

OSCEOLA WATER BOARD

May 4, 2017

The Osceola Water Board met for the regularly scheduled meeting on Thursday, May 4, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, Mark Binning and Jim Kimball. Board member O'Hair was absent. Also present were Water Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Dallas Blair and others not signed in.

Board member Binning motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Absent: O'Hair

Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding capital funds for the remainder of the budget year 2016-2017. Mr. Patterson presented a listing of items that have been completed as well as projects he recommends to complete the remainder of the year. Mr. Patterson requested board approval to move forward with the capital plan within budget amounts. After discussion, board member Binning motioned to approve the capital projects presented, including emergency chlorine closures, replacement of mixer side II of the water treatment plant & the replacement of a vehicle as budget allows and Kimball seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the open water operator position. Mr. Patterson stated to the board that five applicants had been interviewed. Mr. Patterson presented Casey Fluckey as the chosen individual and a proposed pay plan. After discussion, board member Bishop motioned to hire Casey Fluckey at a starting wage of \$17.50/hour and Binning seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Brandon Patterson opened discussion regarding the need for a pay incentive plan for operators who pass water exams and receive licenses through the state. Mr. Patterson presented to the board current operators and the licenses they hold. Discussion was held regarding research from other communities. After discussion, board member Binning motioned to approve a wage increase of \$.75/hour/successful passed license. In his motion, Mr. Binning approved back dating the policy to cover Dallas Blair and Royce Robertson and Bishop seconded the motion.

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Absent: O'Hair

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board that the 2016 Consumer Confidence Report has been completed and will be published in the paper. Copies are available at the office for customers upon request. Continuing on, Mr. Patterson reported a leak repaired by Water Works staff at the intersection of South Park & East Pearl St. and a leak that has been partially located by the Clarke County Hospital on South Fillmore Street. Completing the report, Mr. Patterson gave an update on the security system and carbon exchange at the treatment plant and Clarke County Reservoir meeting updates.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on April 13, 2017 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
ALLIANT ENERGY	UTILITY	\$6,486.42
ALLIED SYSTEMS, INC.	SERVICES	\$770.10
CARD MEMBER SERVICES	SERVICES	\$751.08
FERMIN CAVANZON	DEPOSIT REFUND	\$150.00
CENTERPOINT ENERGY SERVICES	UTILITY	\$1,328.38
CHEM-SULT INC	CHEMICALS	\$7,361.76
CINTAS FIRST AID & SAFETY	SERVICES	\$83.19
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$129,329.66
EMILIO ZAMARRA CONTRERAS	DEPOSIT REFUND	\$31.64
CRESTON PUBLISHING COMP	PUBLICATION	\$112.00
D & D PEST CONTROL	SERVICES	\$45.00
MONIKA DAVIS	DEPOSIT REFUND	\$100.00
ZACK GERMAN	DEPOSIT REFUND	\$27.75
HACH COMPANY	LAB TESTING	\$1,210.92
NICK HENDRICKSON	DEPOSIT REFUND	\$4.69
HIGHWAY LUMBER	SERVICES	\$2.29
HYDRITE CHEMICAL CO	CHEMICALS	\$1,959.60
IA ASSOCIATION OF MUNICIPAL	TRAINING	\$150.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$328.62
IA DEPT OF NATURAL RESOURCES	TRAINING	\$90.00
INTERNAL REVENUE SERVICE	PAYROLL	\$5,541.68
IOWA DEPT OF REVENUE	PAYROLL	\$1,483.00
IOWA FINANCE AUTHORITY	LOAN PAYMENT	\$241,158.75
IPERS	PAYROLL	\$4,667.27
KEMPER BENEFITS	INSURANCE	\$261.70
ZACHARY KESTNER	DEPOSIT REFUND	\$100.00
MARA KEY	DEPOSIT REFUND	\$92.20
SARAH MAYHEW	DEPOSIT REFUND	\$88.11
METERING & TECHNOLOGY SOLUT	WATER METERS	\$119.23
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$76.16
MUNICIPAL SUPPLY INC.	SERVICES	\$4,086.45
MUTUAL OF OMAHA	LIFE INSURANCE	\$47.98
OSCEOLA FARM & HOME	SERVICES	\$344.79
OSCEOLA SENTINEL TRIBUNE	SUBSCRIPTION	\$42.00
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$505.61
QTECH AUTOMATION, INC.	SERVICES	\$2,546.00
REYNOLDSON & VANDWERDEN LLP	LEGAL SERVICES	\$47.93
SCHILDBERG CONSTRUCTION CO	SERVICES	\$845.46
SHAZAM	SERVICES	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$65.00
STAR EQUIPMENT, LTD	SERVICES	\$53.82
SUPERIOR CONSTRUCTION	SERVICES	\$1,068.00
U.S. CELLULAR	COMMUNICATION	\$308.18
U.S. POST OFFICE	POSTAGE	\$479.96
UNITED HEALTHCARE	HEALTH INSURANCE	\$4,317.56
USA BLUEBOOK	SERVICES	\$563.54
WINDSTREAM	COMMUNICATION	\$353.19
	TOTAL	\$435,329.58

Ayes: Bishop, Binning, Kimball, Kale

Nays: None

Absent: O'Hair

Motion Passed

Utility Office Manager Carrie Benda reported to the board invitations received from Osceola Chamber Main Street, an update on the financial audit and insurance.

Board members discussed the request to change the June 1, 2017 meeting to June 8, 2017 for a board quorum. Also discussed was the repairs made to customer's properties upon work completed.

There being no further business to discuss, board member Bishop motioned and Binning seconded adjournment at 6:05 p.m.

Ayes: Bishop, Binning, Kimball, Kale
Nays: None
Absent: O'Hair
Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on May 18, 2017 for a cost of \$101.02.

Approved by the Osceola Water Board of Trustees on Thursday, June 8, 2017.