

OSCEOLA WATER BOARD
August 11, 2015
(UNOFFICIAL – NOT BOARD APPROVED)

The Osceola Water Board met for the rescheduled meeting on Tuesday, August 11, 2015 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Dave Neas with the following Board Members present: Ryan Rychnovsky and MacKenzie O’Hair. Board member Laura Castro & Alisha Kale joined the meeting after it began. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda and others not signed in.

Board member Rychnovsky motioned to approve the agenda as presented and O’Hair seconded the motion.

Ayes: Rychnovsky, O’Hair, Neas
Nays: None
Absent: Castro, Kale
Motion Passed

No one was present to speak to the board about items not on the agenda.

Board member Laura Castro joined the meeting at 5:33 p.m.

Water Superintendent Brandon Patterson opened the discussion regarding amending rule 4 of the Osceola Water Works Rules and Regulations by discussing the board’s previous discussions regarding penalties on customer accounts. After discussion, board member Rychnovsky motioned to approve the amendment to rule 4, billing and penalties to add verbiage for possible adjustment of a penalty received if a customer account is in good standing and paid in full by the due date (15th) for a period of twelve months prior and O’Hair seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, O’Hair, Neas, Castro
Nays: None
Absent: Kale
Motion Passed

Resolution 2015-17

Water Superintendent Brandon Patterson opened the discussion regarding penalty for Southern Iowa Rural Water Association by stating he had received a request from SIRWA to waive the penalty received in June 2015 due to the payment being received after the due date. Mr. Patterson went on to explain that due to miscommunication in June an additional penalty was received. After discussion, board member Rychnovsky motioned to enforce SIRWA to pay the penalty received in June and to waive the penalty for July due to miscommunication and O’Hair seconded the motion.

Ayes: Rychnovsky, O’Hair, Neas, Castro
Nays: None
Absent: Kale
Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding penalty for Exel by stating she had received a request to discuss with the board the penalty amounts that the commercial accounts are receiving. Mrs. Benda presented penalties that the customer had received and requested the board’s decision. After discussion, the board decided to take no action on this item.

Alisha Kale joined the meeting at 6:21 p.m.

Water Superintendent Brandon Patterson reported that item number seven of the agenda could be removed as it had been handled through legal counsel & reported on the item.

Water Superintendent Brandon Patterson opened the discussion regarding a wage increase for Levi Dunbar by presenting the employee start date and information regarding certifications and licenses that have been achieved. Mr. Patterson also spoke of the union scale and increases that would have been awarded if the union agreement was still in place. After discussion, board member Rychnovsky motioned to award Mr. Dunbar a \$.25/hour increase for the successfully passing and obtaining his CDL license and make the increase retroactive to July 1, 2015.

Ayes: Rychnovsky, O'Hair, Neas, Castro, Kale

Nays: None

Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding the Water Works building façade by presenting options for brick on the exterior of the building and presented numbers as requested. Discussion was held as to how the board wished to move forward. The board authorized staff to check into an architect who would be able to give a breakdown of the costs for the board to review.

Water Superintendent Brandon Patterson opened the discussion regarding water damage at 209 North East Street by giving a history of the water main project to the board. Discussion was held regarding the Water Works accomplishments during this project and stated that Ms. Griffieon feels that since the Water Works portion of the project has been completed and the city had not yet completed their portion of the project water was able to enter into her basement and cause damage. Ms. Griffieon is requesting to receive compensation for these damages. Mr. Patterson reported that an insurance claim was filed, the insurance feels it is not a reputable claim and the council requested the board's decision regarding the claim. After discussion was held, the board took no action.

Water Superintendent Brandon Patterson introduced Andrew Clark to the board to discuss a communication plan for the Water Works. Mr. Clark presented options of how the board could promote their brand and get their information out to the public. Discussion was also held regarding the price of the services that were being presented. After discussion, board member Kale motioned to approve the communication plan as presented by Andrew Clark with the notation that timeframe could be changed if circumstances changed and Castro seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, O'Hair, Neas, Castro, Kale

Nays: None

Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding approving a new amount for the Water Works credit card policy by presenting that the auditor's requested this be updated to match the amount stated on the statements to be in compliance. After discussion, board member Rychnovsky motioned to approve the increase of the credit card amount for the Osceola Water Works Credit Card Policy and O'Hair seconded the motion. Roll call of the vote was:

Ayes: Rychnovsky, O'Hair, Neas, Castro, Kale

Nays: None

Motion Passed

Resolution 2015-18

Water Superintendent Report: Brandon Patterson reported to the board two main breaks that occurred on Adams Street and of old service lines that was removed by Water Works staff. Mr. Patterson continued by updating the board on a leak detection survey that has been completed in the distribution system and the financial audit that took place the week prior. Mr. Patterson concluded his report by reporting to the board the algae issues at the lake and the water pumpage increases due to heat.

Chairman Neas presented the consent agenda. Board member Rychnovsky motioned to approve the consent agenda as presented and O’Hair seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meeting held on July 2, 2015 as well as the following Bills and Claims:

AFLAC	PAYROLL	\$243.40
AGSOURCE LABORATORIES	LAB TESTING	\$112.50
ALLIANT ENERGY	UTILITY	\$7,829.64
AT ABATEMENT SERVICES, INC.	DEPOSIT REFUND	\$100.00
MARIA AVILEZ	DEPOSIT REFUND	\$100.00
AWWA-IA	TRAINING	\$380.00
BOB’S AUTO SUPPLY	PARTS	\$15.44
CARD MEMBER SERVICE	SERVICES	\$691.84
CARD SERVICE CENTER	SERVICES	\$36.41
CASEY’S GENERAL STORES	FUEL	\$1,987.63
CHEM-SULT	CHEMICALS	\$86,975.46
CHESNUT LAWN & LANDSCAPE	SERVICES	\$1,830.00
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$149,861.48
CLARKE COUNTY RESERVOIR COMM	CONTRIBUTION	\$10,720.00
COUNTRY CONCRETE	SERVICES	\$1,640.50
CR SERVICES	SUPPLIES	\$421.64
CRESTON PUBLISHING	PUBLICATION	\$302.26
D & D PEST CONTROL	SERVICES	\$90.00
LEVI DUNBAR	REIMBURSEMENT	\$213.71
ENVIRONMEENTAL SYSTEMS RES	SERVICES	\$400.00
FAREWAY STORES	LAB TESTING	\$7.47
FP MAILING SOLUTIONS	SERVICES	\$90.00
MATTHEW FRANCIS	DEPOSIT REFUND	\$100.00
FRIDAY INSURANCE AGENCY	INSURANCE	\$433.00
PATRICIA GRANTHAM	DEPOSIT REFUND	\$56.25
EMA GUTIERREZ	DEPOSIT REFUND	\$38.22
HACH COMPANY	LAB TESTING	\$695.40
CHERYL HOUT	DEPOSIT REFUND	\$100.00
HYDRITE CHEMICAL CO	CHEMICALS	\$1,919.60
IA DEPT OF HUMAN SERVICES	PAYROLL	\$403.45
IA DEPT OF NATURAL RESOURCES	FEES	\$745.32
IDEAL READY MIX CO	CONCRETE	\$2,151.00
INTERNAL REVENUE SERVICE	PAYROLL	\$10,358.38
INTERNAL REVENUE SERVICE	SALES TAX	\$4,893.00
INTERNAL REVENUE SERVICE	PAYROLL	\$1,671.00
IOWA ONE CALL	SERVICES	\$136.90
IOWA WORKFORCE DEV	SERVICES	\$4,094.00
IPERS	PAYROLL	\$5,722.61
J P AUTO	REPAIRS	\$5.88
JETCO, INC.	MAINTENANCE	\$967.59
SHAUN KIGHT	DEPOSIT REFUND	\$100.00
JAIMY KLEVER	DEPOSIT REFUND	\$100.00
M & M AG	SERVICES	\$125.28
MEAD ELECTRIC COMPANY	SERVICES	\$2,236.56
MET LIFE	DENTAL INSURANCE	\$323.42
METERING & TECHNOLOGY SOL	WATER METERS	\$10,014.38
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$164.40
DANIEL MONTAVALO II	DEPOSIT REFUND	\$100.00
MUNICIPAL SUPPLY INC	SERVICES	\$2,879.05
MUTUAL OF OMAHA	LIFE INSURANCE	\$62.17
O’REILLY AUTO PARTS	SERVICES	\$71.78
OSCEOLA FARM & HOME	SUPPLIES	\$5.94
OSCEOLA WATER WORKS	APPLY DEPOSITS	\$328.38
BAILEY PAGE	DEPOSIT REFUND	\$100.00
IRENE PATTERSON	DEPOSIT REFUND	\$32.57
DAVID & CAROL PEEBLER	DEPOSIT REFUND	\$44.58
PENICK ELECTRIC	SUPPLIES	\$106.97
PREMIER SERVICES	SERVICES	\$1,506.72
DENNIS REINHOLDT	DEPOSIT REFUND	\$100.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$351.45
KYLE RHODES	DEPOSIT REFUND	\$100.00
ROBINSONS CO	SUPPLIES	\$40.40
SCHILDBERG CONSTRUCTION CO	ROCK	\$1,121.33
SEMINOLE ENERGY SERVICES	NATURAL GAS	\$107.33
SHAZAM	MONTHLY FEES	\$10.00
SOLUTIONS	SUPPLIES	\$166.25
STATE HYGENIC LABORATORY	LAB TESTING	\$576.50
CLARENCE STEINBACH	DEPOSIT REFUND	\$33.06
JESSICA STEWART	REFUND	\$71
STRANGE ELECTRIC & PERF	SERVICES	\$1,912.23

TOM & JOHN'S AUTO SERVICE	SERVICES	\$411.07
U.S. CELLULAR	COMMUNICATION	\$243.80
U.S. POST OFFICE	POSTAGE	\$498.26
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,815.53
USA BLUE BOOK	SERVICES	\$209.04
VETTER EQUIPMENT CO.	MAINTENANCE	\$76.98
WESTRUM LEAK DETECTION	SERVICES	\$2,850.00
WILD BLUE	COMMUNICATION	\$86.32
WINDSTREAM	COMMUNICATION	\$290.37
ZIEGERL INC.	EQUIPMENT	\$70,593.00
ZIMCO SUPPLY CO	SERVICES	\$56.25
	TOTAL	\$431,801.01

Ayes: Rychnovsky, O'Hair, Neas, Castro, Kale
Nays: None
Motion Passed

Utility Office Manager Carrie Benda requested the board's approval to move forward with an audit request.

Board Member Reports: Ryan Rychnovsky inquired as to the South Ridge Road main installation project.

A closed session was not requested.

Chairman Dave Neas opened the discussion regarding the Water Superintendent's performance evaluation by presenting a breakdown of the performance review by all board members. The board had discussion of steps to take to move forward.

The board requested additional information from staff and will discuss again at the September board meeting.

There being no further business to discuss, board member Kale motioned and Rychnovsky seconded adjournment at 9:00 p.m.

Ayes: Rychnovsky, O'Hair, Neas, Castro, Kale
Nays: None
Motion Passed

Dave Neas, Chairman

Attest:

Carrie Benda, Utility Office Manager