

OSCEOLA WATER BOARD
RESCHEDULED MEETING
September 11, 2014

The Osceola Water Board met for the rescheduled meeting on Thursday, September 11, 2014 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Ryan Rychnovsky with the following Board Members present: MacKenzie O'Hair and Dave Neas. Susanna Contreras was absent and Alisha Kale arrived at 5:45 P.M. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Neas motioned to approve the agenda as presented and O'Hair seconded the motion.

Ayes: O'Hair, Neas, Rychnovsky
Nays: None
Absent: Contreras, Kale
Motion Passed

No one was present to address the board about items not on the agenda.

Utility Office Manager Carrie Benda opened the discussion regarding the reconnect fee at 270 Country Club Drive by stating the homeowner could not be present due to the rescheduling of the meeting and requested to move this agenda item to the October meeting.

Utility Office Manager Carrie Benda opened the discussion regarding amending the resolution relating to fees for the school tech house by presenting to the board an amended resolution for approval. After discussion, board member Neas motioned to adopt the amended resolution adding meter pit fees to the listing of items that are donated for the school tech houses by the Osceola Water Works and O'Hair seconded the motion. Roll call of the vote was;

Ayes: O'Hair, Neas, Rychnovsky
Nays: None
Absent: Contreras, Kale
Motion Passed

Amended Resolution 2014-02

Water Superintendent Brandon Patterson opened the discussion regarding setting a water leak adjustment policy by presenting a resolution for board review. After discussion, the board made the following changes to the resolution stating that if a customer is requesting a credit, a written request is required and an oral presentation may be made to the Water Board. Board member Neas motioned to approve resolution setting a water leak adjustment policy and O'Hair seconded the motion. Roll call of the vote was;

Ayes: O'Hair, Neas, Rychnovsky
Nays: None
Absent: Contreras, Kale
Motion Passed

Resolution 2014-15

Water Superintendent Brandon Patterson opened the discussion regarding the purchase of a new locator by presenting a quote received from DitchWitch. Mr. Patterson stated that the current locator we have is malfunctioning and the needed repairs exceed the price of a replacement locator. After discussion was held, board member Kale motioned to approve the purchase of a DitchWitch locator in the amount of \$4,145.00 and Neas seconded the motion.

Ayes: O'Hair, Kale, Neas, Rychnovsky
Nays: None
Absent: Contreras

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the purchase of new communication equipment for the water towers by presenting a quote received. Mr. Patterson stated that issues have been experienced with the current equipment and that updated equipment is needed to correct the problems. After discussion, board member Neas motioned to approve the purchase of new radio telemetry system not to exceed \$23,965.00 and O'Hair seconded the motion.

Ayes: O'Hair, Kale, Neas, Rychnovsky

Nays: None

Absent: Contreras

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding funds received from the atrazine settlement by presenting information received from Elisabeth Reynoldson regarding the CD's and mutual funds. After discussion, the board requested staff to find out the total amount of interest on the CD's and present options to move forward at the next meeting.

Water Superintendent Brandon Patterson opened the discussion regarding the requirement of a reconnect fee in the event that the customer moved to a new location by requesting the board's direction. After discussion was held, the board stated that if the water is shut-off for non-payment, the customer must; pay the entire back balance(s) to the Water Works and pay the applicable reconnect fee for the services that were rendered. Staff will review current policy in place and report back to board if any changes are needed.

Water Superintendent Brandon Patterson opened the discussion regarding a rate increase by presenting that Howard R. Green had performed the initial study and issued information for the board to review. Discussion was held regarding how the board would communicate a rate increase and the affect it would have on a residential and commercial billing account. The board asked staff to prepare information regarding percentages for the next meeting.

Water Superintendent Brandon Patterson opened the discussion regarding the Water Foreman's pay increase by presenting to the board the figures that had been previously discussed. After discussion was held, board member Neas motioned to approve the pay increase for the Water Foreman from \$42,640 to \$47,840 with an effective date of August 5, 2014 and O'Hair seconded the motion.

Ayes: O'Hair, Neas, Rychnovsky

Nays: Kale

Absent: Contreras

Motion Passed

Water Superintendent Report: Brandon Patterson reported to the board; an update on the roof project at the office/distribution building, discussed board e-mailing, gave an update on the Reservoir project, discussed the DNR inspection that was conducted at the Water Treatment Plant and gave an update regarding the meter pits rule. Also reported was an update regarding the Kading development at The Meadows subdivision and the request for the board to have a joint meeting with the City Council to communicate changes in policy and other necessary topics.

Chairman Rychnovsky presented the consent agenda. Board member Neas motioned to approve the consent agenda as presented and Kale seconded the motion. The consent agenda included the Aging Report and YTD Budget Report, Minutes from the July 31, 2014 meeting as well as the following Bills and Claims:

ARS CONSTRUCTION	SERVICES	\$200.00
DEBORAH ADAMS	REFUND	\$593.75
AFLAC	SERVICES	\$200.40
AGSOURCE LABORATORIES	LAB TESTING	\$210.00
ALLIANT ENERGY	SERVICES	\$7,906.14

AUTOMATIC SYSTEMS CO	SERVICES	\$1,099.00
MICHELLE BALDWIN	REFUND	\$100.00
BERT GURNEY & ASSOCIATES INC	SERVICES	\$5,000.00
QUINTON BROWN	REFUND	\$4.37
BUD JONES CONSTRUCTION	SERVICES	\$893.83
CARD MEMBER SERVICE	SERVICES	\$1,623.54
CARD SERVICE CENTER	SERVICES	\$198.62
CASEY'S GENERAL STORES	FUEL	\$2,400.16
CHEM-SULT INC.	CHEMICALS	\$59,271.79
RYAN CHRISTO	REFUND	\$100.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$130,219.97
DAMEON J CLARK	DEPOSIT	\$100.00
COLEMAN MOORE COMPANY	SERVICES	\$288.50
MEAGAN COX	DEPOSIT	\$6.64
CR SERVICES	SUPPLIES	\$63.72
CRESTON PUBLISHING COMP	PUBLICATIONS	\$362.11
D & D PEST CONTROL	SERVICES	\$90.00
TYLER DIERCKS	REFUND	\$100.00
ENVIRONMENTAL SYSTEMS RESEARCH	SERVICES	\$400.00
FALLER, KINCHELOE & CO, PLC	SERVICES	\$2,750.00
FAREWAY STORES	LAB TESTING	\$20.64
FP MAILING SOLUTIONS	SERVICES	\$90.00
XIOMARA GONZALEZ	REFUND	\$53.88
HACH COMPANY	LAB TESTING	\$717.20
HD SUPPLY WATERWORKS	NEW HYDRANTS	\$6,600.00
LILIA HERNANDEZ	REFUND	\$9.17
HIGHWAY LUMBER	SUPPLIES	\$104.52
HR GREEN, INC.	SERVICES	\$1,474.21
HYDRITE CHEMICAL CO.	CHEMICALS	\$876.20
IA AWWA	TRAINING	\$310.00
IA DEPT OF HUMAN SERVICES	PAYROLL	\$1,760.64
IA DEPT OF NATURAL RESOURCES	TRAINING	\$30.00
INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$10,473.81
IOWA DEPT OF REVENUE	PAYROLL TAXES	\$1,221.00
IOWA DEPT OF REV – SALES	SALES TAXES	\$4,938.00
IOWA FIRE EQUIPMENT COMPANY	SERVICES	\$78.50
IOWA ONE CALL	SERVICES	\$117.00
IPERS	PAYROLL	\$4,115.88
GILBERT IZQUIERDO	REFUND	\$100.00
JETCO, INC.	SERVICES	\$4,089.07
CODY JOHNS	REFUND	\$3.04
NAOMI JONES	REFUND	\$100.00
JENNIFER LEPERA	REFUND	\$9.86
CHRISTY MCDOLE	REFUND	\$100.00
MELLEN & ASSOCIATES, INC.	SERVICES	\$998.41
MET LIFE	DENTAL INSURANCE	\$464.78
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$69.91
MUNICIPAL SUPPLY INC.	SERVICES	\$4,033.86
MUTUAL OF OMAHA	LIFE INSURANCE	\$68.24
OSCEOLA FARM & HOME	SUPPLIES	\$1,523.91
OSCEOLA SERVICE	FUEL	\$109.90
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$3,136.37
LISA PARRISH	REFUND	\$5.29
PAIGE POORE	REFUND	\$.44
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$223.65
ROBINSONS CO	SUPPLIES	\$98.21
EVERETT & ROWENA ROSS	REFUND	\$59.07
NADEDA RUZAVINA	REFUND	\$51.68
RYCHNOVSKY LAWN	REFUND	\$950.09
CONTINUUM RETAIL ENERGY SERV	UTILITIES	\$175.08
STACEY SMITH	REFUND	\$52.60
RACHEL SOLHEID	REFUND	\$100.00
SOLTUIONS	SUPPLIES	\$103.85
SOUTHERN IOWA SADDLE SHOP	SERVICES	\$145.00
STATE HYGENIC LABORATORY	LAB TESTING	\$814.50
KRYSTAL THORNTON	REFUND	\$3.18
JUAN TORRES	REFUND	\$45.96
U.S. CELLULAR	COMMUNICATION	\$280.49
U.S. POST OFFICE	POSTAGE	\$1,517.15
VONNA UHLMAN	REFUND	\$1.53
UNITED HEALTH CARE	HEALTH INSURANCE	\$17,590.44
USA BLUEBOOK	SERVICES	\$990.61
UTILITY SERVICE CO., INC.	SERVICES	\$2,660.00
SHAYLEE WASSON	REFUND	\$15.05
AFTON WEBB	REFUND	\$100.00
WILD BLUE	COMMUNICATION	\$172.64
WINDSTREAM	COMMUNICATION	\$483.64
JORDAN WRIGHT	REFUND	\$100.00

ZIEGELR INC	SERVICES	\$774.45
TOTAL CLAIMS		\$462,473.83

Ayes: O'Hair, Kale, Neas, Rychnovsky
Nays: None
Absent: Contreras
Motion Passed

Utility Office Manager Carrie Benda had nothing to report.

Board Member Reports: No one had a board report.

There being no further business to discuss, board member O'Hair motioned and Kale seconded adjournment at 8:00 p.m.

Ayes: O'Hair, Kale, Neas, Rychnovsky
Nays: None
Absent: Contreras
Motion Passed

Attest:

Ryan Rychnovsky, Chairman

Carrie Benda, Utility Office Manager

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