

OSCEOLA WATER BOARD

June 8, 2017

The Osceola Water Board met for the rescheduled meeting on Thursday, June 8, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and Jim Kimball. Board member Binning arrived at 5:32 p.m. and O'Hair was absent. Also present were Water Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Kimball seconded the motion.

Ayes: Bishop, Kimball, Kale

Nays: None

Absent: O'Hair, Binning

Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding amending Osceola Water Works Rules and Regulations Rule #25, Service Line Requirements. Mr. Patterson presented the current rule and proposed language to be added to the rules. After discussion, board member Binning motioned to approve resolution 2017-14 to amend Osceola Water Works Rules and Regulations #25, Service Line Requirements and Bishop seconded the motion. Roll call vote was:

Ayes: Bishop, Kimball, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

***Resolution #2017-14***

Water Superintendent Brandon Patterson opened the discussion regarding FY 2016-2017 financial audit with Faller, Kincheloe & Co., PLC by presenting an engagement letter that was received. Mr. Patterson stated that the auditing firm is requesting the board to review the letter and authorize signature on behalf of the Water Works. After discussion, board member Kimball motioned to approve the signing of the engagement letter and Bishop seconded the motion.

Ayes: Bishop, Kimball, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2017-2018 employee pay proposal by discussing employee evaluations that had been completed. Mr. Patterson presented pay figures received from a survey of several communities and a chart of current employees and pay. The board held discussion regarding employee pay increases. After further discussion, board member Binning motioned to approve pay increases for operators of 2%, \$1.00/hour increase for Administrative Assistant Kim Allard from \$16.10 to \$17.10 and a 3% increase for Utility Office Manager Carrie Benda. Levi Dunbar and Casey Fluckey will follow pay agreements already put into place by the board. Board member Bishop seconded the motion.

Ayes: Bishop, Kimball, Binning, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board on the EMC insurance walk thru and West Lake dam inspection. Also reported were updates to the plant security system, treating of the lake and service line leaks and main breaks that were repaired by Water Works staff. Mr. Patterson completed his report by giving an update on the Clarke County Reservoir project and discussion on building repairs. After further discussion, the board directed staff to not issue payment until all repairs are completed to the building.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda with the removal of invoice from Country Concrete in the amount of \$958.00 and Kimball seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on May 4, 2017 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORY	LAB TESTING	\$186.00
ALLIANT ENERGY	SERVICES	\$5,747.20
KYLE BIGGS	DEPOSIT REFUND	\$150.00
JORDAN BOBBETT	DEPOSIT REFUND	\$150.00
CALGON CARBON	CHEMICALS	\$11,958.24
CARD MEMBER SERVICE	SERVICES	\$324.04
CASEY'S GENERAL STORES	FUEL	\$1,403.44
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$268.75
CHEM-SULT	CHEMICALS	\$54,868.37
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$146,777.16
COUNTRY CONCRETE	SERVICES	\$648.25
CR SERVICES	SERVICES	\$377.99
CRESTON PUBLISHING COMPANY	PUBLICATION	\$503.32
D & D PEST CONTROL	SERVICES	\$45.00
KETIH DAVIS	DEPOSIT REFUND	\$150.00
FAREWAY STORES	SUPPLIES	\$44.56
FP MAILING SOLUTIONS	SERVICES	\$90.00
DENA FULTON	DEPOSIT REFUND	\$100.00
GILBERTS TRUE VALUE HOME	SERVICES	\$10.83
HACH COMPANY	LAB TESTING	\$908.41
WILLIAM HALLMARK	DEPOSIT REFUND	\$150.00
ROCKY HERNDEZ	DEPOSIT REFUND	\$100.00
HIGHWAY LUMBER	SERVICES	\$45.00
HYDRITE CHEMICAL CO.	CHEMICALS	\$989.80
IA DEPT OF HUMAN SERVICES	PAYROLL	\$547.70
IA DEPT OF NATURAL RESOURCES	CERTIFICATION FEE	\$390.00
IDEAL READY MIX CO	CONCRETE	\$3,466.50
INTERNAL REVENUE SERVICE	PAYROLL	\$9,914.34
IOWA DEPT OF REVENUE	STATE TAXES	\$1,405.00
IOWA DEPT OR REVENUE	SALES TAXES	\$4,561.00
IPERS	PAYROLL	\$4,552.88
LYNDA KELLER	DEPOSIT REFUND	\$79.16
KEMPER BENEFITS	INSURANCE	\$261.70
MET LIFE	DENTAL INSURANCE	\$623.90
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$77.48
MUNICIPAL SUPPLY INC	SERVICES	\$302.50
MUTUAL OF OMAHA	LIFE INSURANCE	\$60.24
OSCEOLA FARM & HOME	SUPPLIES	\$603.53
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$70.84
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$95.86
SCHILDBERG CONSTRUCTION CO	ROCK	\$482.99
SHAZAM	SERVICES	\$25.00
SOLUTIONS	SERVICES	\$329.99
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$523.50
LUKE STREICHER	DEPOSIT REFUND	\$100.00
TOP NOTCH	SERVICES	\$99.00
US CELLULAR	COMMUNICATION	\$327.43
US POST OFFICE	POSTAGE	\$440.20
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,398.06
UNITY POINT CLINIC	SERVICES	\$112.80
DAVID VAZQUEZ	DEPOSIT REFUND	\$100.00
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$353.50

TOTAL \$290,356.61

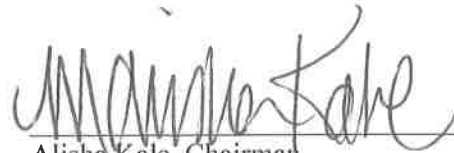
Ayes: Bishop, Kimball, Binning, Kale  
Nays: None  
Absent: O'Hair  
Motion Passed

Utility Office Manager Carrie Benda had nothing to report.

There were no board member reports.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:16 p.m.

Ayes: Bishop, Kimball, Binning, Kale  
Nays: None  
Absent: O'Hair  
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on Thursday, July 6, 2017.

