

OSCEOLA WATER BOARD
January 5, 2017

The Osceola Water Board met for the regularly scheduled meeting on Thursday, January 5, 2017 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Alisha Kale with the following Board Members present: Larry Bishop, MacKenzie O'Hair, and Mark Binning. Board member Laura Castro was absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Binning motioned to move agenda item # 8 before item # 6 and Bishop seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Board member Binning motioned to approve the agenda with the approved changes and Bishop seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

No one spoke to the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding the selection of chair and vice chair positions for 2017. After discussion was held, board member Binning motioned for Alisha Kale to be named chair and O'Hair seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Board Member Binning motioned for Larry Bishop to be named vice chair and O'Hair seconded the motion.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding leak detection survey with the presentation of two contract requests received and explained to the board that these leak surveys are very important to the utility and one leak found pays for the entire service. After discussion, board member Binning motioned to approve the three year contract with Municipal Management Corp. with a total contract price of \$2,400 and as stated if no leaks are found, the Water Works utility will receive a price reduction to \$1,500. Bishop seconded the motion. Roll call of the vote was;

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Resolution 2017-01

Water Superintendent Brandon Patterson opened the discussion regarding a water rate increase for 2017 by presenting an outline of where we have been, increases that have occurred and a discussion of metered sales for the upcoming year. After a lengthy discussion regarding increased production costs, water sales, unpaid utility bills and other items, board member Bishop motioned to approve the resolution to set a time and date for a public hearing for a possible water rate increase to be held on February 2, 2017. The public hearing will be held at the regularly scheduled meeting at the Osceola Water Works located at 208 West Jefferson Street to inform the public of a possible water rate increase to be effective on March 1, 2017 and O’Hair seconded the motion. Roll call of the vote was;

Ayes: Binning, O’Hair, Bishop, Kale

Nays: None

Absent: Castro

Motion Passed

Resolution 2017-02

Water Superintendent Brandon Patterson opened the discussion regarding the FY2017-2018 budget by presenting a draft of a three year budget proposal. The board made recommendations to staff regarding reducing the budget. After lengthy discussion, board member Binning motioned to approve the resolution authorizing submittal of the FY 2017-2018 budget as proposed to the city for final adoption by the City Council and O’Hair seconded the motion. Roll call of the vote was;

Ayes: Binning, O’Hair, Bishop, Kale

Nays: None

Absent: Castro

Motion Passed

Resolution 2017-03

No action was taken regarding setting a budget work session at this time.

Water Superintendent Report: Brandon Patterson reported to the board Dr. James Kimball has been appointed by Mayor Kedley to fill Laura Castro’s vacancy on the board, a main break in the 400 block of East Grant Street and a gate valve that was installed at the intersection of West Clay and North Main Street. Also discussed was a service line leak at Quality Inn which affected multiple customers. Continuing on, Mr. Patterson updated the board on the meter change out at Osceola Foods and meter testing at Pilot Travel Center. Mr. Patterson finalized his report by updating the board on meetings attended and concerns received from city staff regarding the Water Works building repairs. Following Mr. Patterson’s report, Mr. Patterson reported to the board that he has been in discussions with SIRWA and there will be negotiations going forward regarding the contract they have with the utility.

Chairman Kale presented the consent agenda. Board member Binning motioned to approve the consent agenda as presented and Bishop seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on December 1, 2016 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$273.68
AGSOURCE LABORATORIES	LAB TESTING	\$167.00
ALLIANT ENERGY	UTILITY	\$6,415.25
JEFF BLETTNER	DEPOSIT REFUND	\$100.00
BUD JONES CONSTRUCTION	DEPOSIT REFUND	\$1,300.00
CARD MEMBER SERVICE	SUPPLIES	\$384.31
CASEY’S GENERAL STORES	FUEL	\$582.54
CENTERPOINT ENERGY SERVICES	NATURAL GAS	\$98.37
CHARLES CHAPMAN	DEPOSIT REFUND	\$100.00
CHEM-SULT INC.	CHEMICALS	\$42,792.94
CINTAS FIRST AID & SAFETY	SERVICES	\$87.92
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$303,109.56
TRAVIS CLARK	DEPOSIT REFUND	\$39.36
COUNTRY CONCRETE	SERVICES	\$444.50
CR SERVICES	SERVICES	\$374.17
D & D PEST CONTROL	SERVICES	\$45.00

LEVI DUNBAR	REIMBURSEMENT	\$11.21
FALLER, KINCHELOE & CO, PLC	SERVICES	\$2,800.00
FAREWAY STORES	SUPPLIES	\$20.94
MARY JO FISHER	DEPOSIT REFUND	\$104.70
HACH COMPANY	LAB TESTING	\$1,329.10
SHARON HARRIMAN	DEPOSIT REFUND	\$139.01
HIGHWAY LUMBER	SUPPLIES	\$42.46
JOSE HINJOSA	DEPOSIT REFUND	\$100.00
HYDRITE CHEMICAL CO	CHEMICALS	\$1,959.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$547.70
IA DEPT OF NATURAL RESOURCES	CERTIFICATE	\$40.00
IDALS – PESTICIDE BUREAU	LICENSE	\$15.00
IDEAL READY MIX	CONCRETE	\$1,096.50
IMWCA	WORKMANS COMP	\$1,301.00
INTERNAL REVENUE SERVICE	PAYROLL	\$10,794.28
IA DEPT OF REVENUE	SALES TAX	\$6,172.00
IA DEPT OF REVENUE	PAYROLL	\$2,091.00
IOWA ONE CALL	SERVICES	\$21.10
IPERS	PAYROLL	\$6,616.47
J P AUTO	SERVICES	\$43.13
MET LIFE	DENTAL INSURANCE	\$376.87
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$64.02
MUNICIPAL MANAGEMENT CORP	SERVICES	\$1,200.00
MUNICIPAL SUPPLY INC.	SUPPLIES	\$3,971.43
MUTUAL OF OMAHA	LIFE INSURANCE	\$66.37
O'REILLY AUTO PARTS	SUPPLIES	\$171.40
OSCEOLA FARM & HOME	SUPPLIES	\$709.04
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$132.15
ROBINSONS	SUPPLIES	\$95.30
SCHILDBERG CONSTRUCSTION CO	ROCK	\$257.48
SHAZAM	SERVICES	\$25.00
SOLUTIONS	SUPPLIES	\$79.99
SOUTH CENTRAL IA LANDFILL	SERVICES	\$80.00
SPOKE COMMUNICATIONS	SERVICES	\$538.97
STAR EQUIPMENT, LTD.	SERVICES	\$191.75
STATE HYGENIC LABORATORY	LAB TESTING	\$127.00
STRANGE ELECTRIC & PERF	SERVICES	\$606.75
SUPERIOR CONSTRUCTION	SERVICES	\$55,802.00
TOM & JOHNS AUTO SERVICE	REPAIRS	\$1,185.29
U.S. CELLULAR	COMMUNICATION	\$295.94
U.S. POST OFFICE	POSTAGE	\$1,479.69
UNITED HEALTH CARE	HEALTH INSURANCE	\$13,565.22
W.H. SUTTON MECHANICAL	SERVICES	\$237.50
WILD BLUE	COMMUNICATION	\$85.90
WINDSTREAM	COMMUNICATION	\$630.74
	TOTAL	\$504,083.87

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed

Utility Office Manager Carrie Benda reported on the financial audit completion, audit feedback of Water Works practices, receipt of Lakeside's certification of 2016 employment and Osceola Chamber Main Street's annual dinner.

Board members had nothing to report.

There being no further business to discuss, board member Bishop motioned and O'Hair seconded adjournment at 8:08 p.m.

Ayes: Binning, O'Hair, Bishop, Kale
Nays: None
Absent: Castro
Motion Passed


Alisha Kale, Chairman

Attest:


Carrie Benda, Utility Office Manager

Published in the Osceola Sentinel Tribune on 1-19-2017 for a cost of \$129.18.

Approved by the Osceola Water Board of Trustees on 2-2-2017.