

OSCEOLA WATER BOARD  
May 7, 2015  
(UNOFFICIAL – NOT BOARD APPROVED)

The Osceola Water Board met for the scheduled meeting on Thursday, May 7, 2015 at 5:30 P.M. This being the time and place as legally posted, the meeting was called to order by Chairman Dave Neas with the following Board Members present: Ryan Rychnovsky and Laura Castro. Board member MacKenzie O’Hair and Alisha Kale were absent. Also present were Superintendent Brandon Patterson, Utility Office Manager Carrie Benda, Tammy & Richard Thomas, John & Margaret McDunn, Allen & Virginia Miller, Ed & Janice White, Jean & Stack Samuelson and others not signed in.

Board member Rychnovsky motioned to approve the agenda as presented and Castro seconded the motion.

Ayes: Rychnovsky, Castro, Neas  
Nays: None  
Absent: O’Hair, Kale  
Motion Passed

Virginia Miller spoke to the board regarding a water leak on a curb stop located at 123 S. Jackson Street.

Chairman Dave Neas opened the discussion regarding the request received for water services at 1420 South Ridge Road by thanking everyone for coming to the meeting. Water Superintendent Brandon Patterson gave a history regarding how the conversation came to the board’s attention and presented prices on materials and labor. The board held discussion with the homeowners regarding their interest in a new water main being installed in the area. Water Superintendent Brandon Patterson explained to the board this was a private water line that was allowed to be incorrectly connected to the system in the past. Mr. Patterson recommended to the board that the issue be corrected. After a lengthy discussion, board member Rychnovsky motioned for Osceola Water Works to pay for the installation only of a new water main from the city right of way to 1436 South Ridge Road’s property and requested of the homeowners decision regarding hooking into the new water main by paying the cost share of the materials allocated to all property owners divided equally. If the homeowners choose not to hook into the new water main at this time, the cost of the hook up in the future will be charged at that time. Board member Castro seconded the motion.

Ayes: Rychnovsky, Castro, Neas  
Nays: None  
Absent: O’Hair, Kale  
Motion Passed

Utility Office Manager Carrie Benda opened the discussion regarding a water leak adjustment request for 921 West Cass Street by presenting the request received from Clifford & Cheryl Phipps on behalf of Verna Chew regarding a water pipe that was leaking and had been repaired. Mr. Phipps requested the bill of 74,475 gallons be reduced as per our water leak adjustment policy passed on September 11, 2014. After discussion, board member Rychnovsky motioned to follow resolution 2014-15 to reduce the water portion of the bill for 74,475 gallons to water production costs and Castro seconded the motion.

Ayes: Rychnovsky, Castro, Neas  
Nays: None  
Absent: O’Hair, Kale  
Motion Passed

Water Superintendent Brandon Patterson opened the discussion regarding amending Osceola Water Works Rules and Regulations Rule #5 labor charges by presenting to the board an updated

labor rate chart. Mr. Patterson presented a resolution that covers all costs that could be used in any situation and explained that the charges will be prorated for the time used. After discussion, board member Castro motioned to approve resolution 2015-13 to amend Rule #5, labor rates of the Osceola Water Works Rules and Regulations and Rychnovsky seconded the motion. Roll call of the vote was;

Ayes: Rychnovsky, Castro, Neas

Nays: None

Absent: O'Hair, Kale

Motion Passed

***Resolution 2015-13***

Utility Office Manager Carrie Benda opened the discussion regarding Osceola Water Works Rules & Regulations, rule 22 labeled temporary discontinuance of utility services by reminding the board of previous conversations of this topic. The snowbird status is used for individuals who are not occupying their residence for a period of time and wish to have their water services disconnected. At the time of disconnection, the final bill will be paid for usage consumed and then the Osceola Water Works agrees to bill and collect for the City of Osceola a monthly sewer convenience fee of \$18.31. Mrs. Benda stated that at the same time, there was a request for a vacant property status where the customer would continue to pay for water and sewer services but not garbage services. This would help if a property was listed for sale and needed water on during that time. The vacant property status was presented to the City Council and they were not in favor of the proposal. The request was to amend the current rule 22 labeled temporary discontinuance of utility services to reflect a period of six months or less. After further discussion, board member Rychnovsky motioned to approve the resolution amending rule #22 labeled temporary discontinuance of utility services to reflect a timeframe of six months or less and Castro seconded the motion. Roll call of the vote was;

Ayes: Rychnovsky, Castro, Neas

Nays: None

Absent: O'Hair, Kale

Motion Passed

***Resolution 2015-14***

Water Superintendent Brandon Patterson opened the discussion regarding the repairs to the façade of the Water Works building by requesting the boards input of how to repair the current façade. After discussion, the board requested Mr. Patterson to speak with contractors to get a proposal for a future meeting discussion.

Water Superintendent Report: Brandon Patterson reported to the board the North East Street project completion, Consumer Confidence Report for 2014 which will be published and made available for the public to view as well as how Water Works staff assisted with the installation of a Rain Garden at the Clarke County Courthouse. Continuing on, Mr. Patterson spoke of the temporary boat ramp on the south side of West Lake that is being used until the city's marina project is completed, the west water tower being drained for repairs, the transfer pumps & motors being replaced at the water treatment plant per the improvement plan and update regarding meter pit installation for 222 South Fillmore St. and 230 South Fillmore Street. Mr. Patterson also spoke of a request received from CCSB to rebid Osceola Water Works banking services and gave an update regarding the Safe Route to School project where he is working with homeowners to move the water infrastructure out of the cities project. Mr. Patterson completed his report giving information regarding the CCDC meeting he attended, a communication project for the board and the notification received from City Hall regarding a sewer increase of 5% to take effect on July 1.

Chairman Neas presented the consent agenda. Board member Rychnovsky motioned to approve the consent agenda as presented and Castro seconded the motion. The consent agenda included the Aging Report, YTD Budget Report, minutes from the meetings held on April 9, 2015 as well as the following Bills and Claims:

ALLIANT ENERGY	SERVICES	\$5,384.41
ALLIED SYSTEMS, INC.	SERVICES	\$15,355.28
BARCO MUNICIPAL PRODUCTS INC	SERVICES	\$141.75
BOBS AUTO SUPPLY	SERVICES	\$3.68
CARBON CENTRAL, LLC	CHEMICALS	\$49,201.00
CARD MEMBER SERVICE	SERVICES	\$258.99
CASEY'S GENERAL STORE	FUEL	\$753.93
CHEM-SULT INC.	CHEMICALS	\$13,159.14
CITY OF OSCEOLA	MONTHLY COLLECTIONS	\$129,064.51
RUBY CLYDE	DEPOSIT REFUND	\$100.00
COUNTRY CONCRETE	SERVICES	\$660.00
CR SERVICES	SUPPLIES	\$359.04
CRESTON PUBLISHING COMP	PUBLICATIONS	\$360.22
D & D PEST CONTROL	SERVICES	\$45.00
FAREWAY STORES	LAB TESTING	\$5.58
FP MAILING SOLUTIONS	SERVICES	\$90.00
FRIDAY INSURANCE AGENCY	INSURANCE	\$34,089.00
HIGHWAY LUMBER	SERVICES	\$106.35
IA DEPT OF HUMAN SERVICES	PAYROLL	\$373.51
IDEAL READY MIX CO	SERVICES	\$1,341.50
INTERNAL REVENUE SERVICES	PAYROLL	\$6,853.49
IOWA DEPT OF REVENUE	SALES TAXES	\$1,980.00
IOWA DEPT OF REVENUE	PAYROLL	\$1,236.00
IOWA FINANCE AUTHORITY	LOAN PAYMENT	\$233,951.25
IOWA ONE CALL	SERVICES	\$26.30
IOWA REALTY	DEPOSIT REFUND	\$100.00
IPERS	PAYROLL	\$4,623.90
J P AUTO	SUPPLIES	\$41.15
MET LIFE	DENTAL INSURANCE	\$310.99
METERING & TECHNOLOGY SOL	WATER METERS	\$2,633.26
MIDWEST OFFICE TECHNOLOGY	SERVICES	\$67.12
MUNICIPAL SUPPLY INC.	SERVICES	\$2,168.04
MUTUAL OF OMAHA	LIFE INSURANCE	\$62.17
OFFICE OF AUDITOR OF STATE	FILING FEE	\$175.00
OSCEOLA SENTINEL TRIBUNE	SUBSCRIPTION	\$40.00
OSCEOLA WATER WORKS	APPLY DEPOSIT	\$100.00
DAN & SUE PETERS	DEPOSIT REFUND	\$100.00
REYNOLDSON & VANWERDEN LLP	LEGAL SERVICES	\$255.60
ROBINSONS CO	SERVICES	\$71.61
SAVAGE EXCAVATING	BORING SERVICES	\$1,000.00
SCHILDBERG CONSTRUCTION CO	ROCK	\$726.79
SEMINOLE ENERGY SERVICES	NATURAL GAS	\$2,408.49
SHAZAM	MONTHLY FEES	\$20.00
SJC & J INC	SERVICES	\$100.00
STAR EQUIPMENT, LTD	MAINTENANCE	\$128.10
U.S. CELLULAR	COMMUNICATION	\$278.92
U.S. POST OFFICE	POSTAGE	\$1,499.86
UNITED HEALTH CARE	HEALTH INSURANCE	\$6,581.31
WILD BLUE	SERVICES	\$86.32
WINDSTREAM	COMMUNICATION	\$276.60
ZIMCO SUPPLY CO.	SUPPLIES	\$56.25
	TOTAL	\$537,049.12

Ayes: Rychnovsky, Castro, Neas

Nays: None

Absent: O'Hair, Kale

Motion Passed

Utility Office Manager Carrie Benda requested the board's input regarding a budget amendment for FY 2015 and wording clarification for the resolution regarding insufficient funds.

Board Member Reports: Ryan Rychnovsky wants to look at options to put a boat dock in on the south side of West Lake. Dave Neas spoke of a concern regarding the Reservoir Commissions next step involving the new reservoir.

There being no further business to discuss, board member Rychnovsky motioned and Castro seconded adjournment at 7:35 p.m.

Ayes: Rychnovsky, Castro, Neas

Nays: None

Absent: O'Hair, Kale

Motion Passed

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Dave Neas, Chairman

Attest:

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Carrie Benda, Utility Office Manager