

OSCEOLA WATER BOARD
April 13, 2017

The Osceola Water Board met for the rescheduled meeting on Thursday, April 13, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop and Mark Binning. MacKenzie O'Hair and James Kimball were absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Bishop, Binning, Kale
Nays: None
Absent: O'Hair, Kimball
Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding a leak request for 217 East Jefferson Street by stating the homeowner requested assistance with a faulty toilet that was repaired. Mr. Patterson also presented a copy of the leak adjustment rule and water portion of the utility bill for the water services. After discussion, board member Binning motioned to follow the policy and reduce the water portion of the utility billing to production cost and issue the difference to the account for collection purposes and Bishop seconded the motion.

Ayes: Bishop, Binning, Kale
Nays: None
Absent: O'Hair, Kimball
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the water meter and tap fees by explaining that this was presented at the March board meeting. Mr. Patterson continued by stating that after further review, there was a few corrections that needed to be made to add a full 3/4" water meter charge and to correct the price of a 1/2 x 5/8 water meter price. After discussion, board member Bishop motioned to approve resolution 2017-07 as presented to amend rule 8 meter and tap fees of the Osceola Water Works Rules and Regulations and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale
Nays: None
Absent: O'Hair, Kimball
Motion Passed

Resolution 2017-07

Water Superintendent Brandon Patterson presented to the board casino agreements that were signed by the board chair per attorney recommendation. Mr. Patterson stated that if the board was in agreement, they needed to approve signatures as presented.

Mr. Patterson introduced the Casino Site Agreement document. After discussion, board member Bishop motioned to approve resolution 2017-08 authorizing Alisha Kale's signature and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale
Nays: None
Absent: O'Hair, Kimball
Motion Passed

Resolution 2017-08

Mr. Patterson introduced the Casino Lease Agreement document. After discussion, board member Bishop motioned to approve resolution 2017-09 authorizing Alisha Kale's signature and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale

Nays: None

Absent: O'Hair, Kimball

Motion Passed

Resolution 2017-09

Mr. Patterson introduced the Casino Operations Agreement document. After discussion, board member Binning motioned to approve resolution 2017-10 authorizing Alisha Kale's signature and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale

Nays: None

Absent: O'Hair, Kimball

Motion Passed

Resolution 2017-10

Mr. Patterson introduced the Casino Release and Settlement document. After discussion, board member Bishop motioned to approve resolution 2017-11 authorizing Alisha Kale's signature and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale

Nays: None

Absent: O'Hair, Kimball

Motion Passed

Resolution 2017-11

Mr. Patterson introduced the Casino Indemnification Agreement document. After discussion, board member Bishop motioned to approve resolution 2017-12 authorizing Alisha Kale's signature and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale

Nays: None

Absent: O'Hair, Kimball

Motion Passed

Resolution 2017-12

Water Superintendent Brandon Patterson opened the discussion regarding the water plant security system by stating the current system is approximately thirteen years old and we are needing to update the system. Mr. Patterson obtained quotes from two security companies and requested the board's authorization to move forward. After discussion, board member Binning motioned to approve the quote for Walsh Electronic Security to replace the current access system and camera system in the amount of \$9,669.61 and Bishop seconded the motion.

Ayes: Bishop, Binning, Kale

Nays: None

Absent: O'Hair, Kimball

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the FY 2016-2017 budget amendment by discussing line items that are needing to be amended to complete the fiscal year. After discussion was held, board member Bishop motioned to approve resolution 2017-13 as presented and submit it to City Hall for Council approval and Binning seconded the motion. Roll call of the vote was:

Ayes: Bishop, Binning, Kale

Nays: None
 Absent: O'Hair, Kimball
 Motion Passed
Resolution 2017-13

Water Superintendent Report: Brandon Patterson reported to the board one water main break on Webster Street that was repaired by Water Works staff and update on the yearly leak survey that assisted us in finding a leak in a service line and a hydrant. Continuing on, Mr. Patterson updated the board on updates to the sidewalk in front of the office building and research conducted regarding purchasing a permanent flushing device to assist in the Arbor Valley Lake water main flushing. Completing his report, Mr. Patterson updated the board on two operators passing their treatment testing and the carbon exchange expected at the end of the month.

Chairman Kale presented the consent agenda. Board member Bishop motioned to approve the consent agenda as presented and Binning seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on March 2, 2017 as well as the following Bills and Claims:

A R S CONSTRUCTION	SERVICES	\$700.00
AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,232.96
ALLIED SYSTEMS, INC.	SERVICES	\$1,155.44
CARD MEMBER SERVICE	SERVICES	\$4,117.84
CASEY'S GENERAL STORES	FUEL	\$1,185.84
BRANDON CHAPPELL	DEPOSIT REFUND	\$122.88
CHEM-SULT	CHEMICALS	\$31,639.41
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$156,458.80
CMR, LLC	SERVICES	\$3,803.16
CR SERVICES	SERVICES	\$263.69
CRESTON PUBLISHING COMP	PUBLICATIONS	\$142.06
D & D PEST CONTROL	SERVICES	\$90.00
PATRICK EDWARDS	DEPOSIT REFUND	\$100.00
FISHER SCIENTIFIC	SERVICES	\$545.96
ANA FRANCISCO	DEPOSIT REFUND	\$56.80
FRIDAY INSURANCE AGENCY	INSURANCE	\$45,030.00
HYDRITE CHEMICAL CO.	CHEMICALS	\$1,969.60
IA ASSOCIATION OF MUNICIPAL	TRAINING	\$50.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$657.24
IA DEPT OF NATURAL RESOURCES	TRAINING	\$30.00
INTERNAL REVENUE SERVICE	PAYROLL	\$13,166.85
IOWA DEPT OF REVENUE	PAYROLL	\$1,981.00
IOWA DEPT OF REVENUE	SALES TAXES	\$5,392.00
IOWA ONE CALL	SERVICES	\$75.80
IPERS	PAYROLL	\$6,404.15
J P AUTO	SERVICES	\$148.96
REBECCA JACKSON	DEPOSIT REFUND	\$35.28
PATRICIA JIMENEZ	DEPOSIT REFUND	\$50.13
SANTANA JUAN PAUBLO	DEPOSIT REFUND	\$29.63
KEMPER BENEFITS	INSURANCE	\$286.91
EUGENE KEMPER	DEPOSIT REFUND	\$21.31
OSCAR LANDEROS	DEPOSIT REFUND	\$28.09
MET LIFE	DENTAL INSURANCE	\$376.87
METERING & TECHNOLOGY SOL	WATER METER	\$368.43
MIDLAND GIS SOLUTIONS LLC	SERVICES	\$2,400.00
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$83.57
ERIN MILLER	DEPOSIT REFUND	\$100.00
MUNICIPAL MANAGEMENT CORP	SERVICES	\$2,400.00
MUNICIPAL SUPPLY INC.	SUPPLIES	\$1,249.96
MUTUAL OF OMAHA	LIFE INSURANCE	\$66.37
O'REILLY AUTO PARTS	SUPPLIES	\$28.36
OFFICE OF THE AUDITOR OF STATE	FILING FEE	\$175.00
OSCEOLA FARM & HOME	SERVICES	\$413.30
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$862.56
COLTON PRITCHARD	DEPOSIT REFUND	\$41.01
REYNOLDSON & VAN WERDEN	LEGAL FEES	\$1,501.65
ROBINSONS CO	SUPPLIES	\$75.69
BRIAN SCHMIDT	DEPOSIT REFUND	\$8.78
SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$254.00

THE DUERSON CORPORATION	SERVICES	\$2,143.19
TOM & JOHNS AUTO SERVICE	SERVICES	\$384.68
U.S. CELLULAR	COMMUNICATION	\$297.37
US POST OFFICE	POSTAGE	\$1,487.35
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,903.85
USA BLUEBOOK	SUPPLIES	\$119.14
JANET WICKETT	DEPOSIT REFUND	\$93.53
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$353.04
	TOTAL	\$345,573.14

Ayes: Bishop, Binning, Kale
 Nays: None
 Absent: O'Hair, Kimball
 Motion Passed

Utility Office Manager Carrie Benda reported to the board the income offset collections and an update regarding a meeting with Edward Jones.

Board member Kale inquired about an update with the Clarke County Reservoir.

There being no further business to discuss, board member Binning motioned and Bishop seconded adjournment at 6:15 p.m.

Ayes: Bishop, Binning, Kale
 Nays: None
 Absent: O'Hair, Kimball
 Motion Passed



Alisha Kale, Chairman

Attest:



Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on May 4, 2017.