\$48.86
AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORY	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,396.60
RAYMOND ARAVJO	DEPOSIT REFUND	\$100.00
CALGON CARBON	CARBON	\$5,979.12
CARD SERVICE CENTER	SERVICES	\$141.78
CASEY'S GENERAL STORE	FUEL	\$1,166.74
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$267.97
CHEM-SULT INC.	CHEMICALS	\$32,403.15
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$154,575.99
CLARKE COUNTY HOSPITAL	SERVICES	\$92.00
CR SERVICES	SERVICES	\$301.22
CRESTON PUBLISHING COMP	PUBLICATION	\$132.55

KIMBERLY EDDY	DEPOSIT REFUND	\$150.00
NICOLE GREN	DEPOSIT REFUND	\$150.00
JESSE HAWK	DEPOSIT REFUND	\$100.00
HYDRITE CHEMICAL CO	CHEMICALS	\$979.80
IA DEPT OF HUMAN SERVICES	CHILD SUPPORT	\$687.36
IDEAL READY MIX	CONCRETE	\$219.00
IMWCA	INSURANCE	\$3,408.00
INTERNAL REVENUE SERVICE	PAYROLL	\$8,852.52
IOWA DEPT OF REVENUE	PAYROLL	\$2011.00
IOWA DEPT OF REVENUE	SALES TAXES	\$5,226.00
IOWA ONE CALL	SERVICES	\$68.10
IPERS	PAYROLL	\$6,427.65
J P AUTO	SERVICES	\$32.67
KEMPER BENEFITS	INSURANCE	\$286.91
MATT PARROTT	SERVICES	\$1,046.02
MET LIFE	DENTAL INSURANCE	\$409.33
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$73.61
MUNICIPAL SUPPLY INC	SERVICES	\$901.25
MUTUAL OF OMAHA	LIFE INSURANCE	\$72.50
NICHOLS EQUIPMENT LLC	MACHINE RENTAL	\$387.50
OSCEOLA FARM & HOME	SERVICES	\$305.49
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$51.14
SCHILDBERG CONSTRUCION CO	ROCK	\$1,123.22
SHAZAM	SERVICES	\$25.00
SJC & J INC.	SERVICES	\$100.00
SOUTHWESTERN COMM COLLEGE	TRAINING	\$20.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STIVERS FORD	VEHICLE	\$29,062.00
NICOLE TALBERT	DEPOSIT REFUND	\$150.00
U.S. CELLULAR	COMMUNICATION	\$322.33
U.S. POST OFFICE	POSTAGE	\$479.96
UNITED HEALTHCARE	HEALTH INSURANCE	\$7,298.96
WALSH ELECTONIC SECURITY	SERVICES	\$9,669.61
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$356.40
ZIEGLER INC.	REPAIRS	\$713.46

TOTAL \$307,519.21

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Kimball

Motion Passed

Utility Office Manager Carrie Benda updated the board on year end and Income Offset refunds.

There were no board member reports.

Closed session pursuant to Chapter 21.5.1.i was not requested by Water Superintendent Brandon Patterson.

Chairman Kale opened the discussion regarding Water Superintendent Brandon Patterson's performance evaluation. Discussion with Mr. Patterson was held regarding the evaluation and pay compensation. After discussion, board member Binning motioned to increase Mr. Patterson's compensation by 3% making his yearly compensation \$71,748.96 retroactive back to July 1, 2017 and O'Hair seconded the motion.

Ayes: O'Hair, Binning, Kale

Nays: Bishop

Absent: Kimball

Motion Passed

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:49 p.m.

Ayes: Bishop, O'Hair, Binning, Kale

Nays: None

Absent: Kimball  
Motion Passed

  
Aisha Kale, Chairman

Attest:

  
Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on 7-20-2017 for a cost of \$132.24.

Approved by the Osceola Water Board of Trustees on September 7, 2017.