

OSCEOLA WATER BOARD
March 2, 2017

The Osceola Water Board met for the regularly scheduled meeting on Thursday, March 2, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, Mark Binning and Jim Kimball. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Water Works Foreman Dallas Blair and others not signed in.

Board member Bishop motioned to approve the agenda as presented and Binning seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale
Nays: None
Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding amending the water meter and tap fees of the Osceola Water Works Rules and Regulations. Mr. Patterson stated he has conducted research regarding other communities meter and tap fees and he recommends the board update their policy. The new policy charges the customer based off of line size. These changes will be similar to surrounding communities. After discussion, board member Binning motioned to approve the resolution amending the rule for water meter and tap fees of the Osceola Water Works Rules and Regulations and Bishop seconded the motion. Roll call of the vote was:

Ayes: Kimball, Binning, O'Hair, Bishop, Kale
Nays: None
Motion Passed
Resolution 2017-06

Water Superintendent Brandon Patterson opened the discussion regarding Water Works staffing by providing the board with a current staff flow chart and duties for each employee. Mr. Patterson explained that one of the water treatment plant operators has accepted employment elsewhere which opened a position at the plant. Patterson presented pay charts from other communities regarding grade II operator pay. Patterson requested the board's authorization to promote Levi Dunbar that is currently cross trained and holds the required treatment II license to fill the plant vacancy and increase his wage from \$19.50/hour to \$22.00/hour retroactive to February 26, 2017. Mr. Patterson explained to the board per policy Mr. Dunbar will be on a promotional probation period for 180 days. After discussion, board member Binning motioned to approve moving Levi Dunbar into the plant operator position with a wage of \$22.00 to be effective on February 26, 2017 and Bishop seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale
Nays: None
Motion Passed

After further discussion regarding work load and duties, board member Binning motioned to approve the Water Works fill the vacancy created by Mr. Dunbar's promotion for a distribution operator and Bishop seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale
Nays: None
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the purchase of new equipment by presenting that the Water Works staff treats the lake for algae control throughout

the year. Mr. Patterson requested the board's permission to replace the department's boat. Mr. Patterson presented an estimate and stated that the current motor and trailer could be used for the replacement boat. Mr. Patterson requested the board's approval to purchase a new boat to allow staff to safely treat West Lake. After discussion, board member Bishop motioned to authorize staff to purchase a boat not to exceed \$3,000.00 and Binning seconded the motion.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Water Works building repairs by requesting the board's authorization to move forward with the next stage of building repairs. After discussion, the board authorized staff to continue researching figures and options to discuss at a later date.

Water Superintendent Report: Brandon Patterson reported to the board that he is working on the carbon change out for the year. Mr. Patterson stated that he is currently working with two companies and looking to switch back to coal carbon versus the coconut carbon that has been used in the previous years and the capability to possibly add additional carbon to the filters which will be a benefit to the utility. Continuing on, Mr. Patterson updated the board on a plant repairs and concluded his report by requesting the board's thoughts regarding Mayor Tom Kedley's request to place an item on the utility billing for customers to contribute to the recreation center funding.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on February 2, 2017 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,395.78
CHELSEA BEYDLER	DEPOSIT REFUND	\$100.00
BOB'S CUSTOM TROPHIES	SERVICES	\$13.55
CARD MEMBER SERVICE	SERVICES	\$251.21
CASEY'S GENERAL STORES	FUEL	\$602.77
CHEM-SULT, INC.	CHEMICALS	\$65,229.86
CINTAS FIRST AID	SAFETY	\$49.97
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$287,170.01
CRESTON PUBLISHING COMP	PUBLICATION	\$160.57
D & D PEST CONTROL	SERVICES	\$45.00
FELD FIRE	SERVICES	\$209.30
RICK GOEDEN	DEPOSIT REFUND	\$100.00
HACH COMPANY	LAB TESTING	\$705.00
HIGHWAY LUMBER	SERVICES	\$77.42
IA ASSOCIATION OF MUNICIPAL	MEMBERSHIP DUES	\$816.46
IA DEPT OF HUMAN SERVICES	PAYROLL	\$438.16
IA DEPT OF NATURAL RESOURCES	TESTING FEES	\$60.00
INTERNAL REVENUE SERVICES	PAYROLL TAXES	\$9,343.60
IOWA DEPT OF REVENUE	STATE TAXES	\$1,664.00
IOWA DEPT OF REVENUE	SALES TAXES	\$4,862.00
IOWA ONE CALL	SERVICES	\$77.30
IPERS	PAYROLL	\$5,341.44
JD PROPERTIES, INC.	REFUND	\$97.00
KEMPER BENEFITS	INSURANCE	\$286.91
JIA XI LIU	DEPOSIT REFUND	\$100.00
M & M AG	SERVICES	\$22.00
MET LIFE	DENTAL INSURANCE	\$376.87
METERING & TECHNOLOGY SOL	METER	\$1,415.76
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$84.08
MALLORY MORK	DEPOSIT REFUND	\$150.00
MUNICIPAL SUPPLY INC.	SERVICES	\$590.79
MUTUAL OF OMAHA	LIFE INSURANCE	\$66.37
O'REILLY AUTO PARTS	SUPPLIES	\$39.76
OSCEOLA FARM & HOME	SERVICES	\$144.06
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$1,260.94
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$878.63
ROBINSON CO	SERVICES	\$24.07

SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$50.00
STATE HYGENIC LABORATORY	LAB TESTING	\$634.00
STRANGE ELECTRIC & PERF.	SERVICES	\$2,185.93
BRIAN SHORT	SERVICES	\$25,908.00
U.S. CELLULAR	COMMUNICATION	\$297.37
U.S. POST OFFICE	POSTAGE	\$596.53
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,903.85
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$350.85
WINGER COMPANIES	SERVICES	\$1,809.07
	TOTAL	\$453,360.58

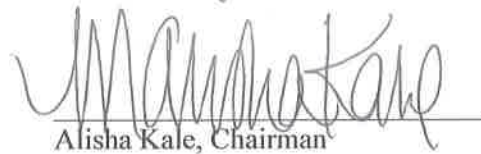
Ayes: Kimball, Binning, O'Hair, Bishop, Kale
 Nays: None
 Motion Passed

Utility Office Manager Carrie Benda reported to the board the income offset process is underway, number of shutoffs for January and February and the rate increase has been applied to this month's billing.

Board member Kale reported to the board that she would not be in attendance at the April 6th board meeting.

There being no further business to discuss, board member O'Hair motioned and Kimball seconded adjournment at 6:47 p.m.

Ayes: Kimball, Binning, O'Hair, Bishop, Kale
 Nays: None
 Motion Passed


 Alisha Kale, Chairman

Attest:


 Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel on March 16, 2017 for a cost of \$118.01.

Approved by the Osceola Water Board of Trustees on Thursday, April 6, 2017.