

OSCEOLA WATER BOARD

February 2, 2017

The Osceola Water Board met for the regularly scheduled meeting on Thursday, February 2, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, and Mark Binning. Board member Laura Castro was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Bob Johnson, Brian & Georgie McKnight, Mark Heston, Greg Schoenewe and others not signed in.

Board member O'Hair motioned to approve the agenda as presented and Bishop seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Castro

Motion Passed

No one was present to approach the board about items not on the agenda.

Water Superintendent Brandon Patterson opened the discussion regarding Osceola Senior Center "Water" portion of utility billing by introducing Bob Johnson to the board. Mr. Johnson spoke to the board about the revenues and expenditures from the center and requested the board continue to waive the water portion of the utility billing for the Osceola Senior Center for another year. After discussion, board member Binning motioned to approve resolution 2017-04 to authorize a donation to the Osceola Senior Center and Bishop seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Castro

Motion Passed

Resolution 2017-04

Water Superintendent Brandon Patterson opened the discussion regarding the presentation from Innovative Coatings & Materials by introducing Greg Schoenewe and Mark Heston to the board. Mr. Schoenewe presented to the board ways they felt they could assist with the algae issues in West Lake and discussion was held. The board took no action on the presentation.

Board member O'Hair motioned to open the public hearing regarding a water rate increase for 2017 and Bishop seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Castro

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding past and current water rates. Mr. Patterson also presented information regarding monthly billed consumption, annual billed consumption, chemical expenses and customer bad debt of the water portion of unpaid bills. Mr. Patterson stated that recently, we increased the customer deposit and penalty fee to assist in this process and are not seeing the outcome that was anticipated. Discussion was held with the public at the meeting. Hearing no further discussion, board member Bishop motioned to close the public hearing and Binning seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale

Nays: None

Absent: Castro
Motion Passed

Board member Binning motioned to approve resolution 2017-05 to increase the current water rates 5% and set the water rates for the City of Osceola and Bishop seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed
Resolution 2017-05

Water Superintendent Brandon Patterson opened the discussion regarding the Water Works shutoff process by stating that this was requested to be on the agenda for discussion. Discussion was held regarding the current process and ways to better the process. After discussion, the board took no action on this agenda item.

Water Superintendent Brandon Patterson opened the discussion regarding the convenience fee for online payments. Mr. Patterson stated at the last board meeting, there was discussion of the amount of approximately \$7,000 per year that this service is costing the utility and a \$2.00 convenience fee was discussed being passed to the customer. Staff reported to the board that negative feedback has been received regarding the \$2.00 convenience fee. After discussion, the board took no action regarding charging the \$2.00 convenience fee.

Water Superintendent Brandon Patterson opened the discussion regarding a leak request for 225 East Dolliver by presenting a leak found where a large amount of water ran through the meter and onto the ground due to a connection that came apart. The homeowner has made repairs and is requesting assistance based off of the Water Works water leak adjustment policy. After discussion, board member Binning motioned to follow the policy as written and reduce the cost of the bill to production and O'Hair seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Chairman Alisha Kale left the meeting at 6:48 p.m. and Vice Chair Larry Bishop chaired the remainder of the meeting.

Water Superintendent Brandon Patterson opened the discussion regarding the estoppel agreement with Lakeside Casino. Mr. Patterson discussed the meeting that was attended with the Development Corporation, City of Osceola, Water Works and attorneys representing the entities. Mr. Patterson let the board know that our attorney recommends board chair Alisha Kale sign the estoppel agreement and the board approve the agreement as presented. After discussion, board member Binning motioned to approve resolution 2017-06 owner estoppel and agreement and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Binning, O'Hair, Bishop
Nays: None
Absent: Castro, Kale
Motion Passed
Resolution 2017-06

Water Superintendent Report: Brandon Patterson reported to the board a meeting held with Calgon Carbon regarding carbon options for the water treatment plant and samples that have been sent off. Also presented was new board member Dr. James Kimball who is to be appointed on February 7, 2017 and an emergency water service line repair at the Blue Haven Motel.

Vice Chair Bishop presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and O'Hair seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on January 5, 2017 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$93.00
ALLIANT ENERGY	UTILITY	\$6,695.06
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP	\$360.00
SETH CAMPBELL	DEPOSIT REFUND	\$150.00
CARD MEMBER SERVICE	SERVICES	\$487.39
FRANCISCO CARRERA	DEPOSIT REFUND	\$100.00
CASEY'S GENERAL STORES	FUEL	\$1,021.55
CENTERPOINT ENERGY SEVS	UTILITY	\$1,484.09
CHEM-SULT	CHEMICALS	\$4,581.97
CR SERVICES	SUPPLIES	\$751.69
CRESTON PUBLISHING COMP	PUBLICATION	\$405.46
D & D PEST CONTROL	SERVICES	\$45.00
DES MOINES WATER WORKS	LAB TESTING	\$15.00
FAREWAY STORES	SUPPLIES	\$14.56
GARY FOOTE	DEPOSIT REFUND	\$150.00
FP MAILING SOLUTIONS	SERVICES	\$90.00
HIGHWAY LUMBER	SUPPLIES	\$71.85
HYDRITE CHEMICAL CO.	CHEMICALS	\$1,969.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$438.16
INTERNAL REVENUE SERVICE	PAYROLL	\$8,674.71
IA DEPT OF REVENUE	STATE TAXES	\$1,643.00
IA DEPT OF REVENUE	SALES TAXES	\$4,872.00
IOWA ONE CALL	SERVICES	\$62.70
IPERS	PAYROLL	\$5,251.60
MARY ISRAEL	DEPOSIT REFUND	\$100.00
J P AUTO	SUPPLIES	\$270.58
KEMPER BENEFITS	INSURANCE	\$286.91
RENE AVALOS LUNA	DEPOSIT REFUND	\$100.00
ALEXANDRA LYONS	DEPOSIT REFUND	\$150.00
MATT PARROTT	SUPPLIES	\$574.17
MET LIFE	DENTAL INSURANCE	\$376.87
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$73.61
MIDWEST TESTING LLC	SERVICES	\$234.74
MUNICIPAL SUPPLY INC.	SERVICES	\$747.33
MUTUAL OF OMAHA	LIFE INSURANCE	\$66.37
ALARCIA NAVARRETE	DEPOSIT REFUND	\$100.00
OSCEOLA CHAMBER MAINSTREET	MEMBERSHIP	\$150.00
OSCEOLA FARM & HOME	SUPPLIES	\$573.04
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$100.00
PRAGNESH PATEL	DEPOSIT REFUND	\$1,300.00
QTECH AUTOMATION, INC.	REPAIRS	\$1,660.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$63.90
ROSA RIVERA	DEPOSIT REFUND	\$100.00
ROBINSONS CO	SUPPLIES	\$36.40
SHAZAM	MONTHLY FEE	\$25.00
SPOKE COMMUNICATIONS, LLC	SERVICES	\$750.00
STATE HYGENIC LABORATORY	LAB TESTING	\$127.00
U.S. CELLULAR	COMMUNICATION	\$447.37
U.S. POST OFFICE	POSTAGE	\$704.11
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,903.85
WILD BLUE	COMMUNICATION	\$85.90
WILDER'S TRUCK SERVICE	SERVICES	\$89.12
WINDSTREAM	COMMUNICATION	\$347.36
	TOTAL	\$79,640.17

Ayes: Binning, O'Hair, Bishop

Nays: None

Absent: Castro, Kale

Motion Passed

Utility Office Manager Carrie Benda reported to the board the process of costs associated with the penalty and shutoff process are being compiled.

Board member Bishop reported to the board on customer satisfaction he received regarding the resolution of a problem with the shutoff process.

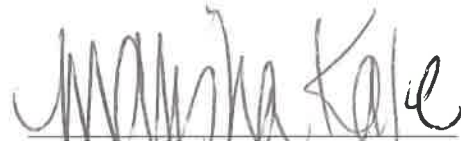
There being no further business to discuss, board member O'Hair motioned and Binning seconded adjournment at 7:05 p.m.

Ayes: Binning, O'Hair, Bishop

Nays: None

Absent: Castro, Kale

Motion Passed


Alisha Kale, Chairman


Larry Bishop

Attest:


Carrie Benda, Utility Office Manager

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Approved by the Osceola Water Board of Trustees on March 2, 2017.